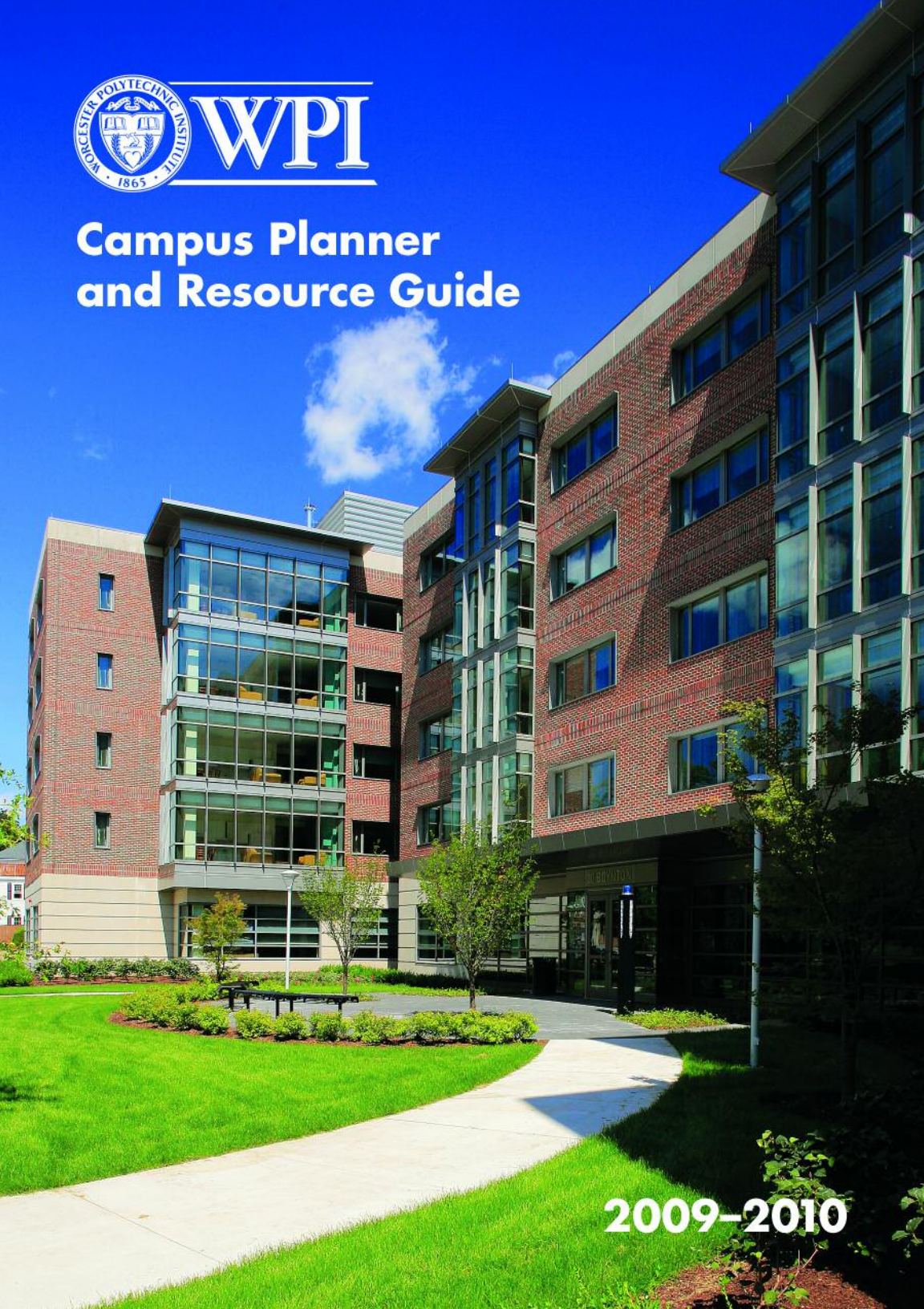




Campus Planner and Resource Guide



2009–2010

Academic Calendar 2009-10

July 31	Tuition for Terms A and B due	Jan 10	Residence Halls open, Term C
Aug 23	Residence Halls open; New Student Orientation (Freshmen/Transfer)	Jan 11-15	Web Enrollment, Terms C and D
Aug 24	Residence Halls open for returning students	Jan 13	Deadline for completion of Degree Requirement Forms for February 2010 Graduation
Aug 24-28	Web enrollment, Terms A and B	Jan 14	First day of undergraduate classes, Term C
Aug 26	Deadline for completion of Degree Requirement Forms for Fall 2009 Graduation	Jan 18	Martin Luther King Day (no classes)
Aug 27	First day of undergraduate classes, Term A (Monday schedule)	Jan 19	First day of classes for graduate courses
Sep 7	Labor Day holiday (no classes)	Jan 27	President's IQP Award Competition
Sep 8	First day of classes for graduate courses	Feb 18	Advising Appointment Day (no undergraduate classes)
Sep 25-27	Parents Weekend	Mar 5	Last day of undergraduate classes, Term C
Sep 25	President's IQP Awards entry deadline	Mar 6-14	Spring Recess
Oct 15	Last day of undergraduate classes, Term A	Mar 15	First day of undergraduate classes, Term D
Oct 16-26	Fall Recess	April 19	Patriots Day (no classes)
Oct 27	First day of undergraduate classes, Term B (Friday schedule)	April 22	Project Presentation Day (no undergraduate classes)
Oct 30-31	Homecoming	April 29	Deadline for completion of Degree Requirement Forms for May 2010 Graduation
Nov 23	Last day of undergraduate classes	May 3	Last day of classes for graduate course
Nov 24	Last day of graduate classes	May 4	Last day of undergraduate classes, Term D
Nov 25-29	Thanksgiving Recess	May 6	12 noon - Residence Halls close
Dec 17	Last day of undergraduate classes, Term B	May 14	Baccalaureate Ceremony
Dec 18-Jan 13	Winter Recess	May 15	Commencement
Dec 18	12 noon - Residence Halls close	June 3-6	Alumni Reunion
Dec 18	Last day of classes for graduate courses		
Jan 4	Tuition for Terms C and D due		

Some dates are subject to change

From the Dean of Students

We are pleased to provide the *WPI Campus Planner and Resource Guide* to members of the WPI community. Although primarily intended for graduate and undergraduate students' use, we are told that many in the WPI community have found the publication to be a valuable resource.

The WPI Campus and Community sections are meant to serve as quick and easy resource guides to local services. While it is impossible to list every resource from the community, we have tried to present a sampling of the many opportunities available to you.

WPI policies and procedures are provided to you as a part of the *Campus Planner and Resource Guide*. The planner section of the book includes important dates and events to assist you with your own personal daily planning.

We welcome feedback and suggestions on how we can improve this publication in the future. Please direct your comments to Bernice Lisk, editor of the *WPI Campus Planner and Resource Guide*. (blisk@wpi.edu)

Best wishes for a successful and productive year.

Sincerely,

Philip N. Clay
Dean of Students

From the SGA President and GSG President

On behalf of the undergraduate and graduate students of WPI, we would like to take this opportunity to welcome you to our community. We are sure this next year will be full of exciting and rewarding challenges.

Both the Student Government Association and the Graduate Student Government exist as links between the students, the faculty, and the administration. It is our duty to address any questions, needs and concerns of all students. We are also here to support your educational and social growth while you are at WPI through the various programs and events we sponsor.

We hope this next year will be a fruitful experience for you, one in which you will grow as a student and as a person.

WPI is an exciting place to be and we hope you will take full advantage of what it has to offer.

Best wishes,

Ashleigh Smeal
SGA President

Jodi Lowell
GSG President

WPI's Commitment to Pluralism

Pluralism, in its simplest sense, is the existence, within a society, of groups distinctive in ethnic origin, cultural patterns, race or religion. In its larger meaning, however, pluralism is valuing the contributions and the preservation of such groups within a nation or community of people. In this sense, WPI is dedicated to creating an atmosphere that encourages diversity in all aspects of campus life—academics, residential life, sports, and social interactions—among students, faculty, and staff.

Recognizing the importance of pluralism to creativity, innovation, and excellence, the Institute acknowledges the obligation to promote a diverse community based on respect and open-mindedness. This commitment is part of WPI's institutional plan that proclaims the importance of fostering in all members of the community an understanding and appreciation of differences among people. In addition, such a commitment prepares students, and the entire Institute, to function fully in an increasingly international and multicultural environment.

Worcester Polytechnic Institute

Since its founding, WPI has been recognized as a pioneer in technological higher education. It was the first institution to understand that students learn best when they have the opportunity to apply the knowledge they gain in the classroom to the solution of real problems.

Originally, WPI students put theory into practice as they worked side by side with professionals in the Washburn Shops, then a real manufacturing plant. Today, WPI's more than 2,700 undergraduates, working in teams at locations around the globe, put their knowledge and skills to work to solve important problems, doing professional-level work that can have an immediate positive impact on society. Students emerge from this program well rounded, with the confidence, the interpersonal skills, and the commitment to innovation they need to make a real difference in their professional and personal lives.

WPI awarded its first advanced degree in 1898, and today more than 1,000 full- and part-time graduate students are pursuing master's and doctoral degrees in some 30 disciplines. In WPI research laboratories, faculty and students—graduate and undergraduate—are conducting cutting-edge work that is winning recognition for the university in a broad range of fields of science, engineering, management, and the humanities and arts.

Today the university has over 26,000 alumni. Through the years, WPI alumni have made many notable contributions to science, technology and society. These include the first liquid-fueled rocket, the principle of negative feedback, the area rule of high-speed aircraft design, the first practical airbag safety system, and the first wearable drug infusion pump.

The Goal of WPI

WPI was founded in 1865 to create and convey the latest science and engineering knowledge in ways that would be most useful to the society from which its students came. Since that time, the disciplines of human inquiry have expanded extraordinarily, as have WPI's constituencies. The WPI curriculum, accordingly, has been reshaped numerous times, but it has remained true to its original mission of fusing academic inquiry with social needs, of blending abstraction with immediacy, of linking new knowledge to applications.

The goals of the undergraduate program are to lead students to develop an excellent grasp of fundamental concepts in their principal areas of study; to lay a foundation for lifelong renewal of knowledge; to gain a mature understanding of themselves; and, most important, to form a deep appreciation of the interrelationships among basic knowledge, technological advance and human need. These principles are today manifest in the WPI Plan, a unique, project-oriented program that emphasizes intensive learning experiences and direct application of knowledge. WPI remains committed to continued educational improvement and innovation.

The goals of WPI's program of graduate instruction and research are to create and convey knowledge at the frontiers of academic inquiry. These endeavors are founded on the principle that vigorously pursued and rigorously assessed scholarship is the lifeblood of the institution. High-quality graduate instruction conveys the arts of scholarship to new generations, and it assists working professionals in maintaining currency in a world where knowledge becomes obsolete with ever increasing rapidity.

A WPI education encompasses continuous striving for excellence coupled with an examination of the contexts of learning so that knowledge is won not only for its own sake but also for the sake of the human community of which the people of WPI are part.

*Endorsed by the WPI faculty on March 5, 1987,
and by the Board of Trustees on Oct. 16, 1987.*

August 2009

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23 ³⁰
24 ³¹	25	26	27	28	29	

October 2009

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

December 2009

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2010

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

April 2010

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

June 2010

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

September 2009

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

November 2009

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 ³⁰	24	25	26	27	28	29

January 2010

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

March 2010

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May 2010

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 ³¹	25	26	27	28	29	30

July 2010

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

UNDERGRADUATE CALENDAR
2009 - 10

		S	M	T	W	R	F	S			S	M	T	W	R	F	S		
		26	27	28	29	30	31	1			7	8	9	10	11	12	13		
		2	3	4	5	6	7	8	FEB		14	15	16	17	18	19	20	FEBRUARY 18 ROAD ADV. DAY (PROJ. OPPORTUNITIES)	
		9	10	11	12	13	14	15			21	22	23	24	25	26	27		
		16	17	18	19	20	21	22			28	1	2	3	4	5	6	March 5 = MONDAY schedule	
		23	24	25	26	27	28	29			7	8	9	10	11	12	13		
		30	31	1	2	3	4	5	MAR		14	15	16	17	18	19	20		
		6	7	8	9	10	11	12			21	22	23	24	25	26	27		
		13	14	15	16	17	18	19			28	29	30	31	1	2	3	D	
		20	21	22	23	24	25	26			4	5	6	7	8	9	10	April 20 = THURSDAY schedule	
		27	28	29	30	1	2	3	APR		11	12	13	14	15	16	17	APRIL 19 PATRIOTS DAY	
		4	5	6	7	8	9	10			18	19	20	21	22	23	24	APRIL 22 PROJECT PRES. DAY	
		11	12	13	14	15	16	17			25	26	27	28	29	30	1		
		18	19	20	21	22	23	24			2	3	4	5	6	7	8		
		25	26	27	28	29	30	31	MAY		9	10	11	12	13	14	15	Graduation	
		1	2	3	4	5	6	7			16	17	18	19	20	21	22		
		8	9	10	11	12	13	14			23	24	25	26	27	28	29		
		15	16	17	18	19	20	21			30	31	1	2	3	4	5	MAY 31 MEMORIAL DAY	
		22	23	24	25	26	27	28			6	7	8	9	10	11	12		
		29	30	1	2	3	4	5	JUNE		13	14	15	16	17	18	19	E	
		6	7	8	9	10	11	12			20	21	22	23	24	25	26		
		13	14	15	16	17	18	19			27	28	29	30	1	2	3		
		20	21	22	23	24	25	26			4	5	6	7	8	9	10		
		27	28	29	30	31	1	2	JULY		11	12	13	14	15	16	17		
		3	4	5	6	7	8	9			18	19	20	21	22	23	24		
		10	11	12	13	14	15	16			25	26	27	28	29	30	31		
		17	18	19	20	21	22	23			1	2	3	4	5	6	7		
		24	25	26	27	28	29	30	AUG		8	9	10	11	12	13	14		
		31	1	2	3	4	5	6			15	16	17	18	19	20	21		

GRADUATE CALENDAR

2009 - 10

		S	M	T	W	R	F	S		S	M	T	W	R	F	S	
		26	27	28	29	30	31	1		7	8	9	10	11	12	13	
<div> <div>SEPTEMBER 7</div> <div>LABOR DAY</div> </div> <div> <div>FALL</div> </div> <div> <div>NOVEMBER 26</div> <div>THANKSGIVING</div> </div> <div> <div>JANUARY 18</div> <div>MARTIN LUTHER KING DAY</div> </div>	AUG	2	3	4	5	6	7	8	FEB	14	15	16	17	18	19	20	<div> <div>SPRING</div> </div> <div> <div>APRIL 19</div> <div>PATRIOTS DAY</div> </div> <div> <div>Graduation</div> </div> <div> <div>MAY 31</div> <div>MEMORIAL DAY</div> </div> <div> <div>JULY 5</div> <div>INDEPENDENCE DAY (observed)</div> </div>
		9	10	11	12	13	14	15		21	22	23	24	25	26	27	
		16	17	18	19	20	21	22		28	1	2	3	4	5	6	
		23	24	25	26	27	28	29		7	8	9	10	11	12	13	
		30	31	1	2	3	4	5		14	15	16	17	18	19	20	
		6	7	8	9	10	11	12		21	22	23	24	25	26	27	
	SEPT	13	14	15	16	17	18	19	MAR	28	29	30	31	1	2	3	
		20	21	22	23	24	25	26		4	5	6	7	8	9	10	
		27	28	29	30	1	2	3		11	12	13	14	15	16	17	
	OCT	4	5	6	7	8	9	10	APR	18	19	20	21	22	23	24	
		11	12	13	14	15	16	17		25	26	27	28	29	30	1	
		18	19	20	21	22	23	24		2	3	4	5	6	7	8	
	NOV	25	26	27	28	29	30	31	MAY	9	10	11	12	13	14	15	
		1	2	3	4	5	6	7		16	17	18	19	20	21	22	
		8	9	10	11	12	13	14		23	24	25	26	27	28	29	
	DEC	15	16	17	18	19	20	21	JUNE	30	31	1	2	3	4	5	
		22	23	24	25	26	27	28		6	7	8	9	10	11	12	
		29	30	1	2	3	4	5		13	14	15	16	17	18	19	
	JAN	6	7	8	9	10	11	12	JULY	20	21	22	23	24	25	26	
		13	14	15	16	17	18	19		27	28	29	30	1	2	3	
		20	21	22	23	24	25	26		4	5	6	7	8	9	10	
	FEB	27	28	29	30	31	1	2	AUG	11	12	13	14	15	16	17	
		3	4	5	6	7	8	9		18	19	20	21	22	23	24	
		10	11	12	13	14	15	16		25	26	27	28	29	30	31	
	FEB	17	18	19	20	21	22	23	AUG	1	2	3	4	5	6	7	
		24	25	26	27	28	29	30		8	9	10	11	12	13	14	
		31	1	2	3	4	5	6		15	16	17	18	19	20	21	

Note: This calendar is a listing of WPI events only. All dates are subject to change. Contact individual departments to confirm dates, times and locations.

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

1 SATURDAY

Lammas (Christian)

2 SUNDAY

MONDAY

3

TUESDAY

4

WEDNESDAY

5

Raksha Bandhan (Hindu)
Lailat al Bara'ah (Islam)

THURSDAY

6

FRIDAY

7

SATURDAY

8

SUNDAY

9

10

MONDAY

11

TUESDAY

12

WEDNESDAY

13

THURSDAY

14

FRIDAY

15

SATURDAY

16

SUNDAY

MONDAY

17

TUESDAY

18

WEDNESDAY

19

THURSDAY

20

FRIDAY

21

SATURDAY

22

Ramadan begins (Islam)

SUNDAY

23

Residence halls open for new students (freshman)

New Student Orientation begins (freshman)

24

MONDAY

Residence halls and apartments open for returning students
New Student Orientation
Web enrollment for Term A & B

25

TUESDAY

New Student Orientation
Web enrollment for Term A & B

26

WEDNESDAY

New Student Orientation
Deadline for completion of Degree Requirement Forms for Fall graduates
Web enrollment for Term A & B
Women's Equality Day

27

THURSDAY

First day of **undergraduate** classes, Term A (Monday schedule)
Web enrollment for Term A & B

28

FRIDAY

Web enrollment for Term A & B

29

SATURDAY

30

SUNDAY

Catholic Mass, 11:30 AM, Riley

MONDAY

31

TUESDAY

1

SGA Meeting, 6:00 PM, Hagglund Room

Men's Soccer game vs. Worcester State 5:00 PM (away)

Women's Soccer game vs. Salve Regina 7:00 PM (home)

Field Hockey game vs. Regis 4:30 PM (home)

Volleyball game vs. Simmons 7:00 PM (away)

WEDNESDAY

2

Catholic Mass, 10:00 PM, Religious Center

THURSDAY

3

FRIDAY

4

SATURDAY

5

Football game vs. Salve Regina 7:00 PM (home)

SUNDAY

6

Catholic Mass, 11:30 AM, Riley

7

MONDAY

Labor Day (no classes)

8

TUESDAY

First day of classes – **graduate** courses
WPI Venture Forum, 5:30 PM, Odeum
SGA Meeting, 6:00 PM, Hagglund Room

9

WEDNESDAY

Catholic Mass, 10:00 PM, Religious Center

10

THURSDAY

11

FRIDAY

Patriot Day

12

SATURDAY

Men's Soccer game vs. Framingham State 11:00 AM (home)
Men's and Women's Cross Country, Engineers Cup - TBA

13

SUNDAY

Grandparent's Day
Catholic Mass, 11:30 AM, Riley

MONDAY

14

TUESDAY

15

National Hispanic Heritage Month begins

IGSD Global Fair

SGA Meeting, 6:00 PM, Hagglund Room

Volleyball game vs. Coast Guard 7:00 PM (home)

WEDNESDAY

16

Catholic Mass, 10:00 PM, Religious Center

THURSDAY

17

FRIDAY

18

SATURDAY

19

Rosh Hashanah (Jewish)

SUNDAY

20

Rosh Hashanah (Jewish)

Catholic Mass, 11:30 AM, Riley

21

MONDAY

International Day of Peace
Eid al Fitr (Islam)

22

TUESDAY

First day of Autumn
SGA Meeting, 6:00 PM, Hagglund Room

23

WEDNESDAY

Career & Graduate School Fair sponsored by Career Development Center, Harrington
Catholic Mass, 10:00 PM, Religious Center

24

THURSDAY

25

FRIDAY

Parents Weekend
President's IQP Awards Entry Deadline

26

SATURDAY

Parents Weekend

27

SUNDAY

Parents Weekend
Catholic Mass, 11:30 AM, Riley

MONDAY

28

Yom Kippur (Jewish)

TUESDAY

29

SGA Meeting, 6:00 PM, Hagglund Room

WEDNESDAY

30

Catholic Mass, 10:00 PM, Religious Center

THURSDAY

1

FRIDAY

2

SATURDAY

3

Sukkot (Jewish)

SUNDAY

4

Catholic Mass, 11:30 AM, Alden Hall

OCTOBER

National Italian American Heritage Month
National Breast Cancer Awareness Month
National AIDS Awareness Month

5

MONDAY

6

TUESDAY

SGA Meeting, 6:00 PM, Hagglund Room

7

WEDNESDAY

Catholic Mass, 10:00 PM, Religious Center

8

THURSDAY

9

FRIDAY

10

SATURDAY

Shemini Atzeret (Jewish)

11

SUNDAY

National Coming Out Day
Simbat Torah (Jewish)

Catholic Mass, 11:30 AM, Alden Hall

MONDAY

12

Columbus Day
Admissions Open House

TUESDAY

13

WPI Venture Forum, 5:30 PM, Odeum

WEDNESDAY

14

Catholic Mass, 10:00 PM, Religious Center

THURSDAY

15

Last day of **undergraduate** classes, Term A
National Hispanic Heritage Month ends

FRIDAY

16

Term A recess begins

SATURDAY

17

Term A recess
Diwali (Hindu)

SUNDAY

18

Term A recess

19

MONDAY

Term A recess

20

TUESDAY

Term A recess

21

WEDNESDAY

Term A recess

22

THURSDAY

Term A recess

23

FRIDAY

Term A recess

24

SATURDAY

Term A recess

25

SUNDAY

Term A recess

Catholic Mass, 11:30 AM, Alden Hall

MONDAY

26

Term A recess ends

TUESDAY

27

First day of **undergraduate** classes, Term B (Friday schedule)
SGA Meeting, 6:00 PM, Hagglund Room

WEDNESDAY

28

Catholic Mass, 10:00 PM, Religious Center

THURSDAY

29

FRIDAY

30

Homecoming Weekend

SATURDAY

31

Homecoming Weekend
Halloween

SUNDAY

1

Daylight Savings Time Ends (set clocks back 1 hour)
All Saints' Day (Christian)

Catholic Mass, 11:30 AM, Alden Hall

2

MONDAY

3

TUESDAY

National Election Day
SGA Meeting, 6:00 PM, Hagglund Room

4

WEDNESDAY

Catholic Mass, 10:00 PM, Religious Center

5

THURSDAY

6

FRIDAY

7

SATURDAY

8

SUNDAY

Catholic Mass, 11:30 AM, Alden Hall

MONDAY

9

TUESDAY

10

WPI Venture Forum, 5:30 PM, Odeum
SGA Meeting, 6:00 PM, Hagglund Room

WEDNESDAY

11

Veteran's Day
Admissions Open House
Catholic Mass, 10:00 PM, Religious Center

THURSDAY

12

Birth of Baha'u'llah (Baha'i)

FRIDAY

13

SATURDAY

14

SUNDAY

15

Catholic Mass, 11:30 AM, Alden Hall

16 MONDAY

International Day of Tolerance

17 TUESDAY

SGA Meeting, 6:00 PM, Hagglund Room

18 WEDNESDAY

Drama/Theatre and Masque Conservatory Production, Little Theatre, 8:00 PM
November 18 is a preview production, free of charge to the WPI campus. Play t.b.a.
Catholic Mass, 10:00 PM, Religious Center

19 THURSDAY

Drama/Theatre and Masque Conservatory Production, Little Theatre, 8:00 PM
Great American Smokeout

20 FRIDAY

Drama/Theatre and Masque Conservatory Production, Little Theatre, 8:00 PM

21 SATURDAY

Drama/Theatre and Masque Conservatory Production, Little Theatre, 8:00 PM

22 SUNDAY

Catholic Mass, 11:30 AM, Alden Hall

MONDAY

23

Last day of classes — **graduate** courses — Thanksgiving recess

TUESDAY

24

Last day of **undergraduate** classes — Thanksgiving recess

WEDNESDAY

25

Thanksgiving recess

THURSDAY

26

Thanksgiving recess
Thanksgiving Day

FRIDAY

27

Thanksgiving recess
Eid al Adha (Islam)

SATURDAY

28

Thanksgiving recess

SUNDAY

29

Thanksgiving recess
Advent — First Sunday (Christian)

Catholic Mass, 11:30 AM, Alden Hall

N O V E M B E R - D E C E M B E R

30

MONDAY

All classes resume

1

TUESDAY

World AIDS Day
SGA Meeting, 6:00 PM, Hagglund Room

2

WEDNESDAY

Catholic Mass, 10:00 PM, Religious Center

3

THURSDAY

4

FRIDAY

5

SATURDAY

Winter Carnival sponsored by SocComm
ISC International Dinner, Alden Hall, 7:00 PM

6

SUNDAY

Winter Carnival sponsored by SocComm
Catholic Mass, 11:30 AM, Alden Hall

MONDAY

7

Pearl Harbor Day
Winter Carnival sponsored by SocComm

TUESDAY

8

Winter Carnival sponsored by SocComm
Bodhi Day (Buddhist)
Immaculate Conception — Holy Day (Catholic Christian)

Catholic (Immaculate Conception) Mass, 11:00 AM, Riley
WPI Venture Forum, 5:30 PM, Odeum
SGA Meeting, 6:00 PM, Hagglund Room

WEDNESDAY

9

Winter Carnival sponsored by SocComm
Catholic Mass, 10:00 PM, Religious Center

THURSDAY

10

Human Rights Day
Winter Carnival sponsored by SocComm

FRIDAY

11

Winter Carnival sponsored by SocComm

SATURDAY

12

Hanukkah begins (Jewish)
Winter Carnival sponsored by SocComm

SUNDAY

13

Winter Carnival sponsored by SocComm
Catholic Mass, 7:00 PM, Riley

14 MONDAY

15 TUESDAY

16 WEDNESDAY

Catholic Mass, 10:00 PM, Religious Center

17 THURSDAY

Last day of **undergraduate** classes, Term B

18 FRIDAY

Winter recess begins
Residence halls close for Winter recess
Last day of classes — **graduate** courses
Al-Hijra (Islam)

19 SATURDAY
Hanukkah ends
Winter recess

20 SUNDAY
Winter recess

MONDAY

21

First Day of Winter
Yule (Christian)
Winter recess

TUESDAY

22

Winter recess

WEDNESDAY

23

Winter recess

THURSDAY

24

Christmas Eve (Christian)
Winter recess

FRIDAY

25

Christmas Day (Christian)
Winter recess

SATURDAY

26

Kwanzaa Begins (African American)
Winter recess

SUNDAY

27

Winter recess
Ashura (Islam)

28 MONDAY

Winter recess

29 TUESDAY

Winter recess

30 WEDNESDAY

Winter recess

31 THURSDAY

New Year's Eve
Winter recess

1 FRIDAY

New Year's Day
Winter recess

2 SATURDAY

Winter recess

3 SUNDAY

Winter recess

MONDAY

4

Winter recess
Tuition due for Terms C & D

TUESDAY

5

Winter recess

WEDNESDAY

6

Winter recess
Epiphany (Christian)
Feast of the Theophany (Orthodox Christian)

THURSDAY

7

Winter recess
Nativity of Christ (Orthodox Christian)

FRIDAY

8

Winter recess

SATURDAY

9

Winter recess

SUNDAY

10

Residence halls open for Term C
Catholic Mass, 11:30 AM, Alden Hall

11

MONDAY

Web enrollment for C & D Term

12

TUESDAY

Web enrollment for C & D Term
WPI Venture Forum, 5:30 PM, Kinnicutt Hall

13

WEDNESDAY

Web enrollment for C & D Term
Deadline for completion of Degree Requirements Forms for February graduates
Catholic Mass, 10:00 PM, Religious Center

14

THURSDAY

Web enrollment for C & D Term
First day of **undergraduate** classes, Term C

15

FRIDAY

Web enrollment for C & D Term

16

SATURDAY

17

SUNDAY

World Religion Day
Catholic Mass, 11:30 AM, Alden Hall

MONDAY

18

Martin Luther King Jr. Day (no classes)

TUESDAY

19

First day of classes — graduate courses
SGA Meeting, 6:00 PM, Hagglund Room

WEDNESDAY

20

Catholic Mass, 10:00 PM, Religious Center

THURSDAY

21

FRIDAY

22

SATURDAY

23

SUNDAY

24

Catholic Mass, 11:30 AM, Alden Hall

25 MONDAY

26 TUESDAY

SGA Meeting, 6:00 PM, Hagglund Room

27 WEDNESDAY

President's IQP Award Competition
Catholic Mass, 10:00 PM, Religious Center

28 THURSDAY

29 FRIDAY

30 SATURDAY

Mahayana Buddhist New Year (Buddhism)
Tu B'shvat (Jewish)

31 SUNDAY

Catholic Mass, 11:30 AM, Alden Hall

MONDAY

1

TUESDAY

2

Groundhog Day
SGA Meeting, 6:00 PM, Hagglund Room

WEDNESDAY

3

Catholic Mass, 10:00 PM, Religious Center

THURSDAY

4

FRIDAY

5

SATURDAY

6

SUNDAY

7

Catholic Mass, 11:30 AM, Alden Hall

8 MONDAY

9 TUESDAY

WPI Venture Forum, 5:30 PM, Kinnicutt Hall
SGA Meeting, 6:00 PM, Hagglund Room

10 WEDNESDAY

Catholic Mass, 10:00 PM, Religious Center

11 THURSDAY

12 FRIDAY

13 SATURDAY

14 SUNDAY

Valentine's Day
Admissions Winter Preview for accepted students

Chinese New Year
Catholic Mass, 11:30 AM, Riley

MONDAY

15

Nirvana Day (Buddhism)
President's Day

TUESDAY

16

Mardi Gras
SGA Meeting, 6:00 PM, Hagglund Room

WEDNESDAY

17

Ash Wednesday - Lent begins (Christian)
Catholic Mass, 10:00 AM, Alden Hall

THURSDAY

18

Advising Appointment Day (no undergraduate classes)
Career Fair sponsored by the Career Development Center, Odeum
Lenten Mass, 10:00 PM, Religious Center

FRIDAY

19

Lenten Mass, 12:00 noon, Religious Center

SATURDAY

20

ISC Cultural Festival, Alden Hall, 1-4 PM

SUNDAY

21

Catholic Mass, 11:30 AM, Alden Hall

22

MONDAY

Washington's Birthday
Lenten Mass, 10:00 PM, Religious Center

23

TUESDAY

SGA Meeting, 6:00 PM, Hagglund Room
Lenten Mass, 10:00 PM, Religious Center

24

WEDNESDAY

Housing Selection Night
Lenten Mass, 10:00 PM, Religious Center

25

THURSDAY

Housing Selection Night
Lenten Mass, 10:00 PM, Religious Center

26

FRIDAY

Lenten Mass, 12:00 noon, Religious Center

27

SATURDAY

28

SUNDAY

Purim (Jewish)
Catholic Mass, 11:30 AM, Alden Hall

MONDAY

1

Lenten Mass, 10:00 PM, Religious Center

TUESDAY

2

Lenten Mass, 10:00 PM, Religious Center

WEDNESDAY

3

Lenten Mass, 10:00 PM, Religious Center

THURSDAY

4

Lenten Mass, 10:00 PM, Religious Center

FRIDAY

5

Last day of undergraduate classes, Term C
Lenten Mass, 12:00 noon, Religious Center

SATURDAY

6

Term C recess begins

SUNDAY

7

Term C recess

8

MONDAY

Term C recess
International Women's Day

9

TUESDAY

Term C recess
WPI Venture Forum, 5:30 PM, Odeum

10

WEDNESDAY

Term C recess

11

THURSDAY

Term C recess

12

FRIDAY

Term C recess
Maha Shivaratri (Hindu)

13

SATURDAY

Term C recess

14

SUNDAY

Term C recess
Daylight Savings Time begins (set clocks ahead 1 hour)

Catholic Mass, 11:30 AM, Alden Hall

MONDAY

15

First day of **undergraduate** classes, Term D
Lenten Mass, 10:00 PM, Religious Center

TUESDAY

16

SGA Meeting, 6:00 PM, Hagglund Room
Lenten Mass, 10:00 PM, Religious Center

WEDNESDAY

17

St. Patrick's Day
Lenten Mass, 10:00 PM, Religious Center

THURSDAY

18

Lenten Mass, 10:00 PM, Religious Center

FRIDAY

19

Lenten Mass, 12:00 noon, Religious Center

SATURDAY

20

First Day of Spring/Spring Equinox

SUNDAY

21

Catholic Mass, 11:30 AM, Alden Hall

22

MONDAY

Lenten Mass, 10:00 PM, Religious Center

23

TUESDAY

SGA Meeting, 6:00 PM, Hagglund Room
Lenten Mass, 10:00 PM, Religious Center

24

WEDNESDAY

Lenten Mass, 10:00 PM, Religious Center

25

THURSDAY

Biotechnology & Bioengineering Career Fair sponsored by CDC, Odeum
Lenten Mass, 10:00 PM, Religious Center

26

FRIDAY

Lenten Mass, 12:00 noon, Religious Center

27

SATURDAY

28

SUNDAY

Palm Sunday (Christian)
Catholic Mass, 11:30 AM, Alden Hall

MONDAY

29

Lenten Mass, 10:00 PM, Religious Center

TUESDAY

30

Passover begins (Jewish)

SGA Meeting, 6:00 PM, Higgins House Library

Lenten Mass, 10:00 PM, Religious Center

WEDNESDAY

31

Lenten Mass, 10:00 PM, Religious Center

THURSDAY

1

April Fool's Day

Mundy Thursday (Christian)

Catholic Mass (Holy Thursday), 5:00 PM, Odeum A

FRIDAY

2

Good Friday (Christian)

Lenten Mass, 12:00 noon, Religious Center

Catholic Mass, 5:00 PM, Alden Hall

SATURDAY

3

SUNDAY

4

Easter (Christian)

Catholic Mass, 11:30 AM, Alden Hall

5

MONDAY

6

TUESDAY

SGA Meeting, 6:00 PM, Hagglund Room

7

WEDNESDAY

Catholic Mass, 10:00 PM, Religious Center

8

THURSDAY

9

FRIDAY

10

SATURDAY

11

SUNDAY

Catholic Mass, 11:30 AM, Alden Hall

MONDAY

12

TUESDAY

13

WPI Venture Forum, 5:30 PM, Odeum
SGA Meeting, 6:00 PM, Hagglund Room

WEDNESDAY

14

Admissions Closer Look for accepted students
Catholic Mass, 10:00 PM, Religious Center
New Voices 28, Little Theatre. Free, times vary

THURSDAY

15

New Voices 28, Little Theatre. Free, times vary

FRIDAY

16

New Voices 28, Little Theatre. Free, times vary

SATURDAY

17

Quadfest sponsored by SocComm
New Voices 28, Little Theatre. Free, times vary

SUNDAY

18

Quadfest sponsored by SocComm
Catholic Mass, 11:30 AM, Alden Hall

19

MONDAY

Patriot's Day (no classes)
Quadfest sponsored by SocComm

20

TUESDAY

Quadfest sponsored by SocComm
SGA Meeting, 6:00 PM, Hagglund Room

21

WEDNESDAY

Quadfest sponsored by SocComm
Admissions Closer Look for accepted students
Administrative Professionals Day
Catholic Mass, 10:00 PM, Religious Center

22

THURSDAY

Earth Day
Project Presentation Day (no undergraduate classes)
Quadfest sponsored by SocComm

23

FRIDAY

Quadfest sponsored by SocComm

24

SATURDAY

Quadfest sponsored by SocComm

25

SUNDAY

Quadfest sponsored by SocComm
Catholic Mass, 11:30 AM, Alden Hall

MONDAY

26

TUESDAY

27

WEDNESDAY

28

Catholic Mass, 10:00 PM, Religious Center

THURSDAY

29

Deadline for completion of Degree Requirement Forms for May graduates

FRIDAY

30

SATURDAY

1

SUNDAY

2

Catholic Mass, 11:30 AM, Alden Hall

3

MONDAY

Last day of classes — graduate courses

4

TUESDAY

Last day of **undergraduate** classes, Term D
National Teacher Day

5

WEDNESDAY

Cinco de Mayo
Employee Long Service Dinner

6

THURSDAY

Residence halls close
National Day of Prayer (Interfaith USA)

7

FRIDAY

8

SATURDAY

9

SUNDAY

Mother's Day

"Excellence is an art won by training and habituation. We do not act rightly because we have virtue or excellence, but we rather have those because we have acted rightly. We are what we repeatedly do. Excellence, then, is not an act but a habit." —Aristotle

MONDAY

10

TUESDAY

11

WPI Venture Forum, 5:30 PM, Odeum

WEDNESDAY

12

THURSDAY

13

Ascension of Christ (Christian)

FRIDAY

14

Baccalaureate

SATURDAY

15

Commencement

SUNDAY

16

17

MONDAY

18

TUESDAY

19

WEDNESDAY

Shavuot (Jewish)

20

THURSDAY

21

FRIDAY

22

SATURDAY

23

SUNDAY

MONDAY

24

TUESDAY

25

WEDNESDAY

26

THURSDAY

27

Buddha Day (Buddhism)

FRIDAY

28

SATURDAY

29

SUNDAY

30

31

MONDAY

Memorial Day

1

TUESDAY

2

WEDNESDAY

3

THURSDAY

Alumni Reunion

4

FRIDAY

Alumni Reunion

5

SATURDAY

Alumni Reunion

6

SUNDAY

Alumni Reunion
Pentecost (Christian)

MONDAY

7

TUESDAY

8

WPI Venture Forum, 5:30 PM, Odeum

WEDNESDAY

9

THURSDAY

10

FRIDAY

11

SATURDAY

12

SUNDAY

13

14

MONDAY

Flag Day

15

TUESDAY

16

WEDNESDAY

17

THURSDAY

18

FRIDAY

19

SATURDAY

20

SUNDAY

Father's Day

MONDAY

21

First Day of Summer

TUESDAY

22

WEDNESDAY

23

THURSDAY

24

FRIDAY

25

SATURDAY

26

SUNDAY

27

28

MONDAY

29

TUESDAY

30

WEDNESDAY

1

THURSDAY

2

FRIDAY

3

SATURDAY

4

SUNDAY

Independence Day

MONDAY

5

TUESDAY

6

WEDNESDAY

7

THURSDAY

8

FRIDAY

9

SATURDAY

10

SUNDAY

11

12 MONDAY

13 TUESDAY

14 WEDNESDAY

15 THURSDAY

16 FRIDAY

17 SATURDAY

18 SUNDAY

MONDAY

19

TUESDAY

20

WEDNESDAY

21

THURSDAY

22

FRIDAY

23

SATURDAY

24

SUNDAY

25

Parent's Day

26

MONDAY

27

TUESDAY

28

WEDNESDAY

29

THURSDAY

30

FRIDAY

31

SATURDAY

SUNDAY

WPI Campus Offices

Academic Advising	60	Diversity Programs	64	Ombuds Office	68
Academic Resource Center . . .	60	Electrical and Computer Eng. .	65	Payroll	68
Academic Technology Center .	60	Emergency Medical Service . .	65	Peddler (Yearbook)	68
Administrative Services	60	Enrollment Management	65	Physics	68
Admissions (Graduate)	60	ESL Program	65	Police Department (WPI)	69
Admissions (Undergraduate) . .	60	Events Office	65	Pre-Health Center	69
Advanced Distance Learning . .	60	Excellence in Mathematics, Science and Engineering Program (EMSEP)	65	President's Office	69
Advancement	60	Facilities	65	Printing Services	69
Air Force ROTC	60	Faculty Governance	65	Projects Administration	69
Alumni Relations/ Annual Giving	61	Financial Aid	65	Provost's Office	69
Applied Music	61	Financial Services	65	Public Relations, Publications .	70
Army ROTC	61	Fire Protection Engineering . .	65	Registrar	70
Athletics	61	George C. Gordon Library . . .	66	Research Administration	70
Biology and Biotechnology . . .	61	Graduate Management Programs	66	Research Communications . . .	70
Biomedical Engineering	61	Health Center	66	Residential Services	70
Bookstore	61	Healthy Alternatives	66	Robotics Engineering Program	70
Campus Center and Student Activities	61	Help Desk	66	Scheduling (Graduate and Undergraduate)	70
Career Development Center . .	62	Human Resources	66	Social Committee (SocComm) . .	70
Center for Communication Across the Curriculum	62	Humanities and Arts	66	Social Science/Policy Studies	70
Chemical Engineering	62	ID Cards	66	Sponsored Programs	70
Chemistry and Biochemistry . .	62	Interactive Media and Game Development	67	Sports Information	70
Civil and Environmental Eng. .	62	Interdisciplinary and Global Studies Division	67	Student Affairs and Campus Life	70
Collaborative for Entrepre- neurship and Innovation	62	International Students and Scholars	67	Student Development and Counseling Center	71
Colleges of Worcester Consortium Inc.	62	K-12 Outreach	67	Summer Session	71
Collegiate Entrepreneurs Org. .	62	Lens & Lights	67	Telecommunications	71
Collegiate Religious Center . .	63	Mail Services	67	The Towers (Student Newspaper)	71
Computer Labs	63	Management	67	Transformations (Alumni Magazine)	71
Computer Science	63	Marketing and Communications	67	Web Communications	71
Computing & Communi- cations Center	63	Massachusetts Academy of Mathematics and Science . . .	68	Women's Programs	71
Cooperative Education	64	Mathematical Sciences	68	WPI Newsletter (@WPI)	71
Corporate and Professional Education	64	Mechanical Engineering	68	WPI Venture Forum	71
Dean of Students	64	Metal Processing Institute . . .	68	WWPI Campus Radio	71
Design Studio	64	Navy ROTC	68	CAMPUS MAP	73
Dining Services	64	Network Operations	68		
Disabilities Services	64				

Note: Additional information about the university can be accessed by visiting WPI on the Web, at www.wpi.edu.

Academic Advising

Daniels Hall, 1st Floor
wpi.edu/Admin/OAA
508-831-5381, Fax 508-831-5846
Director: Dale Snyder
dsnyder@wpi.edu

Provides academic support services including course scheduling advice, transfer and AP credit coordination, changing major and advisor, and help with academic problems. M-A-S-H Program (Math and Science Help) provides group help in calculus, physics, chemistry and computer science.

Academic Resource Center

Daniels Hall, 1st Floor
wpi.edu/Admin/ARC
508-831-5235, Fax 508-831-5846
Director: JoAnn Van Dyke
jvandyke@wpi.edu

Provides individualized assistance in a variety of subjects through a comprehensive peer-tutoring program. Also assists students in developing more effective study skills and time management techniques.

Academic Technology Center

Fuller Labs, 1st Floor
508-831-5220, Fax 508-831-5881
Director: Mary Beth Harrity
mharrity@wpi.edu

Hours of Operation

During Academic Session:
M–Th: 8am – 6pm
F: 8am – 5pm

Outside of Academic Session:
M–F: 8am – 5pm

Summer Hours – Memorial Day to mid-August:
M–F: 8am – 4:30pm

www.wpi.edu/+ATC

- Visual production services; large format poster printing, image scanning and printing and converting 35mm slides to digital images.
- A/V equipment loans; including laptop PCs, video/data projection systems, digital cameras, digital voice recorders, portable video equipment, TVs, VCRs, DVD players, overhead projectors, small and large screens, and other miscellaneous items such as portable storage, laser pointers, tripods, cables, etc.
- Video communications services; including video bulletin board, videotape editing, videoconferencing, satellite communications, and TV studio productions and presentations.

- Technology for Teaching & Learning services; software training, including Microsoft Office, Camtasia, SnagIt, Wimba web-conferencing, and myWPI; individual consultations; workshops for classes; and other self service resources available through ATC website.
- Media Lab located in Gordon Library; software includes Photoshop, Premiere Pro, Publisher, 3D Studio Max, Microsoft Office Suite, Adobe Acrobat Pro.

Administrative Services

Founders Hall, lower level
508-831-5025/5150, Fax 508-831-6760
Director: Ann Schlickmann
aschlick@wpi.edu

Admissions (Graduate)

Boynton Hall, 3rd Floor
grad@wpi.edu
508-831-5301, Fax 508-831-5717
Director: Michael McGrade

Admissions (Undergraduate)

Bartlett Center
admissions.wpi.edu
508-831-5286, Fax 508-831-5875
Director: Edward Connor
admissions@wpi.edu
Hours: M–F 8:30am–5pm

Advanced Distance Learning Network

Boynton Hall, 3rd Floor
508-831-6789, Fax 508-831-5717
Asst. Director: Pam Shelly
online@wpi.edu

Provides graduate courses, certificates, and degree programs through distance learning.

Advancement (Development and Alumni Relations)

Higgins House & 85 Prescott St.
wpi.edu/Admin/Advancement
508-831-5611, Fax 508-831-6004
Vice President: Dexter Bailey
giving@wpi.edu

Air Force ROTC

Department of Aerospace Studies
37 Institute Road
wpi.edu/+afrotc
508-831-5747, Fax 508-831-6662
Commander: Lt. Col. Cynthia Provost
Admissions: Major Dan Richards
afrotc@wpi.edu

- Merit scholarships of up to four years full tuition and fees available.
- Two- and four-year commission programs.
- Terrific opportunities, especially in flying and technical careers.
- Classes in air power history, leadership and management, and national security policy.

Alumni Relations

Higgins House, 2nd Floor

alumni.wpi.edu

508-831-5600, Fax 508-831-5791

Exec. Director: Jake Messier

alumni-office@wpi.edu

- Provides (through the Alumni Association) a wide variety of professional and social programs and services for WPI's 30,000 undergraduate and graduate alumni, including Reunion, Homecoming and Tech Old Timers.
- *The Bridge*, an e-newsletter; Alumni Connect, the online community for WPI Alumni.
- Home to the Student Alumni Society, a student organization that preserves and promotes the traditions of WPI.
- Established the Centennial Walkway on the Quadrangle in 1992, in celebration of the Alumni Association's 100th anniversary.

Applied Music

Humanities and Arts

wpi.edu/+HUA/Music

Alden Memorial, 212

508-831-5696, Fax 508-831-5995

Administrator: Douglas Weeks

dweeks@wpi.edu

Army ROTC

Department of Military Science

Harrington Auditorium, Lower Level

wpi.edu/+armyrotc

508-831-5268, Fax 508-831-5809

Commander: Lt. Col. Carl Cowen

ccowen@wpi.edu

- Two-, three- and four-year commissioning programs.
- Merit scholarships (four-, three- and two-year).
- Training ground for tomorrow's civilian and military leaders; focus on leadership and management training.
- Also visit www.armyrotc.com or www.wpi.edu/Academics/+MilSci

Athletics

Department of Physical Education, Recreation, and Athletics (PERA)

Alumni Gym

wpi.edu/athletics

508-831-5243, Fax 508-831-5775

Director: Dana L. Harmon

Program details and facility hours on Web site.

- Facilities: Fitness center, pool, racquetball and squash courts, turf field, tennis courts, gyms.
- Intramural Sports: basketball, bowling, floor hockey, flag football, soccer, softball, table tennis, volleyball, and others.
- Club Sports: a broad spectrum of recreational, instructional, and competitive activities, from roller hockey to lacrosse.

- Varsity Sports: baseball, basketball (M/W), crew (M/W), cross country (M/W), field hockey, football, soccer (M/W), softball, swimming and diving (M/W), track and field (M/W), volleyball, and wrestling.

Biology and Biotechnology (Undergraduate)

Salisbury Labs 121

wpi.edu/+bio

508-831-5538, Fax 508-831-5541

Dept. Head: Eric Overstrom

ewo@wpi.edu

Biology and Biotechnology (Graduate)

Gateway Park 4015

wpi.edu/+bio

508-831-5543, Fax 508-831-5936

Dept. Head: Eric Overstrom

ewo@wpi.edu

Biomedical Engineering (Undergraduate)

Goddard Hall 128

wpi.edu/+bme

508-831-5538, Fax 508-831-5541

Dept. Head: Ki Chon

Biomedical Engineering (Graduate)

Gateway Park, 4008

wpi.edu/+bme

508-831-5447/4112, Fax 508-831-4121

Dept. Head: Ki Chon

Bookstore

Campus Center, Main Level

wpi.bkstore.com

508-831-5247

Manager: Jennifer Amedy

jamedy@wpi.edu

Asst. Mgr./Textbook Mgr.: Katelyn Merrill

kmerrill@wpi.edu

The bookstore stocks text and general reading books, school supplies, health and beauty aids, food and beverages, insignia clothing and gifts—and more!

Campus Center and Student Activities**Campus Center Office**

Campus Center, Main Level

wpi.edu/Admin/CC

508-831-6821, Fax 508-831-6352

Director: James McLaughlin

jimmcl@wpi.edu

Office Hours: M–F 8am–5pm

Student Activities Office

Campus Center, Upper Level

wpi.edu/sao

508-831-5291, Fax 508-831-6762

Assoc. Director: Emily Perlow

eperlow@wpi.edu

- Support for student clubs and organizations.
- Coordination of orientation programs.

Campus

- Greek letter organizations.
- Community service programs.
- Leadership programs.

Career Development Center

Project Center, Lower Level

wpi.edu/+cdc

508-831-5260, Fax 508-831-5827

M–F: 8:30am–5pm, academic year

Director: Jeanette Doyle

cdc@wpi.edu

- Orients students on career information, experiential education and post-graduation opportunities.
- Provides career resources; individual career counseling; resume development; job search strategies and graduate school advice.
- Workshops on career planning, resume writing, interviewing, job search strategies and graduate school advice.
- Assists students in career planning, selecting academic major and learning about related career opportunities.
- Part-time employment opportunities.
- Summer Opportunities Program includes paid summer internships or summer employment.
- Cooperative Education Program aids students in obtaining six-eight months of full-time, paid, career-related experience.
- On-campus recruiting and resume referrals for graduating students.
- Alumni Career Assistance Program.

Center for Communication Across the Curriculum

Project Center, Upper Level

wpi.edu/+writing

508-831-6070

Director: Lorraine Higgins

ldh@wpi.edu

At the CCAC, our goal is to develop and teach effective communication strategies across the WPI campus. Our trained, undergraduate writing tutors provide assistance with papers, projects, oral presentations, resumes, and dissertations. The center director and other affiliated rhetoric faculty periodically offer faculty workshops and the teaching of writing across the curriculum. Please browse our Web site for more information on the CCAC services and resources.

Chemical Engineering

Goddard Hall 126

wpi.edu/+che

508-831-5250, Fax 508-831-5853

Dept. Head: David DiBiasio

dibiasio@wpi.edu

Chemistry and Biochemistry

Life Sciences and Bioengineering Center and

Goddard Hall

wpi.edu/+chemistry

LSBC: 508-831-4113, Fax 508-831-4116

Goddard Hall: 508-831-5371, Fax 508-831-5933

Dept. Head: Kristin Wobbe

chem-biochem@wpi.edu

Civil and Environmental Engineering

Kaven Hall

wpi.edu/+cee

508-831-5294, Fax 508-831-5808

Dept. Head: Tahar El-Korchi

tek@wpi.edu

Collaborative for Entrepreneurship and Innovation

Department of Management

Washburn Shops 217A

wpi.edu/+cei

508-831-5761, Fax 508-831-5720

Director: McRae C. Banks

Associate Director: Gina Betti

Everyone has heard of Bill Gates, Steve Jobs and other entrepreneurs who have made it big. What they've done is innovate. (At WPI, we call this technology commercialization.) If you dream of making it big, you should check out the Collaborative for Entrepreneurship and Innovation—WPI's center for entrepreneurship activities. We are here to inspire and nurture students to discover, create, and commercialize new technological products, services and organizations. We offer the following:

- An undergraduate entrepreneurship minor and graduate coursework through the Department of Management.
- The CEI @WPI ALL-OUT \$50K Business Plan Challenge.
- The New England Collegiate Entrepreneurs Award competition for a regional cash prize and a chance to compete in Chicago for \$10,000.
- The WPI Collegiate Entrepreneurs Organization, a national network of student entrepreneurs.
- Dinner with Entrepreneurs (free)

Use the resources of the WPI Venture Forum and the Coalition for Venture Support to start your own business. Learn to write a business plan by visiting our Web site. Network with the WPI Venture Forum membership, the region's premier entrepreneurs organization. Watch for CEI conferences, workshops, and seminars throughout the year.

Colleges of Worcester Consortium, Inc.

484 Main Street, Suite 500, Worcester 01608

www.cowc.org

508-754-6829, Fax 508-797-0069

Collegiate Entrepreneurs Organization

Department of Management

Washburn Shops 226

wpi.edu/+ceo

Collaborative for Entrepreneurship & Innovation

508-831-5761, Fax 508-831-5720

Contact: Gina Betti

gbetti@wpi.edu

The Collegiate Entrepreneurs Organization is a club established to foster student entrepreneurship on the WPI campus. Through this organization, the WPI community will gain the necessary skills and experience to launch an entrepreneurial venture. The CEO program will bring several key learning tools to the campus such as speakers, workshops, and other special events. The club is affiliated with the vast national organization of CEO, based at the University of Illinois in Chicago.

Collegiate Religious Center

19 Schussler Road
508-831-4174

The Collegiate Religious Center is intended for the use of WPI students, faculty and staff for the purpose of religious exploration, devotions, worship, prayer, education, administration and fellowship.

Rev. Robert Loftus
Roman Catholic Priest
frob@wpi.edu

Cheryl Leshay
Unitarian Universalist Minister
revuu@wpi.edu

John Longworth
Protestant Campus Minister
revlongworth@wpi.edu

Computer Labs

helpdesk@wpi.edu
508-831-5888
Fuller Labs B12

Fuller Laboratories
ADP Lab: B16

Goddard Hall
CM Lab: 012
ChemEng Lab: 011

Gordon Library
PC Room: 1st floor
Movie Lab: 3rd floor

Anderson Lab A&B
GL 114 + 117
(Schedule with Library)

Higgins Laboratories (24x7 ID card access)
230, 508-831-5033

Kaven Hall (24x7 ID card access)
Kaven Lab: 202
STAT Lab: 207

Salisbury Laboratories
Biology Lab: 204
Biomed Lab: 412
CCC Lab: 123

Stratton Hall
Math Lab: 306

Washburn Shops
Management-Flower Lab: 226
Oracle Lab: 228

Computer Science

Fuller Labs
www.cs.wpi.edu
508-831-5357, Fax 508-831-5776
Dept. Head: Michael Gennert
head@cs.wpi.edu

Computing and Communications Center

Fuller Laboratories, 2nd floor, Room 213
wpi.edu/+CCC
508-831-5136, Fax 508-831-5483

- Manages PC labs in academic buildings (see Computer Labs) including Kaven Hall and Higgins Labs (*available 24x7 to members of the WPI community with valid ID card*).
- Manages Unix systems on desktops and in server room
- Manages Network Operations and Security
- Manages administrative computing
- Provides WPI with e-mail, news, virus protection and spam filtering services
- Provides a technology Help Desk to the WPI community
- Manages network file storage for individuals and group users
- Manages Windows Domain services providing storage, campus licensed software and printing services
- Storage Media purchases (USB Flash drives, CDRs, CDRWs, DVDRs)
- Provides computer deployment, repair and maintenance services through the CCC Shop

Help Desk

Fuller Labs B12
wpi.edu/+helpdesk
508-831-5888
helpdesk@wpi.edu
www.wpi.edu/+Helpdesk/Services/

- Provides technology support services to the WPI community for supported hardware and software products and platforms.
- Helps with technology-related problems.
- Enhances productivity of community members by assisting with the utilization of technology resources.
- Provides assistance connecting to the WPI residential and wireless network.
- Provides assistance with computer accounts, network file storage and access to technology resources.
- CD distribution of Microsoft CLA software and antivirus utility CDs

CCC Shop, Fuller Labs, A16

Hours: M-F 8am-5pm

- Provides troubleshooting, diagnostic and repair services for WPI-owned PCs, laptops, printers.
- Configuration and deployment services for WPI-owned PCs, laptops and printers.

Campus

- Provides limited support for personally owned student systems including help with network connectivity, virus protection and malware removal.

Network Operations and Security

Morgan Hall, Lower Wedge

wpi.edu/+netops

508-831-6666

Hours: M–F 8am–5pm

- Manages a multi-campus network to connect academic, residence, and Greek buildings
- Manages a wireless network in academic buildings and residence halls
- Manages a network connection to the Internet and to Internet2
- Manages network and information security for WPI

Cooperative Education

Project Center, Lower Level

wpi.edu/+cdc

508-831-5260, Fax 508-831-5827

Director: Jeanette Doyle

cdc@wpi.edu

- The Co-op Program assists students in obtaining 6–8 months of full-time, paid, career related experience.
- Students in good academic standing are eligible to participate at the end of their sophomore year.
- On average, co-op students earn \$15–20/hour.

Corporate and Professional Education

60 Prescott Street, Gateway 2nd Floor

508-831-5517, Fax 508-831-5694

cpe@wpi.edu

cpe.wpi.edu

Assoc. Provost/Dean of Corporate & Professional

Education: Stephen Flavin

sflavin@wpi.edu

- Delivers degrees, certificate programs, public workshops, and customized corporate education programs for executives, managers, and technical professionals. Programs meet throughout eastern Mass. and at corporate sites throughout the state.
- The annual Review Course for the Fundamentals of Engineering Exam meets Monday evenings during C and D Terms.

Dean of Students

Campus Center, Main Level

wpi.edu/+ds

508-831-5201, Fax 508-831-5581

Dean of Students: Philip Clay

pclay@wpi.edu

M–F, 8am–5pm

The Dean of Students Office coordinates the delivery of the following nonacademic services to all students:

- Advising and leadership training for student clubs and student organizations.

- Alcohol and drug prevention programs.
- Campus Center.
- Community service programs.
- Diversity Programs.
- Health Services.
- International student services.
- Judicial affairs.
- Leadership programs.
- Orientation programs.
- Residential Services.
- Student Activities and Greek Life.
- Student Development and Counseling.
- Women's programs.

Design Studio

Higgins Labs 234/234A

508-831-5752, Fax 508-831-5680

Director of Research Computing: Siamak Najafi

snajafi@wpi.edu

Dining Services

508-831-5253, Fax 508-831-5835

dineoncampus.com/wpi

Director: Joe Kraskouskas

joseph.kraskouskas@compass-usa.com

- Campus Center: 508-831-6151
- Goat's Head Restaurant: 508-831-5044
- Morgan Commons: 508-831-5253
- Catering Services: 508-831-5700
- Higgins House: 508-831-5400

Disabilities Services

Daniels Hall, 1st Floor

wpi.edu/+disabilities

508-831-5235, Fax 508-831-5846

The disabilities services coordinator assists students with disabilities to achieve access to educational programs and services. Because we recognize that services need to be geared to the individual, we encourage students with disabilities to make early contact to discuss what may help them to attain their goals at WPI. For policies and procedures for accessing accommodations: wpi.edu/+disabilities.

Diversity Programs

Campus Center, Main Level

wpi.edu/+diversity

508-831-5796, Fax 508-831-5818

Director: Nicole Bradford

nbradford@wpi.edu, diversity@wpi.edu

The Diversity Programs office provides leadership in campus efforts on issues of diversity and pluralism and leads WPI's commitment to providing equal access to educational opportunities for under-represented populations. For services and specific programs, see Web site.

Electrical and Computer Engineering

Atwater Kent 202

ece.wpi.edu

508-831-5231, Fax 508-831-5491

Dept. Head: Fred Looft

fjlooft@wpi.edu

Emergency Medical Service

Founders Hall, lower level

508-831-5433, Fax 508-831-5882

ems@wpi.edu

Enrollment Management

Bartlett Center

admissions.wpi.edu

508-831-6720, Fax 508-831-6067

Vice President: Kristin Tichenor

tichenor@wpi.edu

ESL Program

See International Students and Scholars

Events Office

Campus Center, Main Level

events@wpi.edu

508-831-5613, Fax 508-831-6352

Events Program Manager: Jim Kenary

jkenary@wpi.edu, 508-831-5022

Event's Coordinator: Cathy Battelle

clb@wpi.edu, 508-831-6150

The Events office manages WPI non-academic space on campus. Along with reserving space we can assist you with your equipment and set-up needs. To view the days calendar of events, view room availability or to make a request please go to <http://Scheduling.wpi.edu>. For any academic space please contact the Academic Programs Administrator; Chuck Kornik and for any athletic facilities please contact the Athletic department directly.

Excellence in Mathematics, Science and Engineering Program (EMSEP)

Diversity Programs Office

Campus Center, Main Level

wpi.edu/Admin/Diversity/EMSEP

508-831-5796, Fax 508-831-5818

Director: Nicole Bradford

nbradford@wpi.edu, diversity@wpi.edu

The Diversity Programs Office is responsible for coordinating EMSEP, a comprehensive support service program for students of African, Latino, and American Indian descent. The program begins with a residential program for new students at WPI. Services provided to EMSEP scholars include personal counseling, academic advising, tutoring, peer mentoring, personal development workshops, and leadership training. Program participants also perform community service projects and coordinate social and cultural activities on campus.

Facilities Department

27 Hackfeld Road

wpi.edu/Admin/facilities

508-831-5500, Fax 508-831-5855

Asst. Vice President: Fred DiMauro

Faculty Governance

Morgan Hall

wpi.edu/Campus/Faculty

508-831-5135, Fax 508-831-6090

Coordinator: Penny J. Rock

prock@wpi.edu

Financial Aid

Bartlett Center, 2nd Floor

wpi.edu/+finaid

508-831-5469, Fax 508-831-5039

Director: Monica Blondin

finaid@wpi.edu

Hours: M-F 8am-5pm

Counsel students and families on financial aid eligibility, application requirements and deadlines, alternative financing options, and federal, state and institutional resources available at WPI.

Financial Services

(Formerly Accounting/Treasury)

Boynton Hall, 2nd Floor

wpi.edu/Admin/Acc

508-831-5754, Fax 508-831-5064

CFO & Executive Vice President:

Jeffrey Solomon

Bursar's Office

bursar@wpi.edu

Fax: 508-831-5064

Susan Spies, Bursar

sspies@wpi.edu

508-831-5741

Perkins & Institutional Loans

Patricia Barrows

pbarrows@wpi.edu

508-831-5848

Student Billing & Deferred Billing Plan

Michael Desrosiers

mpd@wpi.edu

508-831-5524

Connie Labounty

labounty@wpi.edu

508-831-5203

Fire Protection Engineering

Higgins Labs, 1st Floor

wpi.edu/+fpe

508-831-5593, Fax 508-831-5862

Dept. Head: Kathy Notarianni

fpe@wpi.edu

This one-of-a-kind program helps students in all engineering majors prepare for an exciting career in fire protection engineering and for jobs using the tools of science and engineering to make the world a

safer place. FPE faculty are available to assist in fire safety- related IQPs and MQPs: the undergraduate course FPE 3070 Fundamentals of Firesafety Analysis, as well as graduate courses may be of interest to fulfill B.S. degree requirements. The dual BS/MS program enables undergraduates to complete the FPE master's degree in the fifth year – excellent preparation for a constantly expanding job market in business, government, and industry. And our optional graduate internship program allows students to "earn while they learn" as part of their WPI academic program. The Fire Science Laboratory is open to all students in all majors; and a host of state-of-the-art fire modeling software is available.

George C. Gordon Library

wpi.edu/+library
508-831-5410, Fax 508-831-5829
library-questions@wpi.edu
Director: Tracey Leger-Hornby
tlh@wpi.edu

- Requires WPI student ID card to charge out books and course reserves. WPI students can also get cross-borrower cards to charge out books at other Worcester area libraries.
- Supports courses and project work in all areas. The library collection includes books and periodicals in all subjects. Library resources come in all formats: electronic, print, microform, video, and others. The WPI Archives maintains the history of WPI people and events.
- Provides access 24x7-365 to library services and resources from anywhere on or off campus via the proxy server, including local services such as the Gordon Library catalog as well as subscription electronic collections and databases.
- Maintains materials to assist students with career and job searches.
- Obtains books and other materials not owned by Gordon Library via interlibrary loan and document delivery services.
- Offers assistance in the form of references and instruction as well as library orientation tours, group instruction sessions, online tutorials and videos, and research consultations.

Graduate Management Programs

Washburn Shops 215
mgt.wpi.edu/Graduate
508-831-5218, Fax 508-831-5720
Director: Norm Wilkinson
nwillkins@wpi.edu

Health Center

Hackfeld Road, Stoddard C
wpi.edu/+health
508-831-5520, Fax 508-831-5953
M-F 9am–5pm (*Call for appointment*)
Director: Regina Roberto
rroberto@wpi.edu

- Provides multifaceted professional confidential medical care for the treatment of students' illnesses and injuries.
- Primary care, women's and men's screening.
- Counseling; self-care cold center; health promotion.
- Insurance questions/claim forms.
- Specialty referrals.
- Student health advocates/peer educators.

Healthy Alternatives Office

Alumni Gym, 1st Floor
wpi.edu/+HAO
508-831-5800, Fax: 508-831-5775
Director: Greg Snoddy
healthyalternatives@wpi.edu

WPI's Alcohol & Other Drug (AOD) Program is coordinated through the Office of Healthy Alternatives. Located within the Department of Physical Education, Recreation, and Athletics, Healthy Alternatives helps to proactively influence student choices by...

- integrating recreational activities and club sports into daily student life;
- offering TIPS Alcohol Training;
- promoting and sponsoring alcohol free activities;
- determining campus alcohol programming needs;
- promoting the development of healthy habits, attitudes, and lifestyles regarding alcohol, nutrition and co-curricular involvement.

WPI's Healthy Alternatives Program endeavors to create and support a living and learning environment where students feel supported in their choices not to use or abuse alcohol and drugs.

Help Desk

508-831-5888
helpdesk@wpi.edu
wpi.edu/+helpdesk
See Computing and Communications Center

Human Resources

Boynton Hall, 2nd Floor
wpi.edu/+hr
508-831-5470, Fax 508-831-5715
Vice President: Tracy Hassett
human-resources@wpi.edu

Humanities and Arts

Salisbury Labs, 125
wpi.edu/+hua
508-831-5246, Fax 508-831-5932
Dept. Head: Kris Boudreau

ID Cards

Founders Hall, lower level
508-831-5150

- Processes WPI ID cards for students, faculty and staff (new and replacement).

Interactive Media and Game Development

Fuller Labs and Salisbury Labs

imgd.wpi.edu

508-831-4977

Director: Mark Claypool

imgd@wpi.edu

Associate Director: Dean O'Donnell

The Interactive Media and Game Development (IMGD) major provides a cross-disciplinary education to its undergraduates in the principles of interactive applications and computer-based game development. IMGD majors receive a base education in both the technical and artistic aspects of interactive media. There is particular emphasis on programmers and artists working closely together, providing invaluable experience for their post-graduate years.

Interdisciplinary and Global Studies Division

Project Center

wpi.edu/+igsd

508-831-5547, Fax 508-831-5485

Dean: Rick Vaz

global@wpi.edu

Associate Dean: Kent Rissmiller

- Information and advising for off-campus residential programs, including project and exchange programs all over the world, as well as the IQP (Interactive Qualifying Project) on campus.
- International student identification cards.
- Information and mandatory paperwork regarding any Individually Sponsored Residential Projects (ISRP) – Interactive Projects, Major Projects and Sufficiencies – that are being planned by students and faculty advisors.

International Students and Scholars

International House

wpi.edu/admin/ISS/

28 Trowbridge Road

508-831-6030, Fax 508-831-6032

Director: Tom Hartvig Thomsen

hartvig@wpi.edu

- Immigration services for students, visiting scholars and faculty.
- International Student Council advising.
- International handbook and orientation program.
- Personal advising and cross-cultural counseling.
- International programs and activities.
- Temporary housing for international graduate students and scholars.
- Temporary limited storage facility for international students.

English as a Second Language Program

28 Trowbridge Road

wpi.edu/+esl

508-831-6033, Fax 508-831-6032

Director: Billy McGowan

billym@wpi.edu, esl@wpi.edu

- ESL Summer Institute
- English Seminar
- English for International Teaching Assistants
- English for Spouses

K-12 Outreach

Higgins Labs, Rooms 203, 204

wpi.edu/+k12

508-831-6709, Fax 508-831-5680

k12@wpi.edu

Director: Martha Cyr

Project Managers:

Amanda Simpson

Sue Sontgerath

Lens and Lights

Campus Center, Upper Level

wpi.edu/~lnl

508-831-5595

Projection Booth, 508-831-5311

Fax 508-831-6045

lnl@wpi.edu

Lens and Lights has been providing projection, lighting and audio services to the WPI community and beyond for over 40 years.

Mail Services

Campus Center, Lower Level

Student Mail Room, 508-831-5523

Incoming/Receiving, 508-831-5523

Mail Processing, 508-831-5317

Supervisor: Celia McLaren, 508-831-5683

cmclaren@wpi.edu

- WPI mailboxes
- Service window
- Package pick-up
- Stamps sold
- Stamped mail drop-off
- Letters and packages weighed, metered
- Discounted express mail
- Fax services

Management

Washburn Shops 215

mgt.wpi.edu

508-831-5218, Fax 508-831-5720

Dept. Head: McRae C. Banks

machb@wpi.edu

Graduate Management Programs

Washburn Shops 215

mgt.wpi.edu

508-831-5218, Fax 508-831-5720

Director: Norm Wilkinson

nwilkins@wpi.edu

Marketing and Communications

Boynton Hall, 3rd Floor

wpi.edu/+marketing

508-831-5305, Fax 508-831-5820

Vice President: Christopher Ritter

critter@wpi.edu

Massachusetts Academy of Mathematics and Science

85 Prescott Street
massacademy.org
508-831-5859, Fax 508-831-5880
Director: Robert Salvatelli
Hours: M–F 8am–4pm

The academy is a selective-admission public high school (grades 11 and 12) for motivated students with exceptional aptitude in mathematics and science. Students in grade 12 take regular WPI classes. WPI faculty who are interested in mentoring seminars, giving demonstrations or talks, mentoring academy students' research projects are welcome. Academy faculty consult with WPI students interested in doing IQPs related to secondary education and play important roles in WPI's program to prepare teachers of secondary mathematics and science.

Mathematical Sciences

Stratton Hall 108
wpi.edu/+math
508-831-5241, Fax 508-831-5824
Dept. Head: Bogdan M. Vernescu
ma-chair@wpi.edu

Master of Mathematics for Educators

Stratton Hall 201A
508-831-5036, Fax 508-831-5824
Coordinator: John Goulet
goulet@wpi.edu

Actuarial Mathematics Program

Stratton Hall 105D
508-831-6123, Fax 508-831-5824
Coordinator: Jon Abraham
jabraham@wpi.edu

Financial and Industrial Mathematics Program

Stratton Hall 104A
508-831-5677, Fax 508-831-5824
Coordinator: Marcel Blais
myblais@wpi.edu

Mechanical Engineering

Higgins Labs 130
www.me.wpi.edu
508-831-5236, Fax 508-831-5680
Dept. Head: Gretar Tryggvason
gretar@wpi.edu

Aerospace Engineering Program

Higgins Labs 250
www.me.wpi.edu/Aero
508-831-5221, Fax 508-831-5680
Program Director: Nikolaos Gatsonis
gatsonis@wpi.edu

Manufacturing Engineering

Washburn Shops 309
wpi.edu/+mfe
508-831-6088, Fax 508-831-5673
Program Director: Richard D. Sisson Jr.
Associate Director: Yiming Rong

Materials Science and Engineering

Washburn Shops 244
wpi.edu/MTE/
508-831-5633, Fax 508-831-5178
Program Director: Richard D. Sisson Jr.
sisson@wpi.edu

Metal Processing Institute

Washburn Shops, 329
wpi.edu/+mpi
508-831-5992, Fax 508-831-5993
Director: Diran Apelian
dapelian@wpi.edu

Navy ROTC

Holy Cross Campus, Carlin 40
508-793-2433, Fax 508-793-2373
nrotc@holycross.edu

Network Operations

wpi.edu/+netops
See Computing and Communications Center

Ombuds Office

27 Hackfeld Road
wpi.edu/Admin/Ombuds
508-831-5454

Ombudsperson: Liz Tomaszewski
ltomasz@wpi.edu

Ombudsperson: Chris Sotak
csotak@wpi.edu

- Safe and confidential place to voice concerns.
- Serves as a neutral complaint-handler who seeks fair and equitable solutions to problems.
- Offers information about WPI policies and procedures, present a range of options for resolving a problem.
- Available to serve as mediators for conflict resolution.

Payroll

Boynton Hall, 2nd Floor
wpi.edu/Admin/Payroll
508-831-5877, Fax 508-831-5715
Manager: Lori Costello
payroll@wpi.edu

Peddler (yearbook)

Campus Center, Main Level
508-831-5245
peddler@wpi.edu

Physics

Olin Hall, 120
wpi.edu/+physics
508-831-5420, Fax 508-831-5886
Dept. Head: Germano S. Iannacchione
gsiannac@wpi.edu

Police Department (WPI)

26 Boynton Street, Founders Hall, lower level
wpi.edu/Admin/Police

508-831-5433, Fax 508-831-5882

508-831-5555/emergencies only

Director of Public Safety/Chief: Cheryl Martunas

Offers a high level of professional public safety services to the WPI Community:

- 24-hour-a-day police patrol coverage (includes a police dispatcher component).
- Emergency medical services (includes a student-run EMS program).
- Investigation of all safety- and security-related incidents.
- Student-run van escort program.
- Crime prevention and personal safety awareness programs.
- Building security checks and access control initiatives for all academic and residential buildings.
- Emergency response program.
- Traffic safety program.
- Annual Report (Clery Act Information).

Much of the information that is contained above can also be found in our Annual Campus Safety Report (which is also known as the Clery Act Report). This report also contains crime statistical information for your review. The report can be viewed on line by visiting www.wpi.edu/Admin/Police/.

Policy for Reporting an Emergency or Crime

Promptly report emergencies and/or criminal activity to the campus police by calling (on a campus phone) 5555 or 5433. If you are using an off-campus line, call 508-831-5555 or 508-831- 5433.

There are also 55 emergency phones located throughout the campus. Community members are encouraged to familiarize themselves with their locations. By simply pressing the yellow emergency button, you will be dialing the campus police dispatcher. A WPI police officer will be dispatched to investigate the emergency or crime, and to take the appropriate action.

Additional information concerning WPI's Safety and Security Policies, including crime statistics, may be obtained by visiting the Campus Police Web site, www.wpi.edu/Admin/Police/.

Pre-Health Center

Salisbury Labs 233

wpi.edu/+bio/prehealth

508-831-5854, Fax 508-831-5936

Director: Jill Rulfs

jrulfs@wpi.edu

President's Office

Boynton Hall, 1st Floor

wpi.edu/+president

508-831-5200, Fax 508-831-5980

President: Dennis D. Berkey

dberkey@wpi.edu

Printing Services

Boynton Hall, Lower Level

508-831-5571

Supervisor: Chad M. Farrell

cfarrell@wpi.edu

Coordinator: Liz Goyette

egoyette@wpi.edu

508-831-5842

Services available for students, faculty and staff:

- Offset printing (color and black and white).
- Photocopying from hard copy, disc or file (including color).
- Binding of reports.
- Ordering and printing of WPI official business cards.
- Mailpiece design approval including business reply mail and presort mail.
- Process barcoded mailings.
- Prepare on-campus mailings.
- Transparencies.
- Purchase colored paper.
- Laminating.

Projects Administration

Daniels Hall, 1st Floor

508-831-5457, Fax 508-831-5931

Administrator: Charles J. Kornik

cjkornik@wpi.edu

- Provides administrative coordination and support for faculty and students associated with IQPs and MQPs.
- Acts as a liaison with corporate sponsors of student projects in order to promote the establishment of legal agreements, including the terms of financial support and intellectual property rights.

Provost's Office

Boynton Hall, 1st Floor

Wpi.edu/Admin/Provost

Phone 508-831-5222, Fax 508-831-5774

provost@wpi.edu

Provost and Senior Vice President

John A. Orr, 508-831-5222

orr@wpi.edu

Executive Assistant to the Provost

Debbie Graves, 508-831-5612

djgraves@wpi.edu

Dean of Undergraduate Studies

Arthur C. Heinricher, 508-831-5397

heinrich@wpi.edu

Dean of Graduate Studies

Richard D Sisson, Jr., 508-831-5404

sisson@wpi.edu

Associate Provost for Research and Interim

W. Grant McGimpsey, 508-831-6788

wgm@wpi.edu

Director of Academic Operations

Laurie A. Smith, 508-831-5591

lasmith@wpi.edu

Campus

Information Analyst

Pam Theodore, 508-831-5929
ptheodore@wpi.edu

Associate Dean for the First Year

Kristin Wobbe, 508-831-5375
kwobbe@wpi.edu

Public Relations, Publications

Marketing and Communications
Boynton Hall, 3rd Floor
508-831-6785
Director: Eileen Brangan Mell
ebmell@wpi.edu

Registrar

Daniels Hall, 1st Floor
wpi.edu/Admin/Registrar
508-831-5211, Fax 508-831-5931
Registrar: Alaina Wiehn
registrar@wpi.edu

Research Communications

Marketing and Communications
Boynton Hall, 3rd Floor
508-831-5609, Fax 508-831-5820
Director: Michael Dorsey
mwdorsey@wpi.edu

Residential Services

East Hall, 1st Floor
508-831-5645, Fax 508-831-5870
Director: Naomi B. Carton
letendre@wpi.edu

- Personal advising and support services for students.
- Educational and social programming.
- Insight program and special interest housing.
- Development and enforcement of policies and procedures for the residence halls.
- Housing assignments, room selection and wait list.
- Assistance with roommate conflicts.
- Room changes, housing contract issues and withdrawals.
- Key distribution.
- Building security.
- Health and safety inspections.
- Building maintenance and damage assessment.
- Coordination of vendor services.
- Off-campus housing services.
- Summer housing.
- Summer conference housing.

Robotics Engineering Program

Atwater Kent, Fuller Labs, Higgins Labs
robotics.wpi.edu
508-831-6667, Fax 508-831-5776
Program Director: Michael A. Gennert
rbe@wpi.edu

Scheduling (Graduate and Undergraduate)

Daniels Hall, 1st Floor
508-831-5457, Fax 508-831-5931
Administrator of Academic Programs:
Charles J. Kornik
cjkornik@wpi.edu

- Works in cooperation with the Registrar and all academic department heads to prepare a comprehensive schedule of graduate and undergraduate courses.
- Classroom reservations by approved student organizations, or by faculty for help sessions or exams.

Social Committee (SocComm)

Campus Center, Upper Level
users.wpi.edu/~soccomm
508-831-5509, Events Info 508-831-5950
Fax 508-831-5973
soccommexecs@wpi.edu

Social Science/Policy Studies

Atwater Kent, 1st Floor
wpi.edu/+ssps
508-831-5296, Fax 508-831-5896
Dept. Head: James K. Doyle
ssps@wpi.edu

Sponsored Programs

Daniels Hall, Room 111
wpi.edu/Admin/Research
508-831-5359, Fax 508-831-5789
Director: Francois Lemire
resadm@wpi.edu

Supports and facilitates the efforts of faculty and staff to obtain external funding for research, training, and other related programs. ORA works toward achieving the University's goal of increasing the level of external support while protecting the University's interests by achieving compliance with relevant Federal regulations, sponsor guidelines, and individual award terms and conditions.

Sports Information

Alumni Gym, 1st Floor
508-831-5328, Fax 508-831-5775
Director: Rusty Eggen
rusty@wpi.edu

This office is in charge of publicity and record-keeping for WPI's 20 varsity sports, as well as managing and maintaining the Athletic department website.

Student Affairs and Campus Life

Campus Center, Main Level, Room 226
wpi.edu/Admin/Student
508-831-5060, Fax 508-831-5581
Vice President: Janet Begin Richardson
jbrich@wpi.edu

Student Development and Counseling Center

West Street House

157 West Street
wpi.edu/+SDCC
508-831-5540, Fax 508-831-5139
Hours: M–F 8am–Noon; 1pm–5pm
Director: Charlie Morse

Provides educational programming and training as well as counseling, referral, and crisis intervention services free of charge to all WPI students. Services focus on assisting students to achieve greater levels of personal, academic and professional success and to increase effectiveness in their roles and relationships in society.

Summer Session

Division of Corporate and Professional Education
wpi.edu/+summer
summer@wpi.edu
508-831-5517, Fax 508-831-5694
Director: Lori Glover
lglover@wpi.edu

Telecommunications

Power House
508-831-5210, Fax 508-831-5960
Manager: Walter Bertrand
wally@wpi.edu

The Towers (student newspaper)

Campus Center, Main Level
wpi.edu/~technews
508-831-5464, Fax 508-831-5721
newseditors@wpi.edu

Transformations (alumni magazine)

Marketing and Communications
Boynton Hall, 3rd Floor
wpi.edu/+transformations
508-831-6715, Fax 508-831-5820
Editor: Charna Westervelt
transformations@wpi.edu

Web Communications

Marketing and Communications
Boynton Hall, 3rd Floor
wpi.edu/+web
508-831-6026, Fax 508-831-5820
webmaster@wpi.edu

This office designs and maintains a large portion of WPI's main Web site, www.wpi.edu. Questions, problems or comments should be forwarded to the e-mail address above.

Women's Programs

Campus Center, Main Level
wpi.edu/+women
508-831-5819, Fax 508-831-5818
womens-programs@wpi.edu

The mission of the Office of Women's Programs is to support diversity on the WPI campus by

- providing leadership in campus efforts on women and women's issues.
- providing support and advocacy to women students, staff, and faculty.
- providing pipeline programs aimed at young women and their educators.

Visit our Web site for information about services and specific programs.

WPI Newsletter (@WPI)

Boynton Hall, 3rd Floor
www.wpi.edu/News/AtWPI
508-831-6425, Fax 508-831-5820
Contact: Lorraine Martinelle
lurbans@wpi.edu

WPI Venture Forum

Collaborative for Entrepreneurship and Innovation, Department of Management, Washburn Shops 217A
wpiventureforum.org
508-831-5075, Fax 508-831-5720
Director: Gina Betti
ventureforum@wpi.edu

Entrepreneurs are thinkers, risk takers, experimenters, motivators and change agents, willing to assume the risks of a new business venture.

Do you have a great business idea? Where can you present an elevator pitch for start-up funds and network to expand possibilities? Start at the WPI Venture Forum by socializing with technology-based entrepreneurs that have funded, started or developed their own businesses. Attend our 10-program series of speakers, business plan presentations, and panelist reviews to gain insight, confidence and connections to understand, start and expand your own business.

As an important support component, the WPI Venture Forum has a bearing on technology-based economic development and job creation in central Massachusetts. It provides networking opportunities and capital avenues while nurturing entrepreneurship through educational monthly programs and newsletters, weekly radio talk shows, workshops, business plan contests, and special events. Programs are free to WPI students and open to the public for a nominal fee.

Odeum, Campus Center, 6–9pm, second Tuesdays, September through June. For details and change announcements, please check Web site.

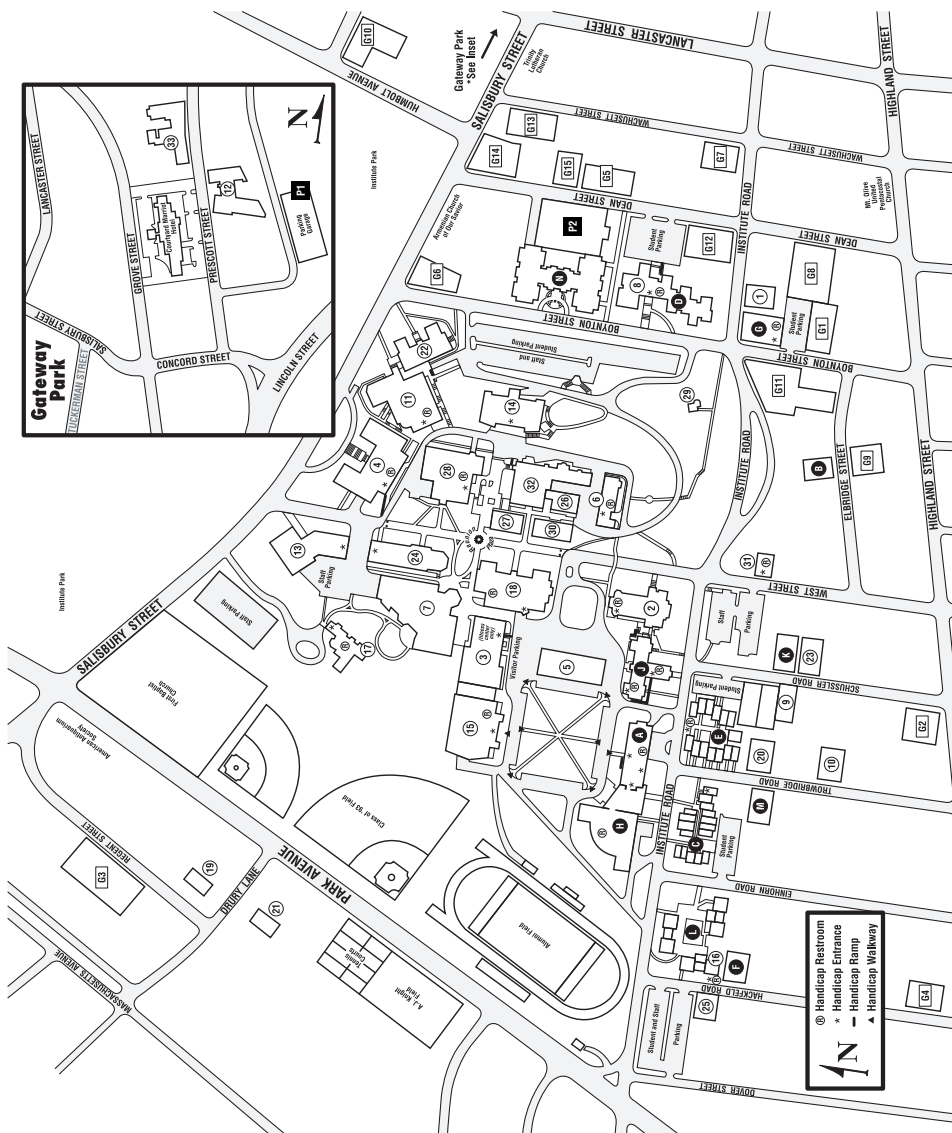
WWPI Campus Radio

Campus Center, Upper Level
Studio: 508-831-5955
Office: 508-831-5956
radio_exec@wpi.edu

Departments and Offices

Academic Advising	A	Entrepreneurship & Innovation, Collaborative for	32	Medl Processing Institute	32	STUDENT RESIDENCES	
Academic Resources Center	A	ESL Program	20	Military Science	15	A Daniels Hall	
Academic Technology Center (ATC)	11	Events Office	7	Network Operations	4	B 16 Elbridge	
Access Grid	H	Facilities	4	Newell Lecture Hall	4	C Ellsworth Apartments	
Accounting and Treasury Office	6	Faculty Governance	H	Nuclear Reactor Facility	32	D Founders Hall	
Administrative Services	D	Finance & Operations	7	OASIS	23	E Fuller Apartments	
Admissions (Undergraduate)	5	Financial Aid	5	Odium	7	F 26 Hackfeld	
Advanced Distance Learning Network	6	Fire Protection Engineering Dept.	18	Outtakes (convenience store)	6	G Institute Hall	
Aerospace Engineering	18	Fitness Center	3	Payroll	6	H Morgan Hall	
Air Force & Aerospace Studies	1	Food Court	7	Paidroll (yearbook)	3	J Sanford Riley Hall	
Alumni Relations	17	Food & Head Restaurant	D	Perreault Lecture Hall	11	K 22 Schuster	
Applied Music Division	2	Government & Community Relations	6	Physical Education, Recreation, & Athletics	3	L Stoddard Complex	
Archives Room	14	Graduate Studies & Enrollment	6	Physcis Dept.	24	M 25 Towbridge	
Backball Courts (indoor)	15	Health Center	16	Pre-Health Center	28	N East Hall	
Biology & Biotechnology Dept.	12	Health Alternatives	3	President's Office	6	GREEK HOUSES	
Bioengineering Institute	12	Help Desk	11	Printing Services	6	G1 Alpha Chi Rho	
Biomedical Engineering Dept.	12, 28	Higgins Club (dining room)	17	Projects Administration	A	G2 Alpha Gamma Delta	
Bookstore	7	Higgins Lecture Hall	32	Property Administration	33	G3 Alpha Tau Omega	
Bowling Alleys	3	Human Resources	6	Provost's Office	6	G4 Alpha Xi Delta	
Campus Police and Public Safety	8	Humanities & Arts Dept.	28	Raquetball Courts	15	G5 Lambda Chi Alpha	
Career Development Center	27	Information Technology (IT)	11	Radio Station WUPI	7	G6 Phi Gamma Delta	
Chemical Engineering Dept.	13	Interactive Media and Game Development	11, 28	Registrar	A	G7 Phi Kappa Theta	
Chemistry & Biochemistry Dept.	12	Interdisciplinary & Global Studies	27	Research Administration	6	G8 Phi Sigma Kappa	
Civil & Environmental Engineering Dept.	22	International Students & Scholars	20	Research Communications	N	G9 Phi Sigma Sigma	
Collegiate Religious Center	9	International Outreach Programs	18	Residential Services	4, 11, 18	G10 Sigma Alpha Epsilon	
Computing and Communications Center	11	K-12 Outreach Programs	28	Riley Commons	4	G11 Sigma Phi Epsilon	
Computer Science Dept.	11	Kinikant Lecture Hall	28	Robotics Engineering	7	G12 Sigma Pi	
Cooperative Education Program	27	Legal Counsel	6	Social Committee (SocComm)	4	G13 Tau Kappa Epsilon	
Corporate & Foundation Relations	6	Lens & Lights	7	Social Science & Policy Studies Dept.	4	G14 Theta Chi	
Corporate & Professional Education	12	Little Theatre	J	Sponsored Programs	3	G15 Zeta Psi	
Dean of Students	7	Mail Services	7	Sports Information	3	PARKING GARAGES	
Dean of Students	17, 33	Major Selection Program	27	Squash Courts	15	P1 Gateway Park	
Dining Hall (Morgan)	H	Management Dept.	32	Swimming Pool	3	P2 East Hall	
Dining Services	H	Manufacturing Engineering	32	Student Affairs	7		
Disability Services	A	Marketing & Communications	6	Student Development & Counseling Center	31		
Discovery Classroom	18	Mesque Office	2	Swimming Pool	7		
Diversity Programs	7	Mass Academy	33	Tech News (student newspaper)	26		
Educational Development, Technology, & Assessment, Center for	A	Materials Science & Engineering	32	Telecommunications	6		
Electrical & Computer Engineering Dept.	4	Mathematical Sciences Dept.	18	Web Communications	7		
Emergency Medical Service	D	Mechanical Engineering Dept.	30	Women's Programs	7		
		Public Relations, Publications	6	Wrestling Facility	3		

Map of the Campus



Computer Question?

Contact the WPI Helpdesk!



Phone: (508) 831-5888 | Ext: 5888

Email: helpdesk@wpi.edu

Web: www.wpi.edu/+helpdesk

Looking for an on-campus job?

We are seeking motivated, articulate student workers who love people and computers. An application is available on our web site if interested. Federal work study funding is a plus but not required.

quality info

24/7 access to databases, journals, DVDs.
books, print & online, special collections.

spaces & services

tech suites, study spaces, PC labs.
interlibrary loan, direct borrowing from
area college libraries, art galleries.

research help

ask a librarian, chat: wpi.ref
library-answers@wpi.edu, podcasts, rss feeds.
508.831.6700



This is a partial listing of what Worcester and the surrounding community have to offer. For additional listings and full details, you may refer to the *Yellow Pages* section in the current *Verizon Telephone Directory*. Please note that WPI does not endorse the advertisements or listings in this directory.

Libraries

Gordon Library
WPI campus, 508-831-5410

Worcester Public Library
3 Salem Sq., 508-799-1655

Consortium School Libraries

Anna Maria College, 508-849-3405

Assumption College, 508-767-7135

Becker College, 508-373-9710

Clark University, 508-793-7461

Holy Cross College, 508-793-2642

Mass. College of Pharmacy, 508-890-8855

Nichols College, 508-213-2334

Quinsigamond C.C., 508-854-4366

Tufts Veterinary School, 508-839-7957

UMass Medical School, 508-856-2511

Worcester State College, 508-929-8027

Services

Apartment Rentals

WPI Residential Services

East Hall, 508-831-5645.

Off-campus housing services include listings for apartments in the area, advice on landlords/tenants issues, and roommate information.

Salisbury Estates

79 Park Ave., Apt. 2, 508-798-0456

Automotive

AAA, 24-Hour Emergency Road Service
(and travel accommodations),
1-800-222-4357

Banks

Bank of America

ATM – 95 Highland St.

255 Park Ave. / 104 Belmont St.

365 Main St. / 11 Foster St.

Commerce Bank

560 Park Ave., 508-797-6925

Flagship Bank

10 Gold Star Blvd., 508-595-1400

TD Banknorth

370 Main St., 508-368-6500

ATM on campus:

TD Banknorth

Campus Center, Main Level

Dry Cleaners/Laundry

Rossi's Cleaners

22 Park Ave., 508-752-9288

Tech Cleaners & Tailors

154 Highland St., 508-755-4484

Eye Care

LensCrafters

Greendale Mall, 508-856-0703

Auburn Mall, 508-721-9700

Stephen Welch Optician

1405 Main St., #1,

Webster Square, 508-799-9204

Hairdressers/Barbers/Nail Salons

Image Hair Salon

533 Park Ave., 508-754-5588

Plaza Barber Shop

647 W. Boylston St., 508-852-3670

Cherry Nails

131A Highland St., 508-757-2537

St. Cyr Hair & Face Place

235 Park Ave., 508-752-2222

African American:

Colin's Barber and Hair Styling

375 Pleasant St., 508-752-9895

G's Cuttin' Up Barber Shop & Beauty Salon

315 Pleasant St., 508-798-3718

Asian:

Nhu Binh Beauty Salon

860 Main St., 508-798-2882

Community

Latino:

Josefina's Hair Salon
763 Main St., 508-752-3344

L'Image
227 Chandler St., 508-798-2722

Hospitals

UMass Memorial Medical Center
Connecting all departments and campuses,
508-334-1000
Referrals to UMass Memorial physicians,
800-431-5151

Memorial Campus
119 Belmont St.

University Campus
55 Lake Ave., North

Hahnemann Campus
281 Lincoln St.

Worcester Medical Center (St. Vincent's)
20 Worcester Center Blvd, 508-363-5000

Mailing Services

Campus Mail Services
Campus Center, Lower level
508-831-5523

U.S. Post Office (Main Branch)
4 E. Central St., 800-ASK-USPS
U.S. Post Office (West Side)
381 Chandler St., 800-ASK-USPS

Printing

FedEx Kinko's
77 Boston Tnpk. (Rte. 9)
Shrewsbury 508-756-1977
Deerfield Press
90 Grove St.
508-755-1010

Storage Facilities

Storage Max
19 McKeon Road, 508-755-2233
Extra Space Storage
16 Ararat St.
508-852-5900

Tux Rentals

Bonardi's Formal Wear
179 Highland St., 508-754-4036
Mr. Tux
424 Belmont St., 508-756-4661

Places of Interest

American Antiquarian Society
185 Salisbury St., 508-755-5221
DCU Center
50 Foster St., 508-755-6800
EcoTarium
222 Harrington Way, 508-929-2700
Higgins Armory Museum
100 Barber Ave., 508-853-6015
Mechanics Hall
321 Main St., 508-752-5608
Worcester Art Museum
55 Salisbury St., 508-799-4406

Hanover Theatre - Worcester Center for the
Performing Arts
2 Southbridge St., 877-571-SHOW
or 508-831-0800
Worcester County Horticultural Society
Tower Hill Botanic Garden
French Dr., Boylston, 508-869-9997
Worcester County Light Opera Club
21 Grand View Ave., 508-753-4383
Worcester County Poetry Association
1 Ekman St., 508-797-4770
Worcester Historical Museum
30 Elm St., 508-753-8278

Recreational

Bicycle Sales/Rentals

- Barney's Bicycle
165 Chandler St., 508-757-3754
- Bicycle Alley
1067 Main St., 508-752-2230
- Fritz's Bicycle Shop
328 West Boylston St., 508-853-1799

Billiards/Bowling

- Boston Billiards Club
454 Grove St., 508-852-2121
- Colonial Bowling Centre
248 Mill St., 508-754-7645
- Jillian's Billiard Club
315 Grove St., 508-793-0900

- Town & Country Bowl
405 Boston Turnpike (Rte. 9)
Shrewsbury, 508-842-8931

- WPI Bowling Alleys
Alumni Gym, 508-831-5510

Health/Fitness Clubs

- Bally Total Fitness
535 Lincoln St., 508-854-2100
- Gold's Gym
40 Millbrook St., 508-757-3900
- Worcester Fitness
440 Grove St., 508-852-8209
20 Worcester Center Blvd., 508-363-7000
- WPI Fitness Center
Alumni Gym, 508-831-5046

Ice Skating Rinks/Roller-skating Rinks

- Buffone Arena
283 Lake Ave., 508-799-0910
- Horgan Skating Arena
400 Oxford St., N. Auburn, 508-832-7201
www.fmcarenas.com
- Roller Kingdom
5 Highland Park Ave., Hudson, 978-562-3439
- Skylite Roller Skating Center
648 Park Ave., 508-757-8640

Movie Rentals/Theaters

- Blackstone Valley 14: Cinema De Lux
70 Providence Turnpike
Shoppes at Blackstone Valley
Millbury, 508-853-4000

- Elm Draughthouse Cinema
35 Elm St., Millbury, 508-865-2850

- Hollywood Video
388 Park Ave., 508-754-7200

- Hoyt's Cinemas
Solomon Pond Mall, Marlborough
508-303-2488
231 Turnpike Rd., Westborough
508-366-3877

- Showcase Cinema
135 Brooks St., 508-854-4701

- West Boylston Cinema
101 West Boylston St.,
West Boylston, 508-835-8888

Mini Golf

- Crystal Caves Mini Golf & Batting Cages
790 Southbridge St., Auburn, 508-832-0797
- West End Creamery
481 Purgatory Rd., Whitinsville,
508-234-2022

Parks

- Broad Meadow Brook Wildlife Sanctuary
414 Massasoit Rd., 508-753-6087
- Douglas State Forest
Wallum Lake Rd., Douglas, 508-476-7872
- Elm Park
Park Ave., 508-799-1190
- Institute Park
Salisbury St., 508-799-1190
- Quabbin Reservoir and Reservation
Ware/Belchertown (Rte. 9), 413-323-7221
- Wachusett Meadow
113 Goodnow Rd., Princeton, 978-464-2712
- Wachusett Mountain State Reservation
Princeton, 978-464-2987

Ski Areas

- Pine Ridge
377 Stetson Rd. (Rte. 32)
Barre, 978-355-6446
www.pineridgesnowpark.com
- Ski Ward
1000 Main St.
Shrewsbury 508-842-6346
www.skiward.com
- Wachusett Mountain
499 Mountain Rd.
Princeton, 978-464-2300

Shopping

Books

Barnes & Noble Booksellers
WPI, Campus Center, 508-831-5247

The Shops at Blackstone Valley
Millbury, 508-865-2801

Borders Books, Music & Café
476 Boston Turnpike (Rte. 9),
Shrewsbury, 508-845-8665

Convenience

Honey Farms
101 Highland St., 508-438-0201
341 Grove St., 508-755-5445

Outtakes
Founders Hall
508-831-6651

Groceries

Big Y Supermarket
Southwest Commons, 508-752-2989

Price Chopper Supermarket
221 Park Ave., 508-791-0506

PriceRite
117 Gold Star Blvd.
508-853-7443

Shaw's Supermarket
14 West Boylston St., 508-852-5833
112 Gold Star Blvd., 508-752-7447

Trader Joe's
77 Boston Tnpk. (Rte. 9),
Shrewsbury, 508-755-9560

Music

FYE
Auburn Mall, 508-832-7126
The Shops at Blackstone Valley
Millbury, 508-865-5099
Webster Square, 508-831-3535

Newbury Comics
551 Boston Tnpk. (Rte. 9),
Shrewsbury, 508-845-3391
Solomon Pond Mall
Marlboro, 508-460-0872

Pharmacies

Brooks Pharmacy
383 Chandler St., 508-754-5348

CVS Pharmacy
115 Gold Star Blvd., 508-852-0238
283 Park Ave., 508-792-3866

Walgreens
320 Park Ave., 508-767-1732

Retail

Auburn Mall
Auburn, 508-832-6000

Best Buy
Greendale Mall, 508-852-1800

Building 19
193 Boston Tnpk. (Rte. 9)
Shrewsbury, 508-791-1852

Futon Company
129 Highland St., 508-831-7170

Greendale Mall
7 Neponset St., 508-856-9400

Home Depot
130 Gold Star Blvd., 508-852-6260

Prints & Potter
142 Highland St., 508-752-2170

Shoppes at Blackstone Valley
70 Worcester Providence Turnpike
Millbury, 508-853-4000

Solomon Pond Mall
601 Donald Lynch Blvd.,
Marlboro, 508-303-6255

Staples
571 Boston Tnpk. (Rte. 9),
Shrewsbury, 508-842-1507

Target
529 Linclon St. Plaza, 508-852-3094

Wal-Mart
137 West Boylston St.,
West Boylston, 508-835-1101

Sporting Goods

Dick's Sporting Goods
541 Lincoln St. Plaza
508-595-9808

Eastern Mountain Sports
Shoppes at Blackstone Valley
70 Worcester Providence Turnpike
Millbury, MA, 508-865-6776

Kangaroo Crossing Athletic Footwear & Apparel
180 Main St., 508-791-9206

Olympia Sports Center
Greendale Mall, 508-856-0216

Sports Authority
Solomon Pond Mall
Marlboro, 508-229-0343

Restaurants

Bakery/Breakfast/Coffeeshouses

Bagel Time

194 Park Ave., 508-798-0440

The Bean Counter

113 Highland St., 508-754-3125

Café Dolce

154 Shrewsbury St., 508-754-3761

Denny's

494 Lincoln St., 508-852-8448

Dunkin' Donuts

Campus Center, 508-831-5693

340 Grove St., 508-363-4901

Honey Dew Donuts

101 Highland St., 508-438-0201

Java Hut

1073 Main St., 508-752-1678

International House of Pancakes

70 Boston Tnpk. (Rte. 9),
Shrewsbury, 508-791-9328

Starbucks

11 East Central St., 508-756-4048

Wholly Cannoli

488 Grafton St., 508-753-0224

Diners

Boulevard Diner

155 Shrewsbury St., 508-791-4535

Miss Worcester Diner

300 Southbridge St., 508-757-7775

Parkway Diner

148 Shrewsbury St., 508-753-9968

Ralph's Diner

95 Prescott St., 508-753-9543

Fast Food

Arby's Roast Beef

622 Park Ave, 508-753-9910

Burger King

711 W. Boylston St., 508-852-8111

D'Angelo's

318 Park Ave., 508-756-6335

KFC/Taco Bell

21 S. Quinsigamond Ave., Shrewsbury
508-755-2543

McDonald's

766 W. Boylston St., 508-852-1350

595 Mill St., 508-754-8812

995 Main St., 508-757-5357

Subway

151 Highland St., 508-792-6612

340 Grove St., 508-792-3355

Wendy's

500 Park Ave., 508-831-9910

Quiznos

Campus Center, Food Court

395 Park Ave., 508-890-7827

Pizza

Blue Jeans Pizza

270 Park Ave, 508-753-3777

Boomers

93 Highland St., 508-791-5551

Boynton Pizza

119 Highland St., 508-756-5432

Ciao Bella

402 Grove St., 508-756-2426

Domino's Pizza

396 Park Ave., 508-754-2236

Ernie's Pizza

80 West St., 508-755-3203

Junior's Pizza Grille

346 Shrewsbury St., 508-459-5800

Papa Gino's

537 Lincoln St., 508-459-4599

Pizza Hut

1269 Main St., 508-753-2701

Tech Pizza

137 Highland St., 508-752-2133

Wonder Bar Restaurant

121 Shrewsbury St., 508-752-9909

Pubs, Bars and Grills

Brew City Bar & Grill

104 Shrewsbury St., 508-752-3862

Boynton Restaurant & Spirits

117 Highland St., 508-756-5432

Chili's Bar & Grill

291 Boston Tnpk. (Rte. 9),
Shrewsbury, 508-756-1800

The Goat's Head

Founders Hall, 508-831-5044

The Irish Times

244 Main St., 508-797-9599

Jillian's Billiard Club

315 Grove St., 508-793-0900

Ninety-Nine Bar & Grill

11 East Central St., 508-792-9997

900 West Boylston St., 508-852-2999

O'Connor's Restaurant & Bar

1160 West Boylston St., 508-853-0789

Outback Steakhouse

771 Southbridge St., Auburn, 508-721-9799

Community

- Peppercorns Grill & Bar
455 Park Ave., 508-752-7711
- Piccadilly Pub
480 Shrewsbury St., (Rt.9) 508-755-1808
- Pizzeria Uno Chicago Bar & Grill
25 Major Taylor Blvd., 508-421-9300
- Texas Roadhouse
535 Lincoln St., 508-853-7266
- Vinny T's of Boston
7 Boston Tnpk. (Rte. 9)
Shrewsbury, 508-755-0900

General Dining

- Boston Market
14 Park Ave., 508-421-9352
- Coney Island Lunch
158 Southbridge St., 508-753-4362
- Dragon Dynasty
104 Highland St., 508-755-5588
- El Basha West
256 Park Ave., 508-753-2924
- Flying Rhino
278 Shrewsbury St., 508-757-1450
- Grille 57
57 Highland St., 508-798-2000
- Ho Toy Luau Restaurant
401 Park Ave., 508-754-4929
- Nancy Chang
372 Chandler St., 508-752-8899
- New England Roast Beef
33 Park Ave., 508-756-1991
- Northworks Eatery & Drinkery
106 Grove St., 508-755-9657
- Panera Bread
50 Boston Tnpk. (White City),
Shrewsbury, 508-798-9949
- Sahara Café & Restaurant
143 Highland St., 508-798-2181
- Tortilla Sam's
107 Highland St., 508-756-7267

- Wings Over Worcester
1 Kelley Square, 508-421-9464

Fine Dining

- Block 5 Bistro
139 Green St., 508-767-3483
- Coral Seafood
225 Shrewsbury St., 508-755-8331
- The Harlequin Restaurant at Beechwood Hotel
363 Plantation St., 508-754-2000
- Maxwell Silverman's Restaurant
25 Union St., 508-755-1200
- One Eleven Chop House
111 Shrewsbury St., 508-799-4111
- Porto Bello
156 Shrewsbury St., 508-753-9865
- Sakura Tokyo
640 Park Ave., 508-792-1078
- Sole Proprietor Seafood & Spirits
118 Highland St., 508-798-3474
- VIA
89 Shrewsbury St., 508-754-4842

Ice Cream

- Baskin-Robbins
545 Lincoln St., 508-853-1573
- Ben & Jerry's
135 Brook St., 508-854-1664
- Coldstone Creamery
70 Worcester Providence Turnpike
Shoppes at Blackstone Valley
508-865-8165
- Friendly Ice Cream
580 Park Ave., 508-755-6794
- Meola's Wayside Ice Cream
165 West Boylston St.,
West Boylston, 508-835-9747
- West End Creamery
481 Purgatory Rd., Whitinsville, 508-234-2022

Transportation

Airports

- Bradley International Airport
Windsor Locks, Conn., 860-292-2000
- Logan International Airport
Boston, 800-235-6426
- Manchester Airport
Manchester, NH, 603-624,6556
- T. F. Green Airport
Warwick, R.I., 888-268-7222

Bus

- Colleges of Worcester Consortium
Shuttle Bus Service, 508-754-6829
- Greyhound Bus Lines
2 Washington St., Union Station,
508-754-1102
- Peter Pan Bus Lines
2 Washington St., Union Station,
508-752-2291

WRTA (City Buses)
287 Grove St., 508-791-9782

Limousine

Knight's Airport Limousine Service
800-822-5456, 508-839-6252
www.knightslimo.com

Plus Limousine Service
508-853-2323
www.pluslimo.com

Worcester Airport Limousine Service
800-660-0992, 508-756-4834
www.wlimo.com

Railroad

Amtrak
2 Washington St., Union Station
800-872-7245, 508-755-0356
www.amtrak.com

MBTA Commuter Rail (To Boston)
Framingham/Worcester Line
www.mbta.com

Taxi

Red Cab
180 Prescott St., 508-792-9999
www.worcester-redcab.com

Yellow Cab
90 Madison St., 508-754-3211
www.yellowcabchicago.com

Hotels

Beechwood Hotel
363 Plantation St., 508-754-5789

Comfort Inn of Auburn
426 Southbridge St. (Rt. 12) Auburn
508-832-8300

Courtyard by Marriott
72 Grove St., 508-363-0300

Crowne Plaza Downtown
10 Lincoln Sq., 508-791-1600

Doubletree Hotel
5400 Computer Dr., Westboro, 508-366-5511

Fairfield Inn & Suites
718 Southbridge St., Auburn, 508-832-9500

Hampton Inn
110 Summer St., 508-757-0400

Hilton Garden Inn
35 Major Taylor Blvd., 508-753-5700

Holiday Inn Express
12 Johnson St., Auburn, 877-863-4780

LaQuinta Inn
446 Southbridge St., Auburn, 508-531-5900

Residence Inn by Marriott
503 Plantation St., 508-753-6300
112 Donald Lynch Blvd., Marlboro
508-481-1500

Quality Inn
50 Oriol Dr., 508-852-2800

Religious Facilities

Collegiate Religious Center, WPI
19 Schussler Rd., 508-831-4174

American Baptist
Burncoat Baptist Church
475 Burncoat St., 508-853-6240

First Baptist Church
111 Park Ave., 508-755-6143

Apostolic
Apostolic Fellowship Churches
88 Webster St., 508-949-1300

Armenian Church of Our Savior
87 Salisbury St., 508-756-7393

Christ Tabernacle Apostolic
1189 Main St., 508-756-0238

Iglesia Del Dios Viviente
100 Chandler St., 508-756-1999

New Life Apostolic Temple
868 Main St., 508-798-3455

The Apostolic Church
78 Webster St., 508-797-3163

Assemblies of God
Brazilian Assembly of God
91 Canterbury St., 508-753-3900

First Assembly of God Church
30 Tyler Prentice Rd., 508-852-5733

Vietnamese Assembly of God
73 Canterbury St., 508-753-7070

Baptist
Adams Square Baptist Church
266 Lincoln St., 508-752-3193

Belmont Street Baptist Church
25 Belmont St., 508-753-0312

Bible Way Baptist Church
18 Heard St., 508-757-3003
Christ Baptist Church
24 Granby Rd., 508-799-9101

Emmanuel Baptist Church
717 Main St., 508-756-0009

Heritage Baptist Church
480 West Boylston St., 508-852-3037

John Street Baptist Church Society
43 John St., 508-753-4991

Pleasant Street Baptist Church
165 Pleasant St., 508-756-8754

Second Baptist Church
14 Hammond St., 508-752-8869

Buddhist
Vietnamese Buddhist Center
96 Dewey St., 508-755-7817

Charismatic
Praise Chapel International
44 Randolph Rd., 508-595-0051

Redemption Christian Center International
60 Mason St., 508-797-0061

Christian
Iglesia Cristiana La Hermosa
778 Main St., 508-752-7306

Mount Sion Christian Church
333 Pleasant St., 508-757-5517

UAD of New Life Christian Center
892 Main St., 508-798-9150

Christian and Missionary Alliance
First Alliance Church of Worcester
1411 Main St., 508-755-4533

Christian Science
Second Church of Christ Scientist
255 Salisbury St., 508-757-2158

Church of Christ
Worcester Church of Christ
2 Airport Dr., 508-434-0253

Church of God
Church of God of Prophecy
332 Cambridge St., 508-757-6171

New Life Ministries
6 Greenwood St., 508-756-1613

Congregational
United Congregational Church
111 Park Ave., 508-752-3785

Eastern Orthodox
St. Mary's Albanian Orthodox Church
535 Salisbury St., 508-756-1690
St. Spyridon Greek Orthodox Cathedral
102 Russell St., 508-791-7326

Episcopal
All Saints Church
10 Irving St., 508-752-3766

Friends
Society of Friends
901 Pleasant St., 508-754-6760

Islamic Society of Greater Worcester
Worcester Islamic Center
57 Laurel St., 508-752-4377

Jewish
Congregational Beth Israel (Conservative)
15 Jamesbury Dr., 508-756-6204

Shaarai Torah West (Orthodox)
835 Pleasant St., 508-791-0013

Temple Emanuel (Reform)
280 May St., 508-755-1257

Temple Sinai (Reform)
661 Salisbury St., 508-755-2519

Yeshiva Synagogue (All Denominations)
22 Newton Ave., 508-752-0904

Lutheran
Bethel Lutheran Church
90 Bryn Mawr Ave., Auburn, 508-832-3427

Concordia Lutheran
86 Murray Ave., Worcester, 01610
508-755-7351

Trinity Lutheran Church
73 Lancaster St., 508-753-2989

Methodist
Epworth Methodist Church
64 Salisbury St., 508-752-2376

Presbyterian
First Presbyterian Church
125 Holden St., 508-852-2111

Roman Catholic
Rev. Robert Loftus provides on-campus mass on Sundays, holy days, Lenten season, and other special event days. (See listings in the calendar section of this guide.) 774-762-6562

Christ the King
1052 Pleasant St., 508-752-5514

Immaculate Conception Rectory
353 Grove St., 508-754-8419

Our Lady of Fatima Church
43 Belmont St., 508-755-3820

Our Lady of Mount Carmel-St. Ann Parish
24 Mulberry St., 508-752-2964

Unitarian Universalist
First Church
90 Main St., 508-757-2708

Unitarian Universalist Church
90 Holden St., 508-853-1942

The Policies Section includes the following:

Introduction.....	83
Trustees Statement on Student Responsibility	83
Authority of the President of WPI	83
Jurisdiction of the Dean of Students Office Staff.....	83
WPI Campus Code of Conduct	84
Academic Honesty Policy.....	94
Anti-Harassment Policy	95
Policy on Sexual Misconduct.....	97
Hazing Policy.....	97
WPI Alcohol and Other Drug Policy.....	98
Expectations for Fraternity and Sorority Functions	101
WPI's Greek Relationship Statement	102
Time, Place and Manner Statement	103
WPI Intellectual Property Policy	103
WPI Computer Network Acceptable Use Policy	104
Information Security at WPI.....	104
Massachusetts Jury Service Statement.....	104

I. Introduction

The Worcester Polytechnic Institute Student Judicial Policies and Procedures has been published to document WPI policies and the code of conduct that all WPI students are expected to observe. In addition, the Policies and Procedures identify the process by which a member of the WPI community may be held accountable and the sanctions that may be imposed for infractions. Disciplinary rules are not designed to replicate state or federal criminal laws; rather, the code of conduct has aims, procedures and outcomes that differ from the criminal justice system.

Members of the WPI community are urged to make themselves familiar with the policies governing behavior on the campus. At certain times it may become necessary to update a policy or procedure described herein. Changes that are implemented prior to the next official printing of this manual will be distributed throughout the WPI community and posted in appropriate offices and living units by the Dean of Students Office. Once posted these changes will be in force.

Trustees' Statement on Student Responsibility and Conduct

So that its position may be understood by all members of the WPI community, the board of trustees issued the following statement after its June 8, 1968, meeting:

1. Worcester Polytechnic Institute is a privately endowed, privately operated university. It was founded, has grown and expanded through the years, with private funds. In accord with its charter, its administration and direction is the responsibility of the board of trustees.

2. WPI proudly affirms its belief in and support of the philosophy of individual freedom and responsibility. Academic freedom is not academic license, and the right to criticize and protest is not the right to disrupt or to interfere with the freedom of others.
3. WPI believes in a government of laws and not of men. It is the right of any citizen to criticize, to protest and to attempt to change the law in accord with constitutional procedures. No one has the right, however, to disregard or disobey the law even under the excuse of his or her own conscience.
4. Students enter WPI voluntarily. They apply, presumably, because they wish to further their education and because they believe WPI, with its traditions and reputation, is capable of advancing their intellectual attainments. Students come to learn, not to demand; to be guided, not to direct. If they do not like some of the rules, regulations, traditions, and policies of WPI, they do not have to enter. But let it be understood that having been accepted and having decided to enter, they are expected to abide by the laws of our nation and comply with rules and policies of WPI. Criticisms and suggestions are always in order and will continue to be welcomed, but threats, disturbances, or force of any kind—either by a single student, a minority or a majority—will not be tolerated.

The reiteration of the above at this time does not indicate any special concern with regard to possible activities on the campus. WPI is proud of its history and traditions. It is proud of its faculty and its student body. Nevertheless, it believes it proper to reemphasize some of these fundamentals in order to reassure its alumni, friends, and supporters, as well as its faculty and students.

Accordingly, the board of trustees formally reiterates that this university offers no sanctuary to any individual or group that condones, advocates, or exercises the taking over of private property or the use of intimidation or physical force. Any who engage in such activities will be held fully responsible, and punishment at this university for such acts will be prompt and sufficient to the cause, including expulsion.

II. Authority of the President of WPI

The president of WPI shall have final authority, subject to the revisions and orders of the board of trustees, to establish policy concerning student affairs, which includes the WPI discipline system. Therefore, this judicial system is subject to the authority of the president to make or to delegate the making of such revisions (subject to his/her approval) as he/she deems appropriate.

III. Jurisdiction of the Dean of Students Office Staff

The president has delegated to the vice president for student affairs and the Dean of Students Office staff the authority to impose administrative sanctions whenever this becomes necessary to properly operate

and protect the people and property of the WPI community from reckless endangerment or from interference with the educational objectives of WPI.

1. The Dean of Students Office staff members are responsible for all matters relating to student contracts, agreements, and licenses in the areas of student residential life, Greek life and student activities. Complaints, violations, and terminations in these areas will be handled by the appropriate staff member in accordance with administrative due process.
2. Interim suspension is defined as the temporary termination by the vice president for student affairs or his/her designee of a student's or a group's presence on campus prior to the conduct of a formal hearing (or the imposition of sanctions by the Campus Hearing Board). It is to be employed only in instances where continued presence on campus by the student or group would constitute a danger to the safety of persons or property on the premises of WPI. Within 48 hours of the imposition of interim suspension by the vice president for student affairs or her/his designee, a date shall be set for a hearing of the matter before the Campus Hearing Board. The hearing date shall be set at the earliest possible, mutually convenient time between the university, the plaintiff and the accused.
3. A student may be withdrawn from WPI by the vice president for student affairs or a delegate due to emotional, psychiatric, or other reasons of health that pose a threat to the continued well-being of the student or members of the WPI community, or threaten to disrupt the daily operation of the university. In such cases, the student may not be reinstated at WPI without clearance by WPI medical and professional staff.

IV. WPI Campus Code of Conduct

1. To balance rights and responsibilities within the WPI community, there follows the Trustees' Policy Statement of June 8, 1968:
 - A. We desire to protect the integrity and benefits of individual academic achievement, for these are vital to the academic life and institutional excellence of a university.
 - B. We desire that no WPI community members shall be subjected to improper duress, deprivation, or diminution of their person, their property, their dignity, or that peace of mind reasonably necessary for the pursuit of learning and personal growth.
 - C. We desire that the goals of WPI, its property, and its educational process be neither infringed upon nor hindered.
 - D. We desire to prevent the spread of behavior and practices that alone and in themselves appear tolerable, but that when widespread

or repeated may threaten to undermine the morale, trust and good faith necessary in an academic community.

- E. We desire to guarantee campus privacy without sanctuary and individual rights and privileges without license.
 - F. Students' responsibilities as citizens require that they conform to the laws of the commonwealth. WPI will not provide sanctuary for those students who violate their citizenship obligations. At the same time, WPI is concerned with students' rights as citizens to equal protection under the law and will endeavor to direct them to legal counsel as may be necessary.
2. To achieve these goals the WPI community subscribes to certain constraints upon individual behavior. Without infringing upon any of the basic rights and freedoms guaranteed within the general American society, the WPI community recognizes that membership in this particular academic community is freely sought and freely granted by and to its members, and that within this membership group certain specific behaviors that may be accepted by society in general cannot be accepted within an academic community without hindering the explicit goals of that academic community. The WPI code of conduct is guided by the spirit of these goals and any person who is accused of violating this code is guaranteed due process by the constitution of the WPI campus judicial system. Members of the WPI community are expected to use common sense and good judgment in resolving all problems. While the Campus Hearing Board is available to hear grievances, it is hoped that the existing procedures in the community will be used first in attempting to resolve these problems.

The phrase "renders one liable for judgment" is used below to indicate accountability to the appropriate judicial body established under the constitution of the WPI campus judicial system. Some examples of situations relating to these general goals are listed below.

- A. Acts such as but not limited to assault, battery, harassment, hazing, dangerous and/or binge drinking, stalking, abuse, theft, damage, threat, injury, sexual misconduct and harassment, fraud, blackmail, unfair discrimination, slander, impairing the well-being of another community member or self, or suicidal gestures renders one liable for judgment.
- B. Misappropriation of personal or WPI community property; unreasonably depriving someone of proper use of WPI property; abuse, damage or destruction of such property; or negligence contributing to these offenses, including negligence that could reasonably contribute to these offenses, renders one liable for judgment.

- C. Disruption of the academic process, obstruction of teaching, disruptively infringing upon the consequences and prerogatives of that process, violation of the Academic Honesty Policy, violation of the Acceptable Use Policy, renders one liable for judgment.
- D. Unauthorized entrance, trespassing, unauthorized use or possession of lock picks, keys or card access, and unauthorized attendance, renders one liable for judgment.
- E. Commission of offenses such as willful neglect of proper requests, broken promises, lying, and intentionally furnishing false information to a WPI official renders one liable for judgment.
- F. Disorderly, lewd, harassing, or indecent conduct on WPI owned or controlled property or at university sponsored or supervised functions that adversely affects the WPI community renders one liable for judgment.
- G. Violation of the WPI Drug and Alcohol Policy; being under the influence of alcohol or a controlled substance; exhibiting offensive behavior while under the influence of alcohol or other drugs renders one liable for judgment.
- H. Conduct that menaces the safety of the WPI community, including but not limited to: fire safety issues (e.g. tampering with fire safety or warning devices, setting a fire, etc.); possession of explosive devices or materials (e.g. firecrackers, fire-works, dangerous chemicals or fuels, bombs, etc.); possession of a weapon, except as permitted by law, and then only as authorized in writing by WPI, renders one liable for judgment.
- I. Failure or refusal to provide valid identification to a WPI official in the performance of his or her duty or failure to comply with directions of the same renders one liable for judgment.
- J. Using status as a member of the WPI community to assist in the commission of an offense renders one liable for judgment.
- K. Violations of state, local or federal law renders one liable for judgment.
- L. Attempting, aiding, abetting, conspiring, hiring, or being an accessory to any act prohibited by this code renders one liable for judgment.
- M. Invasion of privacy, making unauthorized video or photographic images of a person in a location in which that person has a reasonable expectation of privacy (e.g. shower/locker room, bathroom, etc.) renders one liable for judgment.
- N. Violation of the Relationship Statement for WPI and the Greek Fraternity and Sorority System renders one liable for judgment.
- O. Conduct that violates any other WPI policy that has been articulated within the Campus Planner and Resource Guide and/or appropriately posted

on campus or WPI's Website renders one liable for judgment.

V. Resolution Processes involved within the Campus Judicial System

1. Mediation

In lieu of adjudication, members of the WPI community may choose alternate dispute resolution to settle conflicts. Mediation uses a neutral third party to help resolve disputes, leaving the final resolution in the hands of the disputing parties. The purpose of mediation is not to judge responsibility but to help parties get to the root of their problems and to devise their own solutions. If a satisfactory agreement cannot be reached through mediation, the complainant may refer the complaint to the case officer for judicial action. Students interested in pursuing mediation should contact one of the case officers in the Dean of Students Office.

2. Informal Administrative Judicial Conference

Violations of residence hall policy will be adjudicated by an administrative judicial officer. The judicial conference will be conversational in nature. During the conference, the judicial hearing officer will elaborate on the nature of the complaint and present any evidence. The accused shall have an opportunity to respond to the complaint and present evidence on their own behalf. After due consideration, the judicial officer will make a determination of the student's responsibility and appropriate sanction(s). Decisions may be appealed to the director of residential services. All appeals must be submitted in writing within five (5) days following communication of the initial decision. More serious violations may be referred to the Campus Hearing Board for resolution.

3. Informal Hearing Procedure

Student organizations, clubs, sports teams, fraternities, and sororities that are charged with violating policy shall have their case adjudicated before a WPI representative designated by the dean of students, utilizing the Informal Hearing Procedure.

- a. The organization's representative will be informed of the complaint and the time, date, and location of the informal hearing, in writing, at least two days prior to the hearing.
- b. The informal hearing will be conversational in nature and non-adversarial.
- c. Prior to the hearing, the student representative has the opportunity to discuss the allegation with an advisor or a member of the WPI community.
- d. During the hearing, the WPI representative will elaborate on the nature of the complaint and present any evidence that is being considered against the group.
- e. The organization's representative will have an opportunity to respond to the complaint and provide any additional evidence to refute the charge.

- f. After due consideration, the WPI representative will make a determination of the organization's responsibility. The WPI representative will also determine an appropriate sanction based on the organization's past record.
- g. Decisions may be appealed to the next higher administrator. All appeals must be submitted in writing five (5) days following communication of the initial decision.
- h. The WPI representative may refuse to hear a complaint utilizing the Informal Hearing Procedure and may instead refer it to the Campus Hearing Board for adjudication.

4. Informal Hearing Procedure at Off-Campus Residential Program Sites

Students at off-campus residential program sites, accused of violating the WPI code of conduct or any other WPI policy as outlined in the annual Campus Planner and Resource Guide shall be accorded an informal on-site hearing before a WPI representative designated by the dean of Interdisciplinary and Global Studies Division. The following guidelines will be applicable.

- (a) Students will be informed of the complaint pending and the time, date and location of the informal hearing, in writing, at least two (2) days prior to the hearing. This notice should include a full description of the incident, names of witnesses, if any, and a reference to the section(s) of the campus code allegedly violated.
- (b) The informal hearing shall be conversational in nature and non adversarial.
- (c) Before the hearing, the student shall be given the opportunity to consult with an on-site advisor of their choice or a member of the WPI community.
- (d) During the hearing, the WPI representative shall elaborate on the nature of the complaint and present any evidence or witnesses in support of that complaint.
- (e) The accused student shall have an opportunity to respond to the complaint and present any evidence or witnesses in response to the complaint.
- (f) The WPI representative will make a determination of the student's responsibility for the complaint based on the outcome of the informal hearing.
- (g) If the student is found responsible, the WPI representative must contact the dean of students or her/his designee to review the student's past record, if any, before a sanction is determined. The WPI representative must then consult with the Dean of Students Office and the director of global operations in Interdisciplinary and Global Studies Division to determine an appropriate sanction for the offense.
- (h) All decisions shall be final and not subject to appeal on site. The decision may be appealed to the dean of Interdisciplinary Studies Division once the student has returned to the WPI

campus. Appeals may be submitted in writing to the dean of Interdisciplinary Studies Division within five (5) days of the start of classes of the term following the off campus project experience. The appeal must be specific and contain a full description of the basis for the appeal. A given case may be appealed only once. Grounds for an appeal must be based on one or more of the following criteria:

- a. Failure to follow the procedures outlined in the Campus Planner and Resource Guide;
- b. Inappropriate gravity of the sanction in relationship to the offense;
- c. That no reasonable person could conclude, on the basis of the evidence presented, that the accused was responsible.

The appeal will not be reviewed until after the start of the term following the off campus project experience when all parties involved have returned to the WPI campus.

- (i) If the on-site WPI representative determines that continued presence at the project center by the student would constitute a danger to the safety of persons or property on the premises of the project center, a recommendation for interim suspension may be made to the vice president for student affairs or his/her designee.

Note: WPI's Academic Honesty Policy and the procedures described therein also apply to the off campus residential programs. The WPI representative must communicate with the dean of Interdisciplinary and Global Studies Division and Dean of Students Office before taking action.

5. Administrative Agreement

Members of the WPI community who accept responsibility for the complaint against them may choose, with the agreement of the plaintiff, to waive their right to a hearing before the Campus Hearing Board and instead accept a sanction imposed by the case officer.

6. Campus Hearing Board

Section A — Membership

1. Members

- a. The Campus Hearing Board shall consist of five (5) elected voting members, and an appointed nonvoting chief justice.
- b. Its membership shall be composed of two full-time students (generally one undergraduate and one graduate student), one member of the faculty, one member of the administration, and one member of either the faculty or the administration.
- c. During vacation periods and under other special circumstances the Campus Hearing Board shall have the authority to operate with three voting members (one faculty, one administrative and one student). All proce-

dures for the Campus Hearing Board shall remain the same as those of the five-member board.

- d. No member shall be allowed to serve simultaneously as a member of another branch of the Campus Judicial System.

2. Alternates

- a. There shall be four undergraduate student alternates and one graduate student alternate who will be used to replace absent or disqualified student members of the Campus Hearing Board.
- b. There shall be five faculty alternates who will be used to replace absent or disqualified faculty members of the Campus Hearing Board.
- c. There shall be two administration alternates who will be used to replace the absent or disqualified administration member of the Campus Hearing Board.

3. Election

- a. Student Body Election
 - (1) Any full-time member of the student body shall be eligible for election except where prohibited.
 - (2) The undergraduate student body shall elect two students and one faculty member to the Campus Hearing Board and four student alternates.
 - (3) Undergraduate students who submit to the Student Government Association Office a petition of 60-80 signatures shall have their names placed on the ballot.
 - (4) Incumbent students may have their names placed on the ballot at their request.
 - (5) The Executive Council of the Student Government Association shall nominate three faculty members for the ballot.
 - (6) There must be at least six undergraduate students on the ballot before the election can be held.
 - (7) The first two ranking undergraduate student candidates in the balloting shall be elected members of the Campus Hearing Board. The next four highest ranking candidates shall be elected alternates.
 - (8) The student body election shall be held in Term D. The election shall be under the direction of the Student Government Association.
 - (9) The Graduate Student Government shall appoint one graduate student to the Campus Hearing Board and one graduate student alternate.
 - (10) The term of office of all student-elected CHB members and alternates is one year, commencing on the first day of Term A.

b. Faculty Election

- (1) Two CHB members who are members of the faculty, five CHB alternates who are members of the faculty, and one CHB member who is a full-time undergraduate student are elected by the faculty. The term of office of the faculty-elected student is one year; the terms of office of the others are two years. Each year, to assure staggered terms, the faculty normally will elect one faculty member as a CHB member, and one student as a CHB member. The faculty will also elect two or three faculty members as CHB alternates to maintain a pool of five faculty CHB alternates.
- (2) Faculty election shall be held under the direction of the Faculty Committee on Governance.
- (3) The term of office for all CHB members and alternates elected to the board by the faculty shall begin the first day of Term A following the election.
- c. The administration member and the administration alternates shall be appointed by the Vice President for Student Affairs or his/her designee.

4. Disqualification

- a. Any members who deem themselves partial in any hearing or whose impartiality is successfully challenged shall be disqualified from that hearing.
- b. The Campus Hearing Board shall have the power to expel, for cause, one of its own members, following an appropriate hearing, by a vote of 3/4 of its total voting membership.
- c. The Committee on Governance shall have the power to expel for cause the chief justice, following an appropriate hearing, by vote of 3/4 of its total voting membership.

Section B — Officers

1. Chief Justice

- a. Election
 - (1) The chief justice shall be a member of the faculty. The term of the chief justice shall be three years.
 - (2) The Committee on Governance shall appoint the chief justice.
 - (3) One year before the expiration of the term of the chief justice, the Committee on Governance shall appoint a chief justice-elect or reappoint the incumbent chief justice to another three-year term, to begin at the expiration of the current term.
 - (4) The Student Government Association and the Graduate Student Government shall endorse the appointment of a chief justice or chief justice-elect.

- (5) When the incumbent chief justice vacates the position, the chief justice elect automatically becomes the chief justice.

b. Duties

- (1) The chief justice shall preside over all meetings and conduct all hearings of the Campus Hearing Board.
- (2) The chief justice shall maintain order during hearings, and to that end may close or suspend a hearing.
- (3) The chief justice shall provide for the observance of fairness at all hearings.
- (4) The chief justice shall not participate in deliberations at a hearing except to advise on matters of fairness, to make procedural rulings and to advise on precedents. The chief justice shall not vote on the outcome of any case or on the imposition of sanctions.
- (5) The chief justice shall advise the parties to a dispute of the decision of the CHB following a hearing.
- (6) In the event of the chief justice's absence or disqualification, the chief justice pro tempore will preside.

2. Chief Justice Pro Tempore

The Chief Justice pro tempore shall be elected by and from among the members of the Campus Hearing Board and will preside in the absence or disqualification of the chief justice. The chief justice pro tempore must be a faculty member in at least his/her second year of serving on the CHB.

3. Chief Justice-Elect

The chief justice-elect shall observe for training purposes all disputes before the CHB but shall not take part in any deliberations or votes before the hearing board unless he/she is concurrently serving as a CHB member.

4. Case Officer

The case officer is a designated member of the Dean of Students Office staff, appointed by the vice president for student affairs. The case officer is held directly accountable by the Campus Hearing Board for providing the operational and logistical services necessary for the CHB to conduct fair and impartial hearings. The case officer's prehearing duties involving plaintiff(s) and accused are specifically defined to maintain impartiality.

Once designated as case officer for a hearing, the case officer may not become involved in any aspect of the case other than those duties outlined below or assigned by the CHB with the full knowledge of all parties involved in the case. If the board finds that the case officer has failed to meet his/her responsibilities in a way that could substantively alter the outcome of a case, the board may call for a rehearing with another case officer.

The case officer is not a member of the Campus Hearing Board and does not participate in any votes before the Campus Hearing Board.

Duties of the case officer are to:

- a. coordinate all aspects of WPI campus code procedures, including advising persons of charges lodged against them, scheduling hearings, notifying all persons concerned, providing for all necessary forms and records, assisting with and forwarding appeals, and undertaking such other activities as may be necessary to implement the provisions of this code;
- b. as provided in this code, process all complaints referred to the CHB of WPI;
- c. collect all statements relevant to the complaint(s);
- d. conduct prehearing interviews, at which time the accused shall be fully informed of the complaint lodged, advised of his/her rights under this code, and given an opportunity, if the accused desires, to discuss the matter;
- e. present these statements to the chief justice and CHB members prior to or at the beginning of the scheduled hearing as appropriate;
- f. when requested, advise the CHB on the meaning, interpretation and application of this code;
- g. refrain at all times from commenting before the CHB on the merits of the matter being heard;
- h. maintain all CHB records in accordance with WPI policy;
- i. as necessary and appropriate, provide for the training of persons serving on the CHB, the Judicial Appeals Board or related committees;
- j. serve as liaison, when appropriate, with other members or committees of the WPI community whose responsibilities may bear on a particular case;
- k. provide for the publication and distribution of this code;
- l. upon recommendation from the chief justice, suspend the hearing proceedings to another date.

Section C — Jurisdiction

1. The Campus Hearing Board shall have jurisdiction over cases involving violation of campus regulations of social and academic behavior by a WPI community member, his/her guest to the campus, or involving transgressions against the WPI community—its members, property, and rights.
2. The Campus Hearing Board shall have jurisdiction over cases involving off-campus actions of WPI students when a) the victim of such offense is a member of the campus community, b) the offense occurred at a university sponsored or sanctioned event, c) the accused stu-

dent used his/her status as a member of the WPI community to assist in the commission of the offense, or d) the offense has a detrimental effect on the reputation of the college.

3. The Campus Hearing Board shall have jurisdiction over cases involving student organizations, clubs, sports teams, and fraternities and sororities that are referred by the WPI Administration in lieu of using the informal Hearing Procedure. Any group or organization may be held accountable for actions of any of its members if the violation of this code of conduct is in any way related to the group or organization. Group misconduct need not be officially approved by the entire membership in order to be considered grounds for possible disciplinary action against the group. There is no minimum number of group members who must be involved in an incident before disciplinary action may be taken against the entire group. In some instances the conduct of a single member may provide sufficient grounds for action against the entire group. An appropriate test to determine whether a group may be held accountable for the conduct of individuals is to ask whether or not it is likely that the individuals would have been involved in the incident if they were not members of the group or, if by group action, the incident was encouraged, fostered, or might have been prevented.
4. The Campus Hearing Board shall have authority to refuse to hear any case or to refer any case to a more appropriate agency. In any such instance, the Campus Hearing Board must provide a written explanation for such a decision to the parties concerned and to the Judicial Appeals Board. Dissatisfied parties may seek redress by appealing to the Judicial Appeals Board.
5. The Campus Hearing Board shall use “preponderance of evidence” as the standard for proof in all cases.
6. The Campus Hearing Board shall have the authority to appoint and invoke a board of inquiry into matters of violation of campus regulations, transgressions against the WPI community and infringement of individual rights.
 - a. The board of inquiry shall be composed of one faculty member, one administrative member, two fulltime students (generally one undergraduate and one graduate) and one member from either the faculty or the administration not currently a member of another branch of the Campus Judicial System.
 - b. The board of inquiry shall call witnesses and hear testimony regarding the allegations and shall report its findings to the case officer who together with the chief justice will determine if the Campus Hearing Board will proceed with the complaint.

VI. Prehearing Procedures for Parties Involved in a Hearing Before the Campus Hearing Board

- A. Any individual wishing to bring a complaint before the Campus Hearing Board should go to the Dean of Students Office in the Campus Center and request a meeting with one of the case officers. The person(s) bringing the complaint(s) [plaintiff(s)] meet with the case officer to determine what policies may have been violated. The case officer may make a recommendation to the plaintiff(s) as to further pursuit of the complaint or other means of resolution; however, the plaintiff(s) will make the final determination on whether or not to bring the complaint before the Campus Hearing Board.
- B. At the outset of the accused’s pre-hearing interview, the accused will be informed that the case officer facilitates the workings of the Campus Hearing Board and will be present as an impartial and non-voting participant in the hearing (if there is one), and that the accused is not obligated to make any statements that are self-incriminating during the pre-hearing interview.

Relevant information voluntarily offered by the accused during the interview may be presented to the Campus Hearing Board. The accused is also informed that he/she may remain silent or submit only a written statement or respond to the complaint, call primary witnesses and present evidence, or testify. The accused is further informed that he/she is not required to be present at the hearing but the hearing will proceed in absentia (in his/her absence).

- C. If the case is brought to the Campus Hearing Board, the plaintiff(s) should prepare a statement for the case officer that includes the following:
 1. the names of the person(s) against whom the complaint(s) is being brought—the accused
 2. a full description of the incident
 3. the names of witnesses
 4. the section(s) of the campus code allegedly violated
- D. The case officer notifies the accused of the complaint, and the time and place of the hearing, as determined in consultation with the chief justice, and offers to hold a pre-hearing interview with the accused to review the complaint, the accused’s rights and responsibilities under the WPI campus judicial system. Notice is considered to be adequate if it is in writing and is addressed to the accused’s last known WPI mailing address no later than 7 days before the hearing date.

VII. Rights of Individual Members of the WPI Community

Section A

1. The rights of the individual will be of paramount concern where not inconsistent with the goals of the university and the rights of other members of the WPI community.
2. Students are entitled to freedom from unauthorized search and unreasonable invasions of their privacy regarding both their person and property. Evidence obtained by an unauthorized search and unreasonable invasion shall not be admissible against them. It is recognized that the university setting does not provide the safeguards of warrants, magistrates, oaths, etc., that are available to citizens in general.

Evidence obtained by a search and seizure shall not be admissible unless the authorized WPI official can demonstrate that he/she had a reasonable cause to believe that the code had been violated, that the student charged in fact violated the code, and that this particular evidence of the violation was present on the student's person or in his/her living quarters.

For this purpose, an authorized WPI official does not include a student either as a principal or agent. A student officer or counselor may and should recognize, however, that the preceding rule is not intended to interfere with the responsibility for the maintaining of good order.

The evidence obtained by an otherwise authorized and reasonable search and seizure shall not be admissible unless the student was present at the time of the search and seizure or circumstances clearly dictate the necessity of the search and seizure without his/her presence.

Section B

1. The accused is assumed not responsible until proven responsible, or accepts responsibility.
2. The parties of the hearing shall receive sufficient personal, written advance notification informing them of the complaint, time, date and place of the hearing, and their minimum rights as observed by the campus judicial system.
3. The accused may remain silent or submit only a written statement or response to the complaint, call witnesses and present evidence, or testify.
4. The accused may be assisted in preparing and presenting their defense by an advisor of their choice from within the immediate WPI community. The advisor may not ask, answer or be asked questions by any party to the hearing. An advisor for the plaintiff or the accused may not also serve as a witness in the case. Persons from outside the immediate WPI community such as lawyers, the public, the press, parents and alumni may not attend hearings, except as noted below.

Under extraordinary circumstances (as determined by the case officer and chief justice) the accused may also be accompanied to the hearing by legal counsel. The primary purpose of allowing legal counsel into the hearing is to safeguard the accused's rights at pending criminal proceedings. The counsel's function shall be limited to advising the accused on whether or not to answer questions and on what the accused should not say so as to safeguard him/her from self-incrimination. When the accused has professional legal counsel, the board may also secure legal counsel. The board may also permit the plaintiff to be accompanied by legal counsel. The request to have legal counsel present at a hearing shall be made sufficiently in advance of the hearing (no later than five (5) business days before the hearing) that such a request may be thoroughly considered, and if approved, other parties to the hearing may be offered the opportunity to obtain similar service. The request shall also include the name and address of legal counsel.

5. The accused has the right to rebut testimony or challenge its validity, relevance, or admissibility. In such cases where the accused exercises his/her right of silence, he/she may not be cross-examined. But if the accused testifies, or witnesses testify on his/her behalf, they must submit to cross-examination.
6. In certain cases, when a serious complaint has been brought by an individual who is either unable or unwilling to act as a plaintiff, the university reserves the right to serve as plaintiff to adjudicate the case. In these instances, the case officer will consult with the chief justice of the Campus Hearing Board to determine the appropriateness of exercising this option. The case officer and chief justice will also identify an appropriate representative from the university to serve as plaintiff.
7. An audio recording of the Campus Hearing Board proceedings is made during each hearing. The university will retain the recording for 60 days, after which time it will be destroyed. The plaintiff or the accused may request a copy of the recording within the 60 days.
8. The accused is entitled to notification of the board's findings.
9. The parties of the hearing may challenge the appropriateness or impartiality of any board member.
10. The accused may not be prosecuted again by a WPI judicial authority for an offense for which they have been previously tried before the Campus Hearing Board.
11. The accused may petition for a rehearing based on evidence or testimony that could not have been obtained at the time of the hearing. Such petition must indicate the character of the testimony or evidence newly available and the manner in which the original decision might be changed. Petitions are submitted to the case officer, and will be

reviewed with the appropriate staff member or with the chief justice (in cases where the Campus Hearing Board has heard the case) to determine whether and to what extent a rehearing in the matter shall be accorded.

12. The parties of the hearing may choose between a public or private hearing. One vote for a private hearing will pre-empt all other requests for a public one. Attendance at open hearings is limited to members of the immediate WPI community, e.g., students, faculty and staff. Exceptions to this policy must be requested in advance through the case officer and are generally limited to material witnesses. Attendance at a closed hearing is limited to the plaintiff and accused, their advisors, and witnesses while they are giving testimony.
13. When more than one individual is charged with the same violation, a joint hearing will be scheduled. The university reserves the right to schedule individual hearings.

VIII. Campus Hearing Board Decisions, Sanctions and Grievance Judgments

1. If the accused is found responsible, his/her past record, if any, is reviewed before the sanction is determined.
2. The Campus Hearing Board shall have authority to issue warnings and reprimands, levy fines, award restitution, stipulate performance of certain actions or behavior (such as counseling or community service), or vote the suspension or expulsion of students from the university.
3. All decisions, except votes of suspension or expulsion from the university, shall be final, subject to appeal to the Judicial Appeals Board.
4. On behalf of the Campus Hearing Board, the case officer shall take those steps necessary to assure sanctions imposed by the Campus Hearing Board are enacted and that appropriate follow-through occurs. This may include notifying specific campus offices about a student sanction.

WPI does not subscribe to an automatic sanction for a particular violation of its code. Rather, each violation is reviewed individually and sanctioning takes into consideration the unique situation surrounding the incident.

At the same time, it is helpful to articulate possible sanctions for offenses to communicate to the individual and to the entire WPI community how seriously the university regards standards of behavior. Students should be aware at all times that there may be grounds for criminal and/or civil charges as well.

Therefore, the following list of violations and range of sanctions is intended to serve as a guide to the Campus Hearing Board when determining sanctions and as notice to the community regarding community accountability. The list is representative but not exhaustive.

Note: For violations of the WPI Campus Code of Conduct that have, at their core, hate for a selected person or group because of race, gender, religion, sexual orientation or national origin, the sanction imposed may be 'enhanced' or made more serious for a given violation.

Academic Dishonesty can result in a sanction of lowering of a course grade, loss of course credit, disciplinary probation, suspension from the university for one or more terms, or expulsion from WPI.

Note: While the Campus Hearing Board may make a recommendation regarding a student's grade or course credit, only the faculty member of record may actually raise or lower a course grade or remove credit for the course.

Alcohol and Drug Policy Violations can result in a sanction of disciplinary warning, probation, restitution, community service, parental notification, loss of privileges, counseling and alcohol or drug assessment, suspension from residence halls, suspension from the university for one or more terms, or expulsion from WPI.

Arson can result in a sanction imposing suspension from residence hall, suspension from the university for one or more terms, or expulsion from WPI.

Assault and/or Battery, Abuse of a Community Member can result in a sanction imposing restitution, counseling, probation, loss of privileges, suspension for one or more terms, or expulsion from WPI.

Fire Safety Violations can result in a sanction of community service, probation, suspension from residence hall, suspension from the university for one or more terms, or expulsion from WPI.

Harassment/Stalking (including direct spoken harassment or harassment via telephone or electronic communication) can result in a sanction of community service, counseling, probation, suspension from residence hall, suspension from the university for one or more terms, or expulsion from WPI.

Hazing of an individual or group can result in a sanction imposing community service, probation, loss of privileges, or suspension from the university for one or more terms, or expulsion from WPI.

Sexual misconduct can result in a sanction imposing suspension from the university for one or more terms, or expulsion from WPI.

Theft (including theft of lounge furniture and other "community" equipment) can result in a sanction imposing restitution, community service, loss of privileges, probation, and/or suspension from the university for one or more terms.

Threats can result in a sanction imposing probation, and/or suspension from the university for one or more terms.

Unauthorized Entrance and/or Use can result in a sanction of community service, loss of privileges, probation, and/or suspension from the university for one or more terms.

IX. Rehearing

In the event that testimony or evidence is produced subsequent to a board hearing that could not have been obtained at the time of the hearing, the accused may petition through the case officer to the hearing board for a rehearing. Such petition must indicate the character of the testimony or evidence now available and the manner in which the board's decision might be changed. The case officer shall present this petition to the chief justice, who shall determine whether and to what extent a rehearing in the matter shall be accorded. In the event that a rehearing is granted, the results of the previous hearing are nullified.

X. Judicial Appeals Procedure and Criteria

1. Decisions of the Campus Hearing Board may be appealed to the Judicial Appeals Board.
2. All appeals must be submitted in writing to the Dean of Students Office within five (5) days following communication of the initial decision. The appeal must be specific and contain a full description of the basis for the appeal. A given case may be appealed only once.
3. Grounds for an appeal must be based on one or more of the following criteria:
 - a. Failure to follow the procedures outlined in the Campus Planner and Resource guide;
 - b. Inappropriate gravity of the sanction in relation to the offense;
 - c. That no reasonable Campus Hearing Board could conclude, on the basis of the evidence presented, that the accused was responsible.
4. The appeals board may refuse to accept any appeal that does not satisfy this criteria.

Judicial Appeals Board

Section A — Members

1. The Judicial Appeals Board shall consist of three voting members.
2. The board shall consist of the sitting president of the undergraduate student body or graduate student government or designee (whichever is deemed appropriate by the case officer); a representative of the faculty; and a representative of the administration.
3. Each of the governing bodies will identify an officer to serve as an alternate appellate justice in the absence of the undergraduate student body president or the absence of the graduate student government designee. The Faculty Committee on Governance shall identify an alternate faculty representative. The vice president for student affairs or his/her designee will identify an alternate administration representative.
4. The faculty representative shall be selected annually by the faculty under the direction of the Committee on Governance.

5. The representative from the administration shall be selected annually by the vice president for student affairs or his/her designee, and shall act as presiding officer of the Judicial Appeals Board.

Section B — Jurisdiction

1. The Judicial Appeals Board shall hear appeals of cases originally heard by the Campus Hearing Board and certain cases referred by the case officers that were heard administratively.
2. The board shall automatically review any case in which the sanction imposed by the Campus Hearing Board includes suspension or expulsion from the university. This review shall not be a rehearing of the facts, but rather a consideration of the Campus Hearing Board's records of the hearing, to assure that procedures were followed and decisions and sanctions are fair.

Section C — Sanctions and Grievance Judgments

1. The Judicial Appeals Board may impose any sanction that the Campus Hearing Board is empowered to. It has final decision on suspension or expulsion from the university.
2. The board may uphold the sanction of the Campus Hearing Board, reduce the imposed sanction, or send the case back to the Campus Hearing Board for a rehearing.
3. The decision of the board is final.

XI. Definitions of Sanctions

The sanctions below may be imposed upon a student for an infraction of the WPI Campus Code of Conduct. This list is not exhaustive.

- A. Disciplinary Warning:** An official written notice to the student of disapproval in that his/her conduct is in violation of WPI rules or regulations.
- B. Disciplinary Probation:** A more severe sanction than a warning, to include a period of review and observation during which the student must demonstrate the ability to comply with WPI rules, regulations, and other requirements stipulated for the probation period. As part of the terms of Disciplinary Probation, restrictions may be placed on the student's ability to participate in activities, student organizations, etc. Some examples include, but are not limited to: prohibiting a student from applying for, campaigning for, or receiving consideration for elected or appointed positions in student organizations; ineligibility to receive honors or awards; ineligibility to accept a bid to pledge a fraternity or sorority; removing a student from any office held in a student organization; prohibiting a student or student group from representing the university in intercollegiate events or activities.
- C. Restitution:** Requires that a student make payment to the university, an individual, or a group for damages for which he or she was responsible, whether intentional or accidental.

D. Community Service: Requires that a student complete a specified work project for a specified time period to give something back to the community.

E. Parental Notification: Parents are notified at the discretion of the dean of students or her/his designee out of concern for the health and welfare of the student.

F. Loss of Privileges: See Disciplinary Probation.

G. Relocation/Suspension from Residence Hall/Loss of Residence Hall Privileges: Precludes a student from remaining in a particular residence hall for a specified period of time. Precludes a student from remaining in any WPI housing for a specified period of time. Precludes a student from visiting certain residence hall(s) for a specific period of time.

H. Counseling; Drug or Alcohol Assessment: Requires that a student submit to counseling, or to a drug or alcohol assessment with a licensed professional. The requirement may include a signed release of information from the student so that the counselor can inform the case officer or dean of students about the results of the assessment. Student must comply with recommended course of treatment determined by the counselor.

I. Disciplinary Suspension: Excludes the student from registration, (or cross registration at another college), class attendance, residence on the campus and use of WPI facilities for a specified period of time.

J. Deferred Suspension: Under certain circumstances, suspension action may be deferred until the end of the term. If a student is again found guilty of violating a WPI policy or regulation during the deferred period, suspension will take effect immediately.

K. Expulsion: Permanent separation from WPI. Permanent loss of privilege of registration, class attendance, and residence on the campus. Note: Students who are suspended or expelled from WPI are expected to leave the campus.

XII. Judicial Records

It is the policy of WPI that judicial records shall be kept by the Dean of Students Office for a period of two years from the date of graduation or withdrawal from WPI, except when the sanction includes suspension or expulsion. In cases involving suspension or expulsion from WPI, disciplinary records shall be kept in perpetuity. Records for cases that are pending completion of the hearing and/or sanction shall be kept in perpetuity.

Records will be available to prospective employers and other authorized individuals in accordance with federal regulations that require written permission from the student involved. Judicial records are kept separate from a student's academic records. In keeping with the WPI Academic Honesty Policy and the

Constitution of the WPI Campus Judicial System, a student's judicial record may be shared internally as appropriate to determine if a past record exists.

XIII. Glossary of Terms

Abuse: As defined in the General Laws of Massachusetts, abuse is the occurrence of one or more of the following acts between family or household members:

- Attempting to cause or causing physical harm;
- Placing another in fear of imminent serious physical harm (applies to threats and to situations where the abuser has assaulted the victim but no battery has occurred. The protections of this law are extended to individuals who are or were involved in what is termed by statute as "a substantive dating or engagement relationship.");
- Causing another to engage involuntarily in sexual relations by force, threat or duress.

Aiding or abetting: To aid, facilitate, or assist in the performance of an act, or to incite such an act.

Assault: A violent attack of any sort; attempt or threat to do bodily violence to another; to attack violently.

Assault and battery: The intentional and unjustified use of force upon the person of another, however slight, or the intentional doing of a wanton or grossly negligent act causing personal injury to another.

Cheating: Intentionally using or attempting to use unauthorized materials, information, or study aids in any academic exercise. (Pavella, 2009)

Consent: Agreement that may be expressed or implied. Acquiescence does not necessarily constitute consent. Further, consent cannot be construed if a) it is given by a person who is legally incompetent to authorize the conduct charged to constitute the offense and such incompetence is manifest or known to the actor; or b) it is given by a person who by reason of youth, mental disease or defect, intoxication or drug use or physical helplessness, is unable to make a reasonable judgment as to the nature or harmfulness of the conduct charged to constitute the offense; or c) it is induced by force, duress, or deception.

Due process: In general a constitutional concept (Fourteenth Amendment) that no person shall be deprived of life, liberty, or property without legal protection in the form of being present at a hearing, having the opportunity to be heard, and having the opportunity to present evidence. (Barr, 1988).

Fabrication: Intentional and unauthorized falsification or invention of any information or citation in an academic exercise. (Pavella, 2009)

Facilitation: Intentionally or knowingly helping or attempting to help another to violate any provision of this code. (Pavella, 2009)

Harassment: Harassment is defined as any unwanted physical, verbal, or written (including electronic) conduct, on or off campus, that has the intent or effect of unreasonably interfering with an individ-

ual's or group's educational work performance at WPI or that creates an intimidating, hostile or offensive educational, work or living environment; or contacting a person after sanction prohibiting contact has been issued, either personally or through a third party.

Incumbent: The holder of any office.

Plagiarism: Intentionally or knowingly representing the words or ideas of another as one's own in any academic exercise. (Pavella, 2009)

Possession of stolen property: To have in one's possession or control, stolen items.

Renders one liable to judgment: Indicates accountability to the appropriate WPI judicial body to determine responsibility and appropriate sanctions.

Sexual Misconduct: Sexual contact without consent and includes intentional touching, either of the victim or when the victim is forced to touch, directly or through clothing, another person's genitals, breasts, thighs, anus or buttocks; rape (sexual intercourse without consent, whether by an acquaintance or a stranger); attempted rape; sodomy (oral sex or anal intercourse) without consent; attempted forcible sodomy, rape, or fondling without consent; or sexual penetration with an object without consent.

Stalking: In the General Laws of Massachusetts, Chapter 265, section 43, any person who willfully, maliciously and repeatedly follows or harasses another person and would cause a reasonable person to suffer emotional distress or who makes a threat with the intent of placing that person in imminent fear of death or serious body injury.

Theft: The act of stealing; larceny.

Threat: An indication or source of impending danger; declaration of an intention to harm, injure, etc.

Unauthorized attendance: Not having the right to be present.

Unauthorized entrance: Not having the right to enter.

Unauthorized use: Not having the right to use.

XIV. Additional Policies and Procedures

1. Academic Honesty Policy

Academic honesty is a fundamental principle of learning and a necessary foundation for all academic institutions, particularly those dedicated to independent project-based education, such as WPI. Violations of the principle deny the violators an opportunity to obtain confident command of the material they are credited with knowing, cheat their classmates out of deserved rewards and recognition, debase the institution, and demean the degree that it awards. It is, therefore, a matter of great and mutual concern to all members of the WPI community that a concerted

effort be made to maintain high standards of integrity, both to protect the value of the educational process in which we are engaged and to maintain the credibility of the institution.

Definition

Individual integrity is vital to the academic environment because education involves the search for and acquisition of knowledge and understanding, which are, in themselves, intangible. Evaluation of each student's level of knowledge and understanding is a vital part of the teaching process, and requires tangible measures such as reports, examinations, and homework. Any act that interferes with the process of evaluation by misrepresentation of the relation between the work being evaluated (or the resulting evaluation) and the student's actual state of knowledge is an act of academic dishonesty. The following acts are examples of academic dishonesty at WPI:

Fabrication:

Examples:

- Altering grades or other official records
- Changing exam solutions after the fact
- Inventing or changing laboratory data
- Falsifying research
- Inventing sources
- Sabotage of another student's work or academic record

Plagiarism:

Examples:

- Misrepresenting the work of another as one's own
- Inaccurately or inadequately citing sources including those from the Internet

Cheating:

Examples:

- Use of purchased term papers
- Copying on exams, homework, or take-home exams
- Use of unauthorized materials or sources of information such as "cheat sheet," pre-programmed calculator
- Assistance of another person in cases where prohibited

Facilitation:

Examples:

- Sharing test questions or answers from an exam with another student
- Letting another student copy a solution to a homework problem, exam, or lab
- Taking an exam for another student
- Assistance in any act of academic dishonesty of another student

Responsibilities of Faculty Members and Students

Faculty members should outline their policies concerning evaluation procedures and their expectations pertaining to academic integrity at the beginning of each

course. Faculty must ensure that student performance is judged solely on the basis of academic work in courses and projects. Because of the differences in disciplines and the type of work involved, faculty interpretation regarding what constitutes academic dishonesty may vary across campus. Since project-based education places a strong emphasis on group work, faculty and students should be particularly attentive to the distinction between group work and individual performance expectations. Faculty and students are responsible for knowing and understanding WPI's policy and procedure for dealing with academic dishonesty. Faculty are encouraged to implement measures designed to minimize or prevent academic dishonesty.

Procedures

The WPI faculty and administration have developed a set of procedures designed to ensure uniform (and fair) treatment of undergraduate or graduate students suspected of academic dishonesty. Students or others who suspect a faculty member of professional dishonesty should consult the academic department head or the provost.

- a. Faculty shall report to the department chair any suspected act of academic dishonesty.
- b. The chair shall review cases referred to him/her to determine if there is reason for believing that academic dishonesty may be involved.
- c. Faculty shall allow the student to continue in the course without prejudice, pending resolution of the case.
- d. The chair or instructor shall check with the Dean of Students Office to determine if the student has any record of prior offenses involving academic dishonesty.
- e. The chair or instructor shall consult with the student involved. If the act of academic dishonesty is admitted and is the first violation of that nature, the chair or instructor may resolve the complaint within the department, provided the penalty is accepted by the student in writing. The maximum penalty that can be applied at the department level is dismissal from a course or a project without credit. In all cases, a signed, written report on the matter, including the action taken, shall be sent to the Dean of Students Office.
- f. For the second and subsequent violations, the case shall be submitted to the Campus Hearing Board for resolution.
- g. The Campus Hearing Board shall hear the allegations, following standard procedures for disciplinary hearings established by WPI. The board may impose normal disciplinary sanctions and may recommend loss of any credit or grade for the course or project. If a student is found not responsible on a complaint of academic dishonesty, he/she may not be failed or penalized by the instructor on the grounds of dishonesty. The instructor shall assign a grade based on his or her

assessment of the student's mastery of the material being evaluated.

- h. Disciplinary records for any act of academic dishonesty shall be retained in the Dean of Students Office for two years from the date of graduation or withdrawal from WPI, except when the sanction includes suspension or expulsion. In cases resulting in suspension or expulsion from WPI, disciplinary records shall be kept in perpetuity. Records for cases that are pending completion of the hearing and/or the sanction shall be kept in perpetuity. Judicial records are kept separate from a student's academic records. A student's judicial record may be shared internally as appropriate to determine if a past record exists. Records shall be available to prospective employers and other authorized individuals, in accordance with federal regulations that require written permission from the student involved.

2. Anti-Harassment Policy

Harassment

Faculty, staff and students should be aware that any form of harassment, illegal discrimination, and/or verbal, written, or electronic harassment or physical assault against any individual is inconsistent with the values and ideals of the university and renders one liable for judgment. It is the policy of WPI that all our employees should be able to enjoy a work environment free of disruptive elements (e.g. noise, scents, etc.), discrimination and harassment.

This policy refers to, but is not limited to, harassment in the following areas: (1) race, (2) sex, (3) age, (4) color, (5) national origin, (6) religion, (7) handicap, (8) marital status, (9) sexual orientation, and (10) veteran status. Harassment includes display or circulation of written or electronic materials or pictures degrading to either gender or to racial, ethnic, or religious groups; and verbal abuse or insults directed at or made in the presence of members of a racial, ethnic, or minority group.

Sexual Harassment

It is the goal of WPI to promote a work and academic environment that is professional and that treats all individuals with dignity and respect. Sexual harassment by any community member whether occurring within or outside the confines of the institution, and sexual harassment of employees occurring in the workplace or in other settings in which employees may find themselves in connection with their employment, is unlawful and will not be tolerated by the university. Further, retaliation against an individual who has complained about sexual harassment or who has cooperated with an investigation of a sexual harassment complaint is similarly unlawful and will not be tolerated. To achieve the university's goal of providing an academic environment and a workplace free from sexual harassment, inappropriate conduct described in this policy will be dealt with using the established informal

and formal procedures of the university, including disciplinary action, where appropriate.

WPI takes allegations of sexual harassment seriously and will respond promptly to complaints. In fulfilling their obligation to maintain a positive and productive work environment, managers and supervisors are expected to immediately halt any harassment which comes to their attention and are expected to report such violations to the Human Resources office. Where it is determined that such inappropriate conduct has occurred, the university will act promptly to eliminate the conduct.

Definition of Sexual Harassment

In Massachusetts, the legal definition for sexual harassment is:

Sexual advances, requests for sexual favors, and verbal or physical conduct of a sexual nature when

- a. submission to or rejection of such advances, requests or conduct is made either explicitly or implicitly a term or condition of employment or as a basis for employment decisions; or
- b. such advances, requests or conduct have the purpose or effect of unreasonably interfering with an individual's work performance by creating an intimidating, hostile, humiliating or sexually offensive work environment.

Under these definitions, direct or implied requests by a supervisor for sexual favors in exchange for actual or promised job benefits such as favorable reviews, salary increases, promotions, increased benefits, or continued employment constitutes sexual harassment. The legal definition of sexual harassment is broad. In addition to the examples above, other sexually oriented conduct that, whether intended to be or not, is unwelcome and has the effect of creating a work place environment that is hostile, offensive, intimidating or humiliating to male or female employees may also constitute sexual harassment. While it is not possible to list all of the circumstances that may constitute sexual harassment, the following are some examples of conduct that, if unwelcome, may constitute sexual harassment depending upon the totality of the circumstances, including the severity of the conduct and its pervasiveness:

- Unwelcome sexual advances - whether or not they involve physical touching;
- Sexual epithets, jokes, written or oral references to sexual conduct; gossip regarding one's sex life; comments on an individual's body; comments about an individual's sexual activity, deficiencies or prowess;
- Displaying sexually suggestive objects, pictures, cartoons;
- Unwelcome leering, whistling, brushing against the body, sexual gestures, suggestive or insulting comments;
- Inquiries into one's sexual experiences;
- Discussion of one's sexual activities.

All employees should take special note that, as stated above, retaliation against an individual who has complained about sexual harassment or who has cooperated with an investigation of a sexual harassment complaint is unlawful and will not be tolerated by the university.

Complaint Procedure

Individuals who believe they have been subjected to harassment from a member of the WPI community should make it clear to the offender that such behavior is offensive to them and unwelcome, and should immediately bring the matter to the attention of the vice president for human resources in the case of an exempt or non-exempt staff member, or faculty member charged with harassment (508-831-5470); or the vice president for student affairs and campus life (508-831-5060) or the dean of students (508-831-5201) in the case of a student charged with harassment. An independent inquiry will be made into any allegations. All allegations of harassment will be immediately investigated. It is important for WPI community members who feel that they have been harassed to report incidents to management.

Anyone found to have engaged in harassment shall be subject to discipline, up to and including discharge.

Sexual Harassment Investigation

When the university receives notice of conduct which appears to be sexual harassment, it will promptly investigate the allegation in a fair and expeditious manner. The investigation will be conducted in accordance with the university's customary procedures, and in such a way as to maintain confidentiality to the extent practicable under the circumstances and permissible by law. The investigation may, as appropriate, include private interviews with the person filing the complaint, with witnesses, and with the person alleged to have committed sexual harassment.

When the investigation is completed, the person filing the complaint and the person alleged to have committed the conduct will be informed, to the extent appropriate, of the results of the investigation.

Appropriate Response/Disciplinary Action

If it is determined that a member of the WPI community has been engaged in inappropriate conduct, appropriate action will be taken immediately, using the university's established procedures, to fulfill its obligations under the law to promote a workplace that is free of sexual harassment. Such action may range from counseling to termination of employment, and may include such other forms of disciplinary action as appropriate under the university's procedures. Students who violate this policy will be subject to discipline up to and including suspension or expulsion.

3. Policy on Sexual Misconduct

WPI will not tolerate indecent assault, abuse, rape (including acquaintance rape) or other forms of forcible or nonforcible sexual misconduct.

Indecent Assault is defined as attempted or actual unwanted sexual activity such as sexual touching or fondling. (U. Maryland, 1993)

Abuse is defined in the General Laws of Massachusetts as the occurrence of one or more of the following acts between family or household members:

- a. Attempting to cause or causing physical harm;
- b. Placing another in fear of imminent serious physical harm (applies to threats and to situations where the abuser has assaulted the victim but no battery has occurred. The protections of this law are extended to individuals who are or were involved in what is termed by statute as a "substantive dating or engagement relationship.");
- c. Causing another to engage involuntarily in sexual relations by force, threat or duress.

Rape is defined as forced, manipulated or coerced sexual intercourse (or other sexual act) against the will of the victim. If the act occurs while the victim is unconscious, asleep or otherwise unable to communicate unwillingness, it is still considered rape.

Acquaintance Rape is defined as forced, manipulated or coerced sexual intercourse (or other sexual act) by a friend or an acquaintance. If the act occurs while the victim is unconscious, asleep, or otherwise unable to communicate unwillingness, it is still considered acquaintance rape.

Forcible Sexual Offense is defined under FBI Uniform Crime Reporting as any sexual act directed against another person forcible and/or against that person's will; or not forcible where the victim is incapable of giving consent. Examples include forcible rape, forcible sodomy, forcible fondling, and sexual assault with an object.

Nonforcible Sexual Offense is defined under FBI Uniform Crime Reporting as unlawful, nonforcible sexual intercourse, i.e., incest and statutory rape (under age 16).

WPI strives to create an environment that is free of acts of violence. Violations of this policy will result in disciplinary action, which may include separation from the university. The various sanctions outlined in the WPI campus judicial system are applicable to students found responsible of violating WPI's policy on sexual misconduct.

In accordance with the requirements of the Student Right-to-Know and Campus Security Act as amended in 1992, in any campus judicial case alleging some form of sexual assault, the accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and, both the accuser and the accused shall be informed of the outcome of any campus disciplinary proceeding brought alleging a sexual assault.

4. Hazing Policy

Massachusetts law prohibits the practice of hazing by a student organization. WPI, in an effort to educate the entire student population about hazing, requires each student to read and sign the statement below as part of the academic registration process twice a year.

WPI is committed to emphasizing that all pledge activities be made constructive, educational and safe for individuals and for student organizations. Therefore, in support of the university's commitment to the mental emotional and physical well-being of every student, it is the policy of WPI and the commonwealth of Massachusetts that hazing in any form be prohibited, and its practices in any fashion be condemned.

An Act Prohibiting the Practice of Hazing in the Commonwealth of Massachusetts

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Chapter 269 of the General Laws is hereby amended by adding the following three sections:

Section 17. Whoever is a principle organizer or participant in the crime of hazing as defined herein shall be punished by a fine of not more than \$3,000 or by imprisonment in a house of correction for not more than one year, or by both such fine and imprisonment. The term "hazing" as used in this section and in sections 18 and 19, shall mean any conduct or method of initiation into any student organization, whether on public or private property, which willfully or recklessly endangers the physical or mental health of any student or other person. Such conduct shall include but is not limited to whipping, beating, branding, forced calisthenics, exposure to the weather, forced consumption of any food, liquor, beverage, drug or other substance, or any other brutal treatment or forced physical activity that is likely to adversely affect the physical health or safety of any such student or other person, or that subjects such student or other person to extreme mental stress, including extended deprivation of sleep or rest or extended isolation. Notwithstanding any other provisions of this section to the contrary, consent shall not be available as a defense to any prosecution under this action.

Section 18. Whoever knows that another person is the victim of hazing as defined in Section 17 and is at the scene of such crime shall, to the extent that such person can do so without danger or peril to himself or others, report such crime to an appropriate law enforcement official as soon as reasonably practicable. Whoever fails to report such crime shall be punished by a fine of not more than \$1,000.

Section 19. Each institution of secondary education and each public and private institution of post secondary education shall issue to every student group, student team or student organization that is part of such institution or is recognized by the institution or permitted by the institution to use its name or facilities or is known

by the institution to exist as an unaffiliated student group, student team or student organization, a copy of this section and sections 17 and 18; provided, however, that an institution's compliance with this section's requirements that an institution issue copies of this section and sections 17 and 18 to unaffiliated student groups, teams or organizations shall not constitute evidence of the institution's recognition or endorsement of said unaffiliated student groups, teams or organizations.

Each such group, team or organization shall distribute a copy of this section and sections 17 and 18 to each of its members, plebes, pledges or applicants for membership. It shall be the duty of each such group, team or organization, acting through its designated officer, to deliver annually, to the institution an attested acknowledgment stating that such group, team or organization has received a copy of this section and said sections 17 and 18, that each of its members, plebes, pledges, or applicants has received a copy of sections 17 and 18, and that such group, team or organization understands and agrees to comply with the provisions of this section and sections 17 and 18. Each institution of secondary education and each public or private institution of post secondary education shall, at least annually, before or at the start of enrollment, deliver to each person who enrolls as a full-time student in such institution a copy of this section and sections 17 and 18.

Each institution of secondary education and each public or private institution of post secondary education shall file, at least annually, a report with the regents of higher education and in the case of secondary institutions, the board of education, certifying that such institution has complied with its responsibility to inform student groups, teams or organizations and to notify each full time student enrolled by it of the provisions of this section and sections 17 and 18 and also certifying that said institution has adopted a disciplinary policy with regard to the organizers and participants of hazing, and that such policy has been set forth with appropriate emphasis in the student handbook or similar means of communicating the institution's policies to its students. The board of regents and, in the case of secondary institutions, the board of education shall promulgate regulations governing the content and frequency of such reports, and shall forthwith report to the attorney general any such institution that fails to make such report.

5. WPI Alcohol and Other Drug Policy and Statement of Behavioral Expectations

WPI seeks to establish an environment—personal, social and academic—that supports its commitment to an excellent undergraduate and graduate education. WPI encourages the student's maturity into early adulthood and discourages experiences that may compromise such maturity. The university will support timely educational programs as resources for the student's personal development.

WPI recognizes that drugs and alcohol constitute significant personal and social problems within society in general and colleges in particular. WPI supports, promotes, respects and expects adherence to federal and state laws regarding alcohol and drugs.

WPI demonstrates its values concerning an excellent education, encouragement of a student's maturity, and federal and state laws regarding drugs and alcohol in a variety of ways. Faculty, alumni, staff and other members of the WPI community are expected to serve as positive role models, especially with respect to the responsible use of alcohol.

WPI promotes and presents, to all members of the community, drug and alcohol awareness programs that address issues proactively. More specifically, WPI presents a multitude of programs on student development; provides programming to students on developing the skills necessary to be effective at WPI and in life; empowers students who choose not to drink; offers easy access to services that are intended to assist students who have alcohol or drug problems; and provides students with the opportunity to choose a substance-free living and learning experience.

The WPI community is composed of students, their families, faculty, staff and alumni. The entire community must assume responsibility for providing a climate that represents personal rights, federal and state laws, and models of appropriate behavior as defined by the Alcohol and Drug Policy.

WPI Drug and Alcohol Policy

In accordance with the Drug-Free Schools and Communities Act Amendment of 1989, and the laws of the Commonwealth of Massachusetts, WPI prohibits the unlawful possession, use, and/or distribution of illicit drugs and alcohol on its property and/or as part of its activities.

1. Students under the age of 21 may not possess, consume, transport, or be served alcohol.
2. Kegs, beer balls, bulk containers, or any other common sources of alcohol are not permitted on WPI owned, operated or affiliated property at any time.
3. Students may not possess, use, or distribute illicit drugs or possess drug related paraphernalia.
4. It is a criminal offense, punishable by up to a year in jail and \$2,000 fine, for any person to furnish any alcoholic beverage to a person under 21 years. According to Massachusetts state law, "furnish" means to knowingly or intentionally supply, give or provide to or allow a person under 21 years of age to possess alcoholic beverages on premises or property owned or controlled by the person charged.

Student members of the WPI community who are in violation of this policy are subject to local, state, and federal law as well as disciplinary adjudication under the WPI code of conduct, the WPI Residence

Hall Policy, and/or the WPI Greek system policy. The various sanctions outlined in the WPI Code of Conduct are applicable to students found responsible for violating WPI's Drug and Alcohol Policy.

Dangerous and/or Binge Drinking

The WPI code of conduct guarantees certain rights and responsibilities to members of the WPI community. Among those responsibilities is the expectation that no member of the community shall impair the well being of another community member or them self. Dangerous drinking and/or binge drinking is an example of behavior that can be injurious and is prohibited under the WPI code of conduct.

Education

Education and counseling services are available to all members of the WPI community. Students, faculty and staff are encouraged to refer persons troubled by alcohol and/or drug use to the WPI Student Development and Counseling Center or to one of the various community support services available in or around Worcester:

AdCare Hospital
107 Lincoln Street
Worcester MA 01605
1-800-ALCOHOL or 508-798-9946

Worcester Medical Center
Saint Vincent Hospital
20 Worcester Center Blvd.
Worcester, MA 01608
508-363-9633

WPI Community Support Services

WPI provides alcohol and other drug information, education and counseling services to meet individual needs for students, faculty and staff.

Director, Greg Snoddy
Healthy Alternatives Office
Alumni Gym
508-831-5800

Director, Charlie Morse
Student Development and Counseling Center
508-831-5540

Director, Regina Roberto
Student Health Center
508-831-5520

Vice President, Tracy Hassett
Human Resources
Employee Assistance Program
508-831-5470

Chief, Cheryl Martunas
Campus Police
508-831-5433

The Effects of Alcohol Abuse

Alcohol consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to

drive a car safely, increasing the likelihood that the driver will be involved in an accident. Low to moderate doses of alcohol also increases the incidence of a variety of aggressive acts, including spouse and child abuse. Moderate to high doses of alcohol causes marked impairment in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described.

Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations and convulsions. Alcohol withdrawal can be life threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver.

Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at a greater risk than other youngsters of becoming alcoholics.

Summary of Legal Penalties Covering Drug Abuse

Massachusetts has criminal penalties for use of controlled substances, or drugs, with penalties varying with the type of drug. In general, narcotic, addictive, and drugs with a high potential for abuse have heavier penalties.

Possession of drugs is illegal without valid authorization. While penalties for possession are generally not as great as for manufacture and distribution of drugs, possession of a relatively large quantity may be considered distribution. Under both state and federal laws, penalties for possession, manufacture and distribution are much greater for second and subsequent convictions. Many laws dictate mandatory prison terms and the full minimum term must be served.

Massachusetts makes it illegal to be in a place where heroin is kept and to be in the company of a person known to possess heroin. Anyone in the presence of heroin at a private party or residence risks a serious drug conviction. Sale and possession of drug paraphernalia is illegal in Massachusetts.

Persons convicted of drug possession under state or federal law are ineligible for federal student grants and loans for up to one year after the first conviction, five years after the second; the penalty for distributing drugs is loss of benefits for five years after the first, 10 years after the second, permanent-ly after the third conviction.

Under federal law, distribution of drugs to persons under the age of 21 is punishable by twice the nor-

mal penalty with a mandatory one to three years in prison depending on the class of drugs; a third conviction is punishable by mandatory life imprisonment. These penalties apply to distribution of drugs within 1,000 feet of a college or school. Federal law sets greatly heightened prison sentences for manufacture and distribution of drugs if death or serious injury results from the use of the substance.

Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101 226)

Section 22 of the Drug-Free Schools and Communities Act Amendment of 1989, entitled “Drug-Free Schools and Campuses,” reads as follows:

Section 22 Drug-Free Schools and Campuses.

(a) In General—

1. Certification of Drug and Alcohol Abuse Prevention Program—Title XII of the Higher Education Act of 1965 (20 U.S.C. 1001 et seq.) is amended by adding at the end a new section 1213 to read as follows: “Drug and Alcohol Abuse Prevention” Sec. 1213. (a) Notwithstanding any other provision of law, no institution of higher education shall be eligible to receive funds or any other form of financial assistance under any federal program, including participation in any federally funded or guaranteed student loan program, unless it certifies to the secretary that it has adopted and has implemented a program to prevent the use of illicit drugs and the abuse of alcohol by students and employees that, at a minimum, includes

(1) the annual distribution to each student and employee of

(A) standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its activities;

(B) a description of the applicable legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol;

(C) a description of the health risks associated with the use of illicit drugs and the abuse of alcohol;

(D) a description of any drug or alcohol counseling, treatment, rehabilitation or re-entry programs that are available to employees or students; and

(E) a clear statement that the institution will impose sanctions on students and employees (consistent with local, state, and federal law), and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct required by paragraph (1)(A); and

(2) a biennial review by the institution of its program to

(A) determine its effectiveness and implement changes to the program if they are needed; and

(B) ensure that the sanctions required by paragraph (1)(E) are consistently enforced.

Massachusetts Law Regarding Possession and Consumption of Alcohol

The legal age in Massachusetts is defined by M.G.L.A.C. 138 §12, which makes it unlawful for licensed vendors to sell to anyone under 21 years of age. Minors are not permitted to purchase or even make arrangements to purchase alcoholic beverages (M.G.L.A.C. 138 §34A). It is also unlawful for minors to transport in any way any alcoholic beverages (M.G.L.A.C. 138 §34B).

Anyone who procures any alcoholic beverages for a minor violates M.G.L.A.C. 138 §34. The sale of alcoholic beverages by a licensed vendor to a minor is illegal under M.G.L.A.C. 138 §34, which also makes it unlawful for a patron to procure such beverages for a minor at any licensed establishment. The penalty for violating this law is a \$1,000 fine or six months imprisonment, or both.

In the same section, it is a criminal offense, punishable by up to a year in jail and a \$2,000 fine, for any person to furnish any alcoholic beverage to a person under 21 years, parents or grandparents of the person excepted. For the purposes of this section, the word “furnish” means to knowingly or intentionally supply, give or provide to or allow a person under 21 years of age to possess alcoholic beverages on premises or property owned or controlled by the person charged.

Minors may not misrepresent their age in order to purchase or attempt to purchase any alcoholic beverages (M.G.L.A.C. 148 §34A). The same law makes it illegal to deface, alter or otherwise falsify an identification card to obtain alcoholic beverages. The penalty for violating this statute is a \$300 fine. Those of legal age are precluded by the same law from making a false statement about a minor’s age in order to effectuate a sale to a minor or from inducing a minor to make a false statement in order to obtain alcoholic beverages.

Persons under 21 years of age may not transport alcoholic beverages and those who do so while operating an automobile are subject to revocation of their driver’s license for a maximum of three months (M.G.L.A.C. 138 §34C).

Regulations for Alcohol Service in WPI Facilities

WPI has adopted the following policy relating to the responsible use of beer and wine service for functions on the WPI campus.*

1. All events must comply with the laws of the Commonwealth of Massachusetts, the City of Worcester ordinances and WPI policies regarding the service of alcohol.

2. Any event requesting beer/wine service must be approved by the Events Office.
3. Events requiring beer/wine service and a one-day license must make a request with the Events Office 45 days prior to the event. A license fee may apply. (The City of Worcester requires that a license be issued at least 30 days prior to an event.)
4. Beer/wine service is available on campus after 4:00PM weekdays and after 12:00PM (noon) on weekends in the following public locations; Alden Hall, Alumni Gym, Campus Center, Collegiate Religious Center, Daniels Hall, Ellsworth/Fuller Apartments, East Hall, Founders Hall, Gateway Park, Harrington Auditorium, Higgins House, Institute Hall, Morgan Hall, Sanford Riley Hall, Stoddard Complex and the Wedge. The Goat's Head Restaurant in Founders Hall also serves beer and wine.
5. Chartwells Dining Services is the only approved provider of beer/wine service for WPI events. No individual person or group may provide or donate alcohol for any event.
6. Certain events with alcohol may require a campus police officer(s) depending on specific event details including total number of guests, location and event type.
7. Kegs, beer balls, bulk containers, or any other common sources of beer/wine service are not permitted on WPI owned, operated, or affiliated property at any time.
8. Applicable fees for the service of alcohol will be charged to the event sponsor including but not limited to Campus Police, Facilities (custodial services), bartender service, wait-staff service and license fees.
9. Proper identification must be furnished upon request by all guests who appear to be under the age of 21 years.
10. WPI accepts no responsibility through the adoption of this policy for the behavior of guests at functions. This responsibility rests solely with the sponsoring group or individual. WPI, through the Events Office and Chartwells Dining Services, reserves the right to schedule and manage each function in the best interest of all parties.
2. Alcohol is allowable only at closed functions (invitation only). Functions may not be advertised if alcohol will be present.
3. Only beer and beverages of less than 6% alcohol by volume, contained in single serving non-glass containers of no more than 12 oz., will be allowed at functions at chapter facilities. Non-alcoholic beverages and food must also be available at all functions.
4. Functions involving alcohol where guests are present are not allowed on weeknights at any chapter facility.
5. No more than two guests are allowable for each chapter member in attendance. Total attendance is not to exceed limits of existing fire and safety codes for the building as a whole or for any one room.
6. Guests must be invited prior to the function and a typed list with all the invitee's names will be present at the door for check-in. Only those guests listed may be permitted entry to the function.
7. All guests must be 18 or over to be at a function when alcohol is present.
8. During functions when alcohol is present, each member and guest must carry an identification card issued by a governmental agency which includes that person's picture and date of birth. Acceptable forms of identification include official driver's licenses, Massachusetts alcoholic beverage purchase card, passport or military identification card.
9. All guests who are 21 or older will be given a wrist band which must be worn at all times during the function. Only persons 21 years of age or older who are wearing a wrist band will be allowed to consume alcoholic beverages.
10. All functions in chapter facilities are BYOB. Guests who are 21 years of age or older are allowed to bring one six-pack of 12 oz beers or one 4 pack of wine coolers to be turned in at the door for tickets. Beer, and other approved beverages, will be distributed by the chapter in a controlled manner using appropriate risk management techniques and then only to guests who are 21 years of age or older and wearing a wristband. In accordance with Massachusetts state law, intoxicated individuals should not be served alcohol.

*Students in residence halls must adhere to the Residence Hall Alcohol Regulations.

6. Expectations for Fraternity and Sorority Chapter Functions

1. All Laws of the Commonwealth of Massachusetts, including those pertaining to health, safety and the possession and consumption of alcohol must be strictly adhered to at all functions, which includes any activity while on chapter premises or during a chapter event, in any situation sponsored or endorsed by the chapter, or any event an observer would associate with the chapter.

11. Alcohol may not be purchased through or with chapter funds. No bulk quantity or common sources of alcohol (e.g., kegs, party balls, punch containers, pitchers, or cases) are permitted at functions at chapter facilities.
12. The possession, sale, or use of illegal drugs or controlled substances while on chapter premises or during a chapter function or any function that an observer would associate with the chapter is strictly prohibited.
13. No chapter may co-sponsor, finance, attend, or participate in a function where alcohol is purchased by any of the host chapters, and/or any other student groups or organizations.

14. Under no circumstance may a fee be charged for entry or to obtain alcohol at a function hosted at a chapter facility.
15. Individuals under 21 may not possess, consume, be served, or bring alcohol to any chapter function.
16. Chapters must effectively control access to premises when alcohol is served. Party monitors should be present in accordance with inter/national risk management guidelines and applicable governing council policies.
17. All recruitment activities will be alcohol free.
18. No alcohol shall be present at activities, programs, or rituals designed exclusively for new members/pledges/associates/novices.
19. No member or new member shall permit, tolerate, encourage or participate in drinking games or other activities promoting dangerous consumption of alcohol.
20. To host a third party vendor event, the vendor should be properly licensed by the appropriate local and state authority, be properly insured with a minimum of \$1,000,000 of general liability insurance, and assume in writing all the responsibilities that any other purveyor of alcoholic beverages would assume in the normal course of business, including but not limited to: checking identification cards upon entry, not serving minors, not serving individuals who appear to be intoxicated, maintaining control of alcoholic containers present, and collecting all remaining alcohol at the end of a function.
21. When hosting a function with a third party vendor, hired transportation will be provided to and from the venue if the venue is beyond a one mile radius from campus.
22. Chapters will respect the rights of neighbors, which includes managing the level of noise, the actions of function attendees, and clean-up immediately following a function.
23. University officials, including Campus Police, will be allowed prompt entry into chapter facilities when they have health or safety concerns.
24. Violation of policies will result in judicial proceedings which may include the following sanctions for the chapter as outcomes:

Social Probation: A period during which a chapter may not sponsor any social functions, on or off campus, where alcohol is present.

Recognition Probation: A period of review during which a chapter will be notified of specific concerns and must comply with requests for remediation by a specific date.

Recognition Suspension: A period during which a chapter is no longer a member of the WPI Greek system; is not entitled to participate in rush; may not use WPI's name; and is no

longer considered as a recognized student organization. Recolonization is not guaranteed, and is subject to the current recolonization procedure on file in the Student Activities Office.

25. All violations of the above expectations will be reported the chapter's inter/national headquarters.
26. Individual chapter members who violate these expectations may also be subject to judicial action.

7. WPI's Greek Relationship Statement for the Fraternity and Sorority System

- (1) The relationship between WPI and the fraternity and sorority system is one of mutual respect, cooperation, understanding and trust. This trust is based on mutual goals, the expectations of WPI, the community, the Greek membership and the responsibilities of each in this relationship. WPI has the obligation to
 - A. Continue its commitment to foster the Greek system;
 - B. Provide staff, leadership training and educational programming and the necessary funding for such endeavors;
 - C. Advocate on behalf of the Greek community as a liaison between internal and external constituencies;
 - D. Provide assistance and training for the self-governance system; and
 - E. Provide a system of judicial review for cases that the IFC and Panhel feel are inappropriate for their disposition and provide a system of judicial review for offenses that might lead to suspension or revocation of university recognition.
- (2) The fraternities and sororities have an obligation to
 - A. Maintain a strong scholastic emphasis that includes attending and participating in educational programming sponsored by the university;
 - B. Respect the rights of the campus community and the neighborhood;
 - C. Comply with the rules of conduct included in the campus code of conduct and the policies that govern the Greek system;
 - D. Minimize the risk of liability and harm to people and property and maintain an accountability for actions of the chapter;
 - E. Ensure sound new member and initiation practices;
 - F. Support the Interfraternity and Panhellenic Councils and maintain a national affiliation in good standing;
 - G. Maintain an active relationship with an advisory person or committee such as chapter advisors or house corporations; and
 - H. Participate in philanthropic activities.

- (3) To aid each chapter in living up to its ideals, as well as those of the university, each chapter should conduct an annual self evaluation and planning program. Criteria should include
 - A. Demonstrated support for the Academic Mission of WPI;
 - B. Demonstration of respect and responsibility toward neighbors;
 - C. Avoidance of situations that do not conform to all applicable laws of conduct including hazing and alcohol and drug abuse;
 - D. A knowledge of insurance and liability issues and the responsibility to minimize the risk of liabilities including the maintenance of a safe and clean habitat that conforms to building codes; and abiding by reasonable and safe standards for social events.
 - E. Abiding by reasonable and safe standards for social events.
- (4) The relationship between WPI and the fraternity and sorority system requires open and honest communication bound by a spirit of good will. Together, they serve to strengthen, and therefore benefit, Greek life and the campus community. As the representative of a chapter, the student accepts the personal responsibility for familiarizing himself/herself with this statement and the ideals of the fraternity or sorority and for doing his/her best to conduct himself/herself in accordance with this statement.

Approved by the Interfraternity and Panhellenic Councils September 3, 1998

8. Time, Place and Manner Statement

WPI reserves the right to regulate the time, place and manner for activities occurring on WPI owned or controlled property.

9. WPI Intellectual Property Policy

Preamble

Worcester Polytechnic Institute exists to foster education and research and to promote the dissemination of knowledge. As an institution of higher education, it enjoys the public's trust, and, in turn, performs a valued educational service, part of which is to make advancements in knowledge and to contribute to the public good. In this endeavor, faculty plays a central role by virtue of their contributions to teaching, research, and public service.

Opportunities to extend the boundaries of knowledge are at the very core of Worcester Polytechnic Institute's educational process. However, it is also recognized that an educational institution's primary purpose is not to produce inventions. Faculty at WPI are hired to teach, to do research, and to perform service, rather than to produce inventions, and their compensation is not set at a level to match that of professionals hired to invent.

While the role of the faculty can be significant in the development of intellectual property, others such as students, research personnel, staff, and visitors are also able to conceive and develop intellectual property. The payment of tuition should allow a student reasonable use of university facilities. Inventions resulting from student efforts involving such use should rightfully belong to the student(s). WPI encourages intellectual curiosity on the part of faculty, students, and staff, and rewards the creation of intellectual property.

When intellectual property is created, it is important that its disclosure be made in a timely manner in order to protect its commercial value and to permit its being made public. To protect intellectual property rights, it is important that inventors be aware of the legal requirements for protecting those rights. The purpose of this document is to set forth WPI's general policies on intellectual property such as inventions, copyrights, trade and service marks, mask works, tangible research, and trade secrets.

Intellectual Property Policy

For the purpose of applying these rules, all persons performing research or scholarship at WPI, utilizing resources or facilities at WPI, or deriving funds through WPI are subject to the rules applying either to faculty and staff, or to the rules applying to students. Students who receive compensation from WPI because they are students or because they perform teaching duties (e.g., Teaching Assistants, graders) fall under the student rules. Students who receive compensation from WPI because they are research assistants fall under the faculty/staff rules.

Ownership of Inventions

A. Faculty/Staff rules

1. For an invention made by faculty or staff, on their own time, with their own facilities and resources, and in research/projects not within the stated objectives of their current sponsored research, PLAN projects, or thesis or dissertation research, the invention is owned by the inventor(s). Royalties for such inventions are covered by Rule III.
2. For an invention made by faculty or staff while working on a sponsored project (research or educational), including off-campus PLAN projects, the invention is owned by WPI, subject to any other agreements. Royalties for such inventions are covered by Rule I.
3. For an invention made by faculty or staff while in the role of a student, as a part of any project or sufficiency report, thesis, dissertation, course work, directed study, directed research, or examination, the invention is owned by WPI, subject to any other agreements. Royalties for such inventions are covered by Rule I. In cases not specifically covered by the above three cases,

4. For an invention made by faculty or staff without significant use of WPI resources, the invention is owned by the inventor(s). Royalties for such inventions are covered by Rule III.
5. For an invention made by faculty or staff with significant use of WPI resources, the invention is owned by WPI, subject to any other agreements. Royalties for such inventions are covered by Rule I.

B. Student Rules

1. For an invention made by students, on their own time, with their own facilities and resources, and in research/projects not within the stated objectives of their current sponsored research, PLAN projects, or thesis or dissertation research, the invention is owned by the inventor(s). Royalties for such inventions are covered by Rule III.
2. For an invention made by students while employed on a sponsored project (research or educational), including off-campus PLAN projects, the invention is owned by WPI, subject to any other agreements. Royalties for such inventions are covered by Rule I.
3. For an invention made by a student as a part of any project or sufficiency report, thesis, dissertation, course work, directed study, directed research, or examination, the invention is owned by WPI, subject to any other agreements. Royalties for such inventions are covered by Rule II. In cases not specifically addressed by the above three cases,
4. For an invention made by students without significant use of WPI resources, the invention is owned by the inventor(s). Royalties for such inventions are covered by Rule III.
5. For an invention made by students with significant use of WPI resources, the invention is owned by WPI, subject to any other agreements. Royalties for such inventions are covered by Rule II.

C. Royalty Rules

Rule I. If WPI pursues the patent, then WPI will absorb the costs and will share royalties on a 50-50 basis with the inventor(s), after the costs of the patent are recovered, or will share royalties in accordance with WPI institutional agreements.

Rule II. If the student(s) wish to pursue the patent, WPI will assign any ownership rights it may have to the student through a jointly signed agreement providing that the student will give 10 percent of net future financial gains from the patent to WPI. The student will absorb the costs of pursuing the patent. Alternatively, if the student wishes to have WPI absorb the costs of pursuing the patent, then Rule I applies.

Rule III. The inventor(s) will pay all costs associated with patenting the invention, and will receive all benefits from the patent.

In the case that multiple inventors fall under different royalty rules, then all inventors will be subject to a single rule. In determining which rule applies, Rule I takes precedence over Rules II and III, and Rule II takes precedence over Rule III.

The remainder of the Intellectual Property Policy, as well as the full policy, may be found at <http://www.edu/about/policies/intell.html>.

10. WPI Computer Network Acceptable Use Policy

The full, online copy of the Acceptable Use Policy may be seen at <http://www.edu/about/policies/aup.html>.

11. Information Security at WPI

For information regarding Information Security at WPI, please consult the following address: <http://www.wpi.edu/Images/CMS/University-About/info-security-rev.pdf>.

12. Massachusetts Jury Service Statement

According to the Office of the Jury Commissioner of the Commonwealth of Massachusetts. "Every U.S. Citizen 17 years of age or older who is a Massachusetts resident or an inhabitant for more than 50% of the time is eligible to serve as a juror. If you are a resident of another state but a student at a Massachusetts college, you are an inhabitant for more than 50% of the year and, therefore, eligible to serve as a juror in Massachusetts."

It is not unusual for students residing in Worcester County to be summoned to serve as trial jurors. Jury service, on a short term basis, can provide students with a good opportunity to fulfill one of their important responsibilities as members of the community. WPI supports students in their fulfillment of this civic duty.

Students should carefully read all materials they receive with their summons to service, which contain helpful information about confirming, postponing, rescheduling, or relocating service, and address many of the most frequently asked questions. Jury duty is an important legal obligation, and those who fail to respond are subject to criminal prosecution.

Students who miss class in order to fulfill their jury service requirement should notify each of their instructors of the summons and make arrangements to complete any missed work. Please note that you may be required to furnish your summons notice or the certificate of service when requesting excused absence(s).

If you have any questions about jury duty, including confirming, postponing, rescheduling, or limiting your service, please contact the Office of the Jury Commissioner (1-800-THE-JURY/1-800-843-5879). Further information can be found on the Office of Jury Commissioner's website at www.massjury.com.

Emergency Checklist

Active Shooter on Campus:

Call the WPI Police at 508-831-5555 or from one of the several "blue light" emergency phones.

- Lock and barricade doors
- Turn off lights
- Keep yourself out of sight
- Turn off radios and computer monitors, silence cell phones.

Bomb Threat:

Call the WPI Police at 508-831-5555 or from one of the several "blue light" emergency phones.

- Get as much information as possible (reported location of the bomb, time of activation, etc.)
- Be available to meet with responding officers to relay information.

Criminal/Suspicious Activity:

Call the WPI Police at 508-831-5555 or from one of the several "blue light" emergency phones.

- Give exact location and description of the activity in question.

Disturbance/Assault:

Call the WPI Police at 508-831-5555 or from one of the several "blue light" emergency phones.

- Give exact location and description of the activity in question.

Elevators; Persons Trapped:

Call the WPI Police at 508-831-5555 or from one of the several "blue light" emergency phones.

- The police will notify Facilities/Residential Services/Elevator Company depending on location and time of day.
- If possible, stay near the elevator to reassure those within that help is on the way.

Medical Emergencies:

Call the WPI Police at 508-831-5555 or from one of the several "blue light" emergency phones.

- Stay with the injured/ill person.
- Administer first aid until the police emergency responders arrive only if you are certified to do so.
- Stand by for responding officers.

Motor Vehicle Accidents:

Call the WPI Police at 508-831-5555 or from one of the several "blue light" emergency phones.

- Give your exact location and whether injury exists.

Power Outages:

Call the WPI Police at 508-831-5555 or from one of the several "blue light" emergency phones.

- The police will notify Facilities, Power Plant, and/or the Residential Services Office as necessary and appropriate.

Report suspicious behavior to the appropriate campus officials, even if it's "just a hunch." Your tip may be one of many being received about an individual or situation. Every little bit of information about a potential threat is critical.

Emergency Numbers

Campus Police 508-831-5555
(emergency)

Campus Police 508-831-5433
(non-emergency)

Emergency Medical
Service 508-831-5433

Health Center. 508-831-5520
After Hours (M.D. on call) . . . 508-334-8830

Student Development &
Counseling Center 508-831-5540

Hospitals:

UMass Memorial
Health Care. 508-334-1000

St. Vincent's Hospital
Worcester Medical Ctr . . . 508-363-5000

Poison Info Hotline 800-682-9211

Rape Crisis/Sexual Assault . . 800-870-5905

Suicide Prevention Lifeline . . . 508-784-2433

Switchboard (operator). 0

SNAP (Security Night
Assistance Patrol) 508-831-6111



Dean of Students
100 Institute Road, Worcester, MA 01609
508-831-5201 • www.wpi.edu/+dso