ADMISSION, EXPENSES, FINANCIAL AID AND HOUSING

SECTION 7

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INTRODUCTION
At WPI, our goal is to attract and select students who will be successful in our academic program, will take full advantage of all the university has to offer, and will enhance the WPI community. The WPI admissions staff treats every application individually, and strives to make sure our evaluation process is balanced and thorough. Selection for admission is based upon such factors as the secondary school record; recommendations by counselors and teachers; standardized test scores or WPI’s test optional Flex Path; out-of-class activities; work experience; and leadership endeavors. All candidates are invited to submit any supplementary material which they believe will aid the admissions committee in evaluating their application as well.

VISITING THE CAMPUS
Through research and reading, you can learn a lot about a college. But the best way to determine if WPI is a good match for you is by visiting the campus. We have many visit options for you and your family, designed specifically to give you a firsthand look at WPI residence halls, classes, facilities, faculty, and students.

Daily Visit Options
The best way to experience WPI firsthand is to visit campus. We strongly encourage students and their families to come to our beautiful campus to participate in the many options we offer for prospective students to observe campus life, talk with staff and students, get to know our community better, and have all of your important questions answered.

Our weekly visit options last just over two hours and include an information session—conducted by an Admissions staff member and Admissions student intern—and a campus tour led by a WPI student.

Please visit our website for daily visit options.

Personal Interviews
WPI offers optional personal interviews on campus for rising seniors beginning March 15 through December 15 (Early Action Round I candidates must complete their interview by November 1). While interviews are not required, they can be helpful both for the admissions office and the applicant. A summary of the interview will become part of a candidate’s admission file and may influence the admission decision we make.

Lunch
If you are on campus at noontime during the week, join other visitors and a current student for lunch in one of the dining halls (prospective students eat for free).

Saturday Visits
Join us on select Saturdays in the fall and spring for a campus tour and information session.

Admissions Office Hours
8:30–5:00, Monday–Friday (8:00–4:00, mid-May through the end of August).

Holiday Schedule
The university will be closed on Labor Day, the Thanksgiving holiday (Wed-Fri), Christmas Eve through New Year’s Day, Martin Luther King Day, and Memorial Day.

Whatever option you choose, you can learn more about a campus visit by calling the Office of Admissions at (508) 831-5286. Our receptionist and visit coordinator will be happy to assist you. We encourage you to also check periodically check the WPI Undergraduate Admissions Office at admissions, wpi.edu as options may change.

ADMISSIONS REQUIREMENTS
The basic academic requirements for freshman applicants include four years of English, four years of math (including pre-calculus), and two years of lab science.

Other application requirements for the evaluation process include a high school transcript (including senior year grades), recommendations from a teacher (preferably math or science) and a guidance counselor, a personal essay, and SAT or ACT scores or alternative materials through the WPI Flex Path option*. For international students whose first language is not English, the TOEFL or IELTS exam is also required.

*In lieu of standardized test scores, students may choose the WPI Flex Path option. See below.

APPLYING TO WPI
WPI is a member of the Common Application, and the Common Application is the exclusive method by which to apply to WPI. Candidates for the September term should file their application by no later than February 1.

STANDARDIZED TESTS/WPI FLEX PATH OPTION
First year candidates who wish for their test scores to be considered for admission must register to take the SAT or ACT prior to the application deadline chosen. Candidates who wish to have their test scores considered can arrange to have their scores submitted directly to WPI by either the College Board or ACT. The WPI code number is 3969 for the College Board tests and 1942 for the ACT test.

WPI is test optional. Applicants are welcome to submit the WPI Flex Path in lieu of test scores (or in addition to). Those who choose the WPI Flex Path option should submit alternative materials that they believe will better reflect their potential for success at WPI and are encouraged to submit examples of academic work or extracurricular projects that reflect a high level of organization, motivation, creativity and problem-solving ability.

FINANCIAL AID
Students applying for financial aid should check the appropriate box on the application for admission. Financial aid candidates should submit the College Scholarship Service (CSS) PROFILE Application and the Free Application for Federal Student Aid (FAFSA), which are available online at www.collegboard.com and www.fafsa.gov. For all admission applicants, these forms should reach the WPI Office of Financial Aid no later than February 1. It is recommended that students applying for Early Action should submit the completed PROFILE to the College Scholarship Service by early November. Financial Aid is available for U.S. citizens and/or permanent residents of the U.S. A limited amount of need-based financial aid is available for International Students which is administered through the WPI Admissions Office. In order to apply for need based assistance, international students need to complete the Foreign Students Financial Aid Application which may be obtained at the WPI Office of Admissions or online at wpi.edu/Admin/FA/International/.

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APPLICATION FEE
A $65 application fee is required for all applicants. WPI endorses the fee waiver policy of the College Entrance Examination Board.

NOTIFICATION
All candidates for admission will receive an acknowledgment of the receipt of their application. Should applicants fail to receive this acknowledgment within four weeks, they are encouraged to check with their high school guidance office or the Office of Admissions at WPI. Admissions decisions will be available to all applicants no later than April 1.

DECISION TO MATRICULATE
Accepted candidates must inform the college by May 1 of their decision to matriculate by returning a $500 non-refundable tuition deposit along with the WPI Enrollment Form.

EARLY ACTION
Students may apply to WPI early and receive early notification of their admissions decision under the Early Action plan.
1. Candidates should check an Early Action box on the Common Application.
2. The completed application for admission must be submitted by November 1 for Round 1, or by January 1 for Round 2.
3. The admissions committee will review all early action applications and notify all candidates of their decisions by December 20 for Round 1 or by February 10 for Round 2. Early action is a non-binding admissions plan. Accepted students have until May 1 to submit a $500 non-refundable tuition deposit and enrollment form.
4. Admitted early action candidates who are applying for financial aid will receive notification regarding eligibility for aid soon after their financial aid forms are submitted and complete.

ADVANCED PLACEMENT
WPI awards credit to students who score a score a “4” or “5” on the Advanced Placement Examinations. The Office of Academic Advising will notify such students of their earned credit by mail to the home address during early August. You can visit the Academic Advising web site (wpi.edu/Admin/OAA) for a complete list of AP credits for exams taken or call (508) 831-5381.

Humanities
The Humanities and Arts Department will accept a maximum of 1/3 unit of AP credit towards the Humanities and Arts requirement. Students who score a 4 or 5 on the AP test in German or Spanish automatically receive 1/3 unit of credit in the language, provided they do not begin German or Spanish study at WPI with Elementary German I (GN 1511) or Elementary Spanish II (SP 1523). Students who score a 4 or 5 on the AP test in studio art may be eligible for HUA credit, subject to a portfolio review by art faculty. Students who score a 4 or 5 on the AP test in other subject areas of the humanities and arts will receive credit in the relevant discipline. AP credit beyond one course (1/3 unit) in the Humanities and Arts may be counted toward other requirements such as free elective credit or particular majors and minors at WPI.

Computer Science
Students who pass the Computer Science A exam with a “4” or “5” will be awarded 1/3 unit for CS 1000.

Natural Sciences
Students who pass the advanced placement test in Biology or Physics B with a “4 or 5” will be awarded 1/3 unit of advanced placement credit. This credit will show on the transcript as “L”.
For students who score “4 or 5” in Physics C (Mechanics) will be awarded 1/3 credit in Physics 1110/1111. Students who score “4 or 5” in Physics C (Electricity and Magnetism) will be awarded 1/3 advanced placement credit for Physics 1120/1121. For those students who pass Physics B will be awarded 1/3 credit in Physics 1000. Students who score 4/5 on the Chemistry Advanced Placement Examination or 6/7 on the Chemistry International Baccalaureate Exam are automatically awarded 1/3 unit of credit for CH 1010. In addition, any student can earn credit for the general chemistry courses, CH 1010-1040, by achieving scores of 70 or better on course-specific examinations offered by the Department of Chemistry and Biochemistry. Exams must be taken in the order in which the courses are offered, and a student may not take any exam past the first failed exam. For example, a student who passes the CH 1010 exam but fails the CH 1020 exam is not eligible to take the CH 1030 exam. This student will receive credit for CH 1010 only. Students who receive AP or IB credit for CH 1010 are eligible to take the CH 1020 exam without having first passed the CH 1010 exam. Note this policy applies only to WPI students.

Mathematics
Students who pass the AB mathematics examination with a “4” or “5” will be awarded 2/3 unit of advanced placement credit for MA 1021 and MA 1022. Students with a “4” or “5” on the advanced placement BC exam will be awarded 1 unit advanced placement credit for MA 1021, MA 1022 and MA 1023.
In the four-course 1021-1024 mathematics sequence, students who arrive at WPI with a one-year high school calculus course, prepared to start with the second (or third) course in the WPI sequence, and who successfully pass that course and the one that follows it in sequence, will be considered to have established advanced placement credit for the first one (or two) courses. To qualify for the credit, the advanced WPI courses must be passed the first time in sequence in A- and B-term of the student’s first year. The courses credited retroactively will be listed by number without an assigned grade and will count toward the distribution requirement in mathematics.
Transfer students are not eligible to obtain math credit under this policy.

Project Lead The Way (PLTW)
WPI awards credit to students who completed a Project Lead The Way course in a PLTW-certified high school, received a minimum of a “B” in the course, and earned a stanine score of 6 or higher on the PLTW end-of-course exam. WPI also honors PLTW transfer credits from other PLTW University Affiliates, such as RIT. Please visit the WPI Project Lead The Way web site (wpi.edu/+pltw) for more information and to apply for credit. The PLTW Program Manager will notify students of their earned credit.
NEW STUDENT ORIENTATION
During the week prior to classes, the Campus Center and Student Activities Department coordinates a comprehensive new student orientation program for all first-year and transfer students. New student orientation provides an introduction to the WPI experience, ranging from academic work and expectations and project-based education, to student life and campus activities. Led by upperclass student team leaders and faculty advisors, new students to WPI attend team meetings that are designed to familiarize them with the overall campus environment.

RE-ADMISSION
Students who were formerly at WPI but left before completing undergraduate study and now wish to apply for re-admission should contact the Registrar's Office for information and forms. The official points of entry are A-term or C-term. Completed re-admission forms must be received by WPI no later than the following due dates in order to be acted upon for entrance in the indicated term:

July 20 for Term A  November 15 for Term C

If possible, candidates should also plan an interview with the Director of Academic Advising and with a departmental consultant in their intended major area of study prior to filing the readmission form.

TRANSFER STUDENTS
The WPI Plan provides some advantages that are particularly attractive for transfer students. Transfer applicants should furnish official transcript(s), an autobiographical statement and a math or science teacher recommendations in addition to the application for admission. The priority deadline for receipt of applications for entrance in September is April 15. The deadline for admission for January entrance is November 15. Applicants are encouraged to submit their applications as early as possible. A minimum of eight units must be completed satisfactorily in residence at WPI. (It is anticipated the normal residence at WPI will be 16 terms.)

TRANSFER AGREEMENT
WPI currently holds formal articulation agreements with specified programs of study at Bristol Community College, Mass Bay Community College, and Quinsigamond Community College. However, WPI will grant appropriate transfer credit on a case-by-case basis from any properly-accredited two-year or four-year institution.

HUMANITIES AND ARTS REQUIREMENT FOR TRANSFER STUDENTS
All transfer students should review their humanities and arts record and plan with the Humanities and Arts Department’s coordinator for transfer students (J. Hanlan - SL23), who will determine for students the transfer credit applicable towards the Humanities and Arts Requirement.

All transfer students entering WPI with fewer than two units of humanities and arts credit must complete thematically related work in humanities and arts at WPI, including an inquiry seminar or practicum to the extent that the overall humanities and arts credit totals two units. The Humanities and Arts Requirement is considered fulfilled for transfer students who have completed the equivalent of two units of humanities and arts work prior to their matriculation at WPI.

A Completion of Degree Requirement form must be submitted once the Humanities and Arts degree requirement has been satisfied.

Transfer students who have satisfied the Humanities and Arts degree requirement based on work completed at another school and who submit the Completion of Degree Requirement form as part of the transfer-credit posting process will have the Completion of Degree Requirement form and grade recorded without a fee. This process will normally take place prior to or during the first term of full-time enrollment at WPI.

INTERNATIONAL STUDENTS
The presence of international students serves as a means of strengthening the knowledge and understanding of foreign countries and cultures and is highly encouraged and supported at WPI. Programs and support services for international students and exchange programs are given high priority. As an institution of higher learning, WPI is dedicated to international education.

In addition to the standardized tests listed prior, international applicants must provide proof of English language proficiency. English language proficiency may be demonstrated by the official results of:

• TOEFL (Test of English as a Second Language)-Minimum score: 550 paper based or 79 internet based.
• IELTS (International English Language Testing System) 6.5 or higher with no band below 6.0.

International students whose score results are less than those above may still be conditionally admitted, with required attendance at WPI’s English as a Second Language Program during the summer prior to enrollment.

THE ENGLISH AS A SECOND LANGUAGE (ESL) PROGRAM
The ESL Summer Institute is an intensive five-week non-credit course of study in English for specific purposes for conditionally-admitted international students and others whose first language is not English. This ESL program is designed to help prepare these international students for regular courses in engineering, science and technology before the regular academic year begins. A second intake is available for international students who desire only a head-start in preparation for such courses before the academic year begins.

For students who need additional support during the regular academic year, the ESL Seminar, a tutorial course designed to help the student further strengthen linguistic skills, is offered.

During the regular academic year, ESL for Spouses is a noncredit course offered to interested partners accompanying WPI students and professors.
Estimated Expenses

Expenses for the 2016-17 year were not established at the time of this publication. They will be published via the web at a later date. For the 2015-16 year, the expenses were as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$44,970</td>
</tr>
<tr>
<td>Student Life Fee</td>
<td>260</td>
</tr>
<tr>
<td>Health Fee</td>
<td>360</td>
</tr>
<tr>
<td>Total Tuition and Fees</td>
<td>$45,590</td>
</tr>
<tr>
<td>Room (Typical Freshman Double)</td>
<td>7,654</td>
</tr>
<tr>
<td>Board (7-Day, 19-Meal Plan)</td>
<td>5,756</td>
</tr>
<tr>
<td>Books and Supplies (Estimated)</td>
<td>1,000</td>
</tr>
<tr>
<td>New Student Orientation Fee</td>
<td>200</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$60,200</strong></td>
</tr>
</tbody>
</table>

Basic tuition entitles full-time students to full academic and student services including counseling, placement and recreational facilities. Other costs must be anticipated, such as laundry, clothing, travel expenses, entertainment and personal expenses.

Special Student

<table>
<thead>
<tr>
<th>Unit</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/3 unit</td>
<td>$3,747</td>
</tr>
<tr>
<td>1/6 unit</td>
<td>$1,875</td>
</tr>
<tr>
<td>1/12 unit</td>
<td>$938</td>
</tr>
</tbody>
</table>

Health insurance is required for all students. Students may waive their right to participate in the WPI health insurance plan if proof of comparable coverage is provided annually by completing a waiver online. For 2015-16, the cost was $1,082 for the academic year.

Payment of Tuition Deposit

Entering Students

Payment of a nonrefundable $500 deposit is required upon acceptance of admission to WPI. The $500 will be credited to the student’s tuition.

Enrollment and Tuition Due Dates

Enrollment for students pursuing a baccalaureate degree will occur three times per year:

1. Fall semester-at the beginning of Term A.
2. Spring semester-at the beginning of Term C.
3. Summer session-at the beginning of Term E.

There will be no check-in at the start of Terms B and D, although a course change period will be available for students continuing from the previous term.

Special tuition features relative to Term E enrollment are available on the E-term web site.

Bills are electronically mailed twice per year, per semester. Fall bills will be mailed in July and are due in August. Spring bills are mailed in December and due in January. All respective due dates are listed on the eBill. Students who enroll two weeks prior to the start of a semester are required to pay at the time they register.

Financial Obligations, Holds, and Late Fees

The college reserves the right to hold grades, official transcripts, registration and/or diploma for any student who has an outstanding financial obligation with the college.

Late fees will be assessed on balances not paid by the due dates.

A student may be administratively withdrawn due to an outstanding financial obligation for a term, which may require the student to apply for financial re-admission.

Students who elect to petition any charge on their Student Account must do so in writing prior to the final day of classes in the respective term (B term for Fall or D term for Spring). No late petition will be reviewed or approved if submitted after a term has commenced.

Failure to pay your financial obligation may result in the account being referred to an outside collection agency and reported to a credit bureau agency, which will negatively affect your credit rating. You will be responsible for all costs associated with the collection of this debt to the maximum amount allowed by Massachusetts general statutes.

Overload Charges

There will be a tuition surcharge on registration which contains academic overloads in excess of $2/3 (7/3) units per semester. Physical education and military science are not included in the determination of overloads. The overload charge will be based upon the total registration credit held by the student at the close of the initial course change period in B- and D-terms. (Please consult the Registrar’s Office or the Office of the Bursar for current fees.) Fall overload billing will take place during Term B and spring overload billing during Term D. The current Term E charge system will not be affected.

Tuition Charges Upon Withdrawal or Suspension

Tuition charges upon formal withdrawal from the college during each semester are:

<table>
<thead>
<tr>
<th>Charge</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>withdrawal prior to first day of classes</td>
<td></td>
</tr>
<tr>
<td>of the first term of a semester</td>
<td></td>
</tr>
<tr>
<td>No Charge</td>
<td></td>
</tr>
<tr>
<td>withdrawal within one week following</td>
<td>20%</td>
</tr>
<tr>
<td>first day of classes of the above term</td>
<td></td>
</tr>
<tr>
<td>withdrawal within two weeks following</td>
<td>40%</td>
</tr>
<tr>
<td>first day of classes of the above term</td>
<td></td>
</tr>
<tr>
<td>withdrawal within three weeks following</td>
<td>60%</td>
</tr>
<tr>
<td>first day of classes of the above term</td>
<td></td>
</tr>
<tr>
<td>withdrawal prior to end of Add/Drop of the</td>
<td>80%</td>
</tr>
<tr>
<td>second term of a semester</td>
<td></td>
</tr>
<tr>
<td>withdrawal after Add/Drop of the second term</td>
<td>100%</td>
</tr>
<tr>
<td>semester</td>
<td></td>
</tr>
</tbody>
</table>
To qualify for a reduction in tuition, students must submit a formal withdrawal application via the Registrar’s Office. The date this application is received in the Registrar's Office will determine the charge.

There is no reduction in tuition/fees in the case of withdrawal from individual courses.

Students who have paid full tuition for eight semesters may be allowed to enroll as special (part-time) students on a per-course basis and be charged tuition accordingly. (Two summer terms enrolled as a full-time student may be counted as a semester.) Application forms for Special Student status are available at the Registrar’s Office.

Health insurance, health fee, and social fee are neither pro-rated nor refunded.

After all adjustments have been made, any balance due to WPI is payable immediately.

### ROOM CHARGES UPON WITHDRAWAL OR SUSPENSION

<table>
<thead>
<tr>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Withdrawal after check-in, but prior to the first day of classes. (Forfeiture of advance payment.) No Charge</td>
</tr>
<tr>
<td>2. Withdrawal after the first day of classes. 100% charge of room fee</td>
</tr>
</tbody>
</table>

### BOARD CHARGES UPON WITHDRAWAL OR SUSPENSION

<table>
<thead>
<tr>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Withdrawal after check-in, but prior to the first day of classes. No Charge</td>
</tr>
<tr>
<td>2. Withdrawal within four weeks following the first day of classes. 25% of board fee</td>
</tr>
<tr>
<td>3. Withdrawal within eight weeks following the first day of classes. 50% of board fee</td>
</tr>
<tr>
<td>4. Withdrawal within twelve weeks following the first day of classes. 75% of board fee</td>
</tr>
<tr>
<td>5. Withdrawal after twelve weeks following the first day of classes. 100% of board fee</td>
</tr>
</tbody>
</table>

### FINANCIAL AID UPON WITHDRAWAL/SUSPENSION

Students who withdraw or are suspended from WPI and are receiving any type of financial aid will have their funding adjusted based on their official withdrawal/suspension date and institutional, federal, and state refund calculations. If federal funds are required to be returned to the Federal Department of Education, they will be returned before any other forms of aid and in the following order per federal guidelines: Unsubsidized Federal Direct Stafford Loan, Subsidized Federal Direct Stafford Loan, Perkins Loan, Federal PLUS Loan, Federal Pell Grant, and Federal Supplemental Educational Opportunity Grant. WPI Scholarships (merit and/or need based) and WPI Institute Loans are then reduced up to the amount of remaining credit sources. Because each refund calculation is unique to a student’s withdrawal date, costs incurred and aid he/she is receiving, students are encouraged to contact the WPI Office of Student Aid & Financial Literacy about their aid adjustments if they have any questions.
WPI is committed to assisting students and their parents in finding ways to finance the cost of a WPI education through financial aid assistance and private financing options. Central to WPI's program is the concept of financial need. This concept is based on the assumption that parents and students together accept the responsibility for educational expenses to the extent they are able. Over 94% of WPI undergraduates are receiving financial help from federal, state, and/or institutional resources (includes need and merit based aid). A combination of grants, loans and/or work study assistance from federal, state and WPI funding are allocated to students who demonstrate financial need. The proportion of grant, or "gift" assistance, versus loan and work, may be determined by the college on the following criteria: the magnitude of the financial need, the student’s academic performance, and the availability of funds.

**APPLICATION PROCEDURES – PROSPECTIVE STUDENTS**

Students are required to file the Free Application for Federal Student Aid (FAFSA) and the CSS (College Scholarship Service) PROFILE Application. In the case of separation or divorce, the student's noncustodial parent must also complete the Noncustodial PROFILE. Students list WPI's school code under the section on each form where it designates which schools are to receive the form. In addition, students whose financial aid applications are selected for verification* are required to submit additional documentation for themselves and their parents, if considered dependent. Generally, tax filers are required to either successfully utilize the IRS's Data Retrieval Tool on the FAFSA or submit a copy of their tax return transcript. Non tax filers are required to submit a copy of their W-2 statements.

*Please visit [http://www.wpi.edu/offices/fa/verification.html](http://www.wpi.edu/offices/fa/verification.html) for more information regarding the verification process.

**EARLY ACTION APPLICATION FOR FINANCIAL AID**

Applicants must indicate on their admission application they are applying for financial aid. For those students applying for early action admission, the CSS PROFILE Application (and Noncustodial PROFILE, if applicable) can be submitted as early as October 1st, but no later than February 1st. The FAFSA and the CSS PROFILE Application are available online at www.fafsa.gov and www.collegeboard.com. The FAFSA is required as soon after October 1st as possible. Successful candidates for early action admission will be notified of financial aid eligibility on a rolling basis. Applicants will then have from the date of their aid eligibility letter until the candidates' common reply date, May 1st, to either accept or decline the aid offered.

**REGULAR DECISION APPLICATION FOR FINANCIAL AID**

Applicants must indicate on their admission application they are applying for financial aid. Successful candidates for admission will be notified of a financial aid decision in early April if a complete financial aid application has been submitted. Applicants will then have from the date of the financial aid decision until the candidates' common reply date, May 1st, to either accept or decline the aid offered.

To ensure a complete review, the WPI Office of Student Aid & Financial Literacy must receive the FAFSA and the CSS PROFILE Application by February 1st. Applications completed after this date will be reviewed subject to available funding. The Office of Student Aid & Financial Literacy encourages students to complete the FAFSA and the CSS PROFILE Application (and Noncustodial PROFILE, if applicable), by the beginning of January to ensure that WPI's filing deadline of February 1st is met.

**UPPERCLASS APPLICATION FOR FINANCIAL AID**

Upperclass students who receive need based financial aid must reapply for financial aid every year by completing the FAFSA and the WPI Financial Aid Upperclass Application. In a few cases, some upperclass students will also be required to submit the CSS PROFILE Application in addition to these requirements. Typically, upperclass students who will need to complete the CSS PROFILE Application are those whose parents are recently separated or divorced, students who are re-admitted to WPI, students whose custodial and noncustodial parents have changed since the prior academic year, and students who did not apply for need based financial aid in the prior academic year. The WPI Office of Student Aid & Financial Literacy reserves the right to request that a CSS PROFILE Application be completed by any upperclass student applying for need based financial aid.

The WPI Upperclass Financial Aid Application will be available at the end of Term B and is due by the beginning of Term D. Filing information on the FAFSA (and CSS PROFILE Application, if necessary) is due by April 15th. In addition, students whose financial aid applications are selected for verification* are required to submit additional documentation for themselves and their parents, if considered dependent. Generally, tax filers are required to either successfully utilize the IRS’s Data Retrieval Tool on the FAFSA or submit a copy of their tax return transcript. Non tax filers are required to submit a copy of their W-2 statements. The complete application provides consideration for grants, scholarships, loans and federal on-campus employment for the following academic year. Students and their parent(s) are expected to obtain and submit all requested forms in a timely manner for each year of planned enrollment. If any of the required forms are submitted late, there will be a delay in the student receiving an eligibility letter and there may be a reduction in his/her grant or scholarship eligibility for the year in which he/she is applying for need based financial assistance. The amount of financial aid upperclass students receive will depend on their academic performance from the prior academic year, their family's demonstrated financial need which is determined from the FAFSA, the WPI Upperclass Financial Aid Application, and the CSS PROFILE Application, if required.

*Please visit [http://www.wpi.edu/offices/fa/verification.html](http://www.wpi.edu/offices/fa/verification.html) for more information regarding the verification process.

**TRANSFER STUDENTS**

Transfer students may apply for financial aid eligibility beginning with their first term of matriculation and must indicate interest in financial aid on the admission application. Transfer aid applications will be reviewed based on the same
The federal government sets annual borrowing limits according to enrollment or withdrawal from school. Students have ten years at the end of the 6 month “grace period” following the last day of enrollment. Unsubsidized Federal Direct Stafford Loans begin at the interest or capitalize it and postpone repayment of principal and interest. Rather, the student has the option to either pay the Stafford Loan Program, the federal government does not pay the interest while the student is enrolled in school at least half time and during periods of grace. Staffords may be eligible for the Federal Pell Grant. WPI students received over $2,454,000 in Federal Pell Grant funds to eligible full time students. FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS (FSEOG) Federal SEOG funds are allocated to institutions by the Federal government. These funds, which are awarded to students as campus based grants, are awarded to high need students who are also eligible for the Federal Pell Grant. WPI students received over $554,000 in Federal SEOG funds in the 2014-15 academic year. FEDERAL DIRECT STAFFORD STUDENT LOAN There are two types of Federal Direct Stafford Loans offered to students by the federal government: the Federal Direct Subsidized Stafford Loan and the Federal Direct Unsubsidized Stafford Loan. A student’s federal financial need will determine which loan(s) he/she will be offered in the financial aid award. Federal Direct Subsidized Stafford Loans are loans on which the federal government pays the interest while the student is enrolled in school at least half time and during periods of grace. Students not eligible for the Federal Direct Subsidized Stafford Loan may borrow through the Federal Direct Unsubsidized Stafford Loan Program. In the Unsubsidized Stafford Loan Program, the federal government does not pay the interest on the loan. Rather, the student has the option to either pay the interest or capitalize it and postpone repayment of principal and interest until after graduation or falling below at least half time enrollment. Repayment of both principal and interest for the Subsidized and Unsubsidized Federal Direct Stafford Loans begins at the end of the 6 month “grace period” following the last day of enrollment or withdrawal from school. Students have ten years to repay their Federal Direct Stafford Loans. Students must file a FAFSA so that WPI can determine need-based eligibility for the Federal Direct Stafford Loan. The federal government sets annual borrowing limits according to the student’s year in school or grade level. As of the 2012-13 academic year, first year students may borrow up to $3,500, second year students up to $4,500 and third and fourth year students up to $5,500. Students cannot borrow in excess of $23,000 over the life of their undergraduate education. All qualifying students may also borrow $2,000 in the Unsubsidized Stafford Loan. The WPI Office of Student Aid & Financial Literacy recommends and approves the amount a student may borrow for the Subsidized and Unsubsidized Federal Direct Stafford Loan. For all new borrowers, a Master Promissory Note (MPN) must be completed. This may be done electronically or on paper. Students will be notified of the availability of the note to be signed. The Master Promissory Note only needs to be signed once during the student’s undergraduate time at WPI. FEDERAL PERKINS LOAN Federal Perkins Loans are federally subsidized loans awarded directly to students by colleges. Students are awarded based on available funds. Repayment of principal and interest, currently fixed at 5%, begins nine months after the recipient’s last day of enrollment or withdrawal from college. For all new borrowers, a Master Promissory Note must be completed. The Master Promissory Note only needs to be signed once during the student’s undergraduate time at WPI. FEDERAL WORK STUDY PROGRAM Federal Work Study (FWS) funds are allocated annually to colleges who offer federally funded work opportunities to high need financial aid applicants. FWS is included in the financial aid eligibility letter to students if they qualify for these funds. If a student accepts a FWS offer, he/she may work a maximum of 10 hours per week at the current wage of $10.00 per hour. Students who are awarded and accept the FWS funding are expected to complete 15 hours of community service during the academic year. In order to meet this requirement, students can obtain information on various community service opportunities from the WPI Student Activities Office (SAO). Approval of community service sites and hours of work must be granted by the WPI Office of Financial Aid or the Student Activities Office before students can begin work. Students awarded FWS funding can choose to do one of the following:

1. Work on campus in an academic or administrative office during the academic year. During the year, the student also needs to work in a WPI SAO approved community service position for fifteen hours. The WPI SAO will work with students to find available opportunities to meet this requirement.

2. Work on or off campus in a WPI SAO approved community service position during the academic year. Students who work during the academic year in a community service position will meet their required 15 hours of community service in this position.

*Please visit [http://www.wpi.edu/offices/fa/verification.html](http://www.wpi.edu/offices/fa/verification.html) for more information on the verification process.
Obtaining a FWS position (and the required 15 hours of community service) either on or off campus is the responsibility of the student. Available FWS positions are posted at the beginning of each academic year on the WPI Human Resources Website: http://www.wpi.edu/offices/hr/student-jobs.html. FWS earnings are paid by direct deposit on a bi-weekly basis to the student employee; they cannot be deducted from your tuition bill. Work is available in a variety of academic, administrative, or community service settings on and off campus. The off campus positions are community service positions and must be set up through SAO. Students who work in community service positions are paid $10.00 per hour in order to cover travel expenses to and from their jobs. The amount of FWS funds offered in a student’s award letter indicates maximum earnings allowed, but is not a guarantee. The best procedure is to take an available position at the start of the academic year and work as much as the schedule allows up to the maximum 10 hours per week. If a student declines an offer of work, it will not affect the other components of his/her award package. However, please note that due to limited funding, if a student declines FWS funding or employment, this fund will not be renewed in future academic years. In addition, if a student earns less than $500 in FWS funds during the academic year this fund is awarded or fails to complete the required 15 hours in community service, his/her FWS funding will not be renewed in future years. Please note that you can also lose your eligibility for FWS funds in future years if your financial need decreases or you do not meet the financial aid application deadline.

Students are prohibited from FWS employment if one of the following situations occurs: the student falls below the WPI established satisfactory academic progress levels for retention of aid, the student enrolls on a less than full time basis, or the student registers as a part-time/“Special Student.”

STATE SCHOLARSHIP PROGRAMS
WPI administered over $229,000 from the MASSGrant program during the 2014-15 academic year. The MASSGrant is awarded to Massachusetts residents whose combined family contribution falls within state-determined parameters. Students must file the FAFSA by the state-designated deadline and follow all state program procedures to apply.

Massachusetts has reciprocity agreements with five other states: Connecticut, Maine, Pennsylvania, Rhode Island and Vermont. These states allow their residents attending institutions in Massachusetts to “carry” need-based state grants into Massachusetts. Grants from all reciprocal states to WPI students in 2014-15 totaled over $67,000. Awarding from other state scholarship programs depends on annual state funding levels.

The Massachusetts Gilbert Matching Grants Program is allocated annually to WPI. These funds are awarded to Massachusetts residents who fall within a certain financial need. WPI students received over $555,000 in the Massachusetts Gilbert Matching Grant during 2014-15.

STATE FUNDED STUDENT LOAN PROGRAMS
The Commonwealth of Massachusetts provides the Massachusetts No Interest Loan (MA NIL) Program through annual allocations to participating colleges and universities. Students who file the FAFSA and meet state eligibility criteria are eligible for the Massachusetts No Interest Loan on a funds available basis. WPI administered $484,000 in the MA NIL program in 2014-15.

WPI COLLEGE SCHOLARSHIP
WPI awards College Scholarships and other restricted or endowed “gift” assistance, to students who have a demonstrated financial need based on review of the completed financial aid application, including the FAFSA, the CSS PROFILE Application (if first year applicant), IRS Data Retrieval Tool, W-2 forms (if selected for verification), and the WPI Upperclass Financial Aid Application (if returning undergraduate). WPI gift aid may be combined with federal and state grants to make up a student’s total portion of “gift” assistance, before loans and work are packaged. Grants and scholarships funded directly by WPI exceeded $71 million in 2014-15.

WPI INSTITUTE STUDENT LOAN PROGRAM
The WPI Institute Loan is an institutional need-based loan awarded to students. Repayment of the principal and interest begins 9 months after the last day of enrollment or withdrawal from college. WPI students borrowed $1.6 million in Institute Loans during 2014-15. The Institute Loan terms and eligibility criteria are similar to the Federal Perkins Loan Program.

FEDERAL DIRECT PLUS LOANS
Federal Direct PLUS Loans are available annually to parents of dependent undergraduate students. Repayment begins when the funds are advanced to the school with the option to defer repayment until after the student graduates or falls below half-time enrollment status. Parents have 10 years to repay the Federal Direct PLUS Loan.

Graduate Students who need funding beyond the Federal Direct Subsidized* and Unsubsidized Stafford Loans may borrow the additional funds under the Graduate Direct PLUS Loan Program. While the program is very similar to the Parent PLUS Loan program outlined above, there are some differences. Graduate students borrowing under the Graduate Direct PLUS Loan are required to complete a FAFSA and must apply for the Subsidized Stafford Loan before applying for the PLUS Loan. Principal and interest are deferred until the student completes his/her degree, withdraws, or falls below half-time enrollment status. Interest will accrue during the deferment period.

*Due to the Budget Control Act of 2011, the Federal Direct Subsidized Stafford Loan program will no longer be available to graduate students as of July 1, 2012. Graduate students will still be able to borrow loan funds from the Federal Direct Unsubsidized Stafford Loan program.

WPI DEPARTMENT-FUNDED WORK PROGRAM
Students who are not eligible for Federal Work Study funds may seek employment opportunities through departments or offices on campus that set aside funds for hiring undergraduate employees. These employment funds vary from year to year in terms of monies available or the number of students allowed per department/office. Students may also inquire about department-funded summer positions on campus.
For retention of federal and/or state financial aid funding, attempting but not successfully completing courses and

1. All full-time students are expected to register and enroll in

Institutional (WPI) financial aid as it relates to academics:

There are four key elements to the retention of eligibility for

AID RETENTION / PROGRESS TOWARD A DEGREE

There are four key elements to the retention of eligibility for

Institutional (WPI) financial aid as it relates to academics:

1. All full-time students are expected to register and enroll in

twelve 1/3 unit classes per academic year. The more classes a

student successfully completes (up to a maximum of 12

courses during terms A-D), the more the student's grant/

scholarship eligibility is maintained for the next academic year.

Although a student may meet federal guidelines to be

considered an independent student, and therefore receive federal

funds as an independent student, the ability of parents to assist

their children, regardless of age and dependency status, is a

factor WPI considers in determining eligibility for institutional

need-based grants. Because of this, the WPI Office of Student

Aid & Financial Literacy will require parental information from

all students applying for need-based institutional aid.

INDEPENDENT/DEPENDENT STUDENT STATUS

WPI believes that the primary responsibility for an undergradu-

ate education lies with the student and parent, to whatever

extent possible. Therefore, all undergraduates applying for WPI

institutional funds are required to provide parental information

regardless of federal dependency status.

Although a student may meet federal guidelines to be

considered an independent student, and therefore receive federal

funds as an independent student, the ability of parents to assist

their children, regardless of age and dependency status, is a

factor WPI considers in determining eligibility for institutional

need-based grants. Because of this, the WPI Office of Student

Aid & Financial Literacy will require parental information from

all students applying for need-based institutional aid.

Federal and/or State Financial Aid

For retention of federal and/or state financial aid funding, please refer to these aid policies at http://www.wpi.edu/

office/fa/federal_SAP.html.

WPI Financial Need Scholarships/Grants

WPI scholarships and grants awarded to students will not

increase in future academic years; regardless of changes in a

student's financial need. Conversely, students' WPI need

based scholarships and grants can decrease based on a lower

financial need and/or poor academic performance (from the

prior academic year).

WPI Merit Scholarships

WPI merit scholarships will not increase or decrease based on

changes to a student's financial need. However, a student's

merit scholarship will decrease or be eliminated if a student

does not meet the renewal criteria to maintain these scholar-

ships. Please refer to your Admissions Merit Scholarship

letter for detailed information on renewal criteria for merit

scholarships.

2. Eligibility for consideration for all types of financial aid for

the following academic year is lost if a student is placed on

Academic Probation (end of B or D term).

Financial Aid Appeals

Students placed on Academic Probation or Federal Financial

Aid Suspension may, in cases which involve unusual and

extenuating circumstances such as documented medical

problems, file a financial aid petition with the WPI Office of

Student Aid & Financial Literacy. Financial Aid Appeals can

be obtained in the WPI Office of Student Aid & Financial

Literacy (2nd floor Bartlett Center) or online at

http://www.wpi.edu/offices/fa/aid-retention.html. The

petition will be reviewed by the Financial Aid Appeal

Committee. Determination on financial aid appeals will be

made on a case by case basis.

3. Regardless of academic progress status, eligibility for financial

assistance (with the exception of the Federal Stafford Loan) is

available for the shorter of the two following periods; 16

terms (4 years) of enrollment at WPI (NOT 16 terms of

receiving financial aid), or completion of your Bachelor

Degree requirements at WPI.

4. If students receive scholarships/grants, loans of all forms and/

or federal work study, they must be registered as a full-time.

Students are charged tuition and fees based upon full-time

status and that serves as the basis for annual financial aid

eligibility determinations.

Students are responsible for knowing their enrollment and

academic status and working with an academic advisor to

register and enroll for the necessary units to maintain

eligibility for financial aid.

PLEASE NOTE: With the exception of the Federal Direct

Stafford Loan, the Global Scholar Stipend, and the Fojsie

Scholar Stipend programs, financial aid is not available for

enrollment during term E (Summer School) at WPI. This

includes all forms of assistance including WPI Merit

Scholarships. If you enroll during term E and borrow a

Federal Direct Stafford Loan, the amount you borrow will be

reduced from your Federal Direct Stafford Loan eligibility for

the next academic year (terms A-D).
GRADUATE
The Federal Stafford Loan is the only source of need based aid administered by the WPI Office of Financial Aid to graduate students. To apply for this loan, graduate students must complete the FAFSA (www.fafsa.gov) and a Graduate Student Application which can be obtained at http://www.wpi.edu/Admin/FA/Grad/gsa.html.

Due to the Budget Control Act of 2011, the Federal Direct Subsidized Stafford Loan program will no longer be available to graduate students as of July 1, 2012. Graduate students will still be able to borrow loan funds from the Federal Direct Unsubsidized Stafford Loan Program.

INTERNATIONAL STUDENTS
International students (who do not have official documentation of Permanent Residence Status in the United States) are ineligible for all sources of financial aid administered by the WPI Office of Financial Aid. Limited scholarships are available for entering international students through the WPI Admissions Office.

ALTERNATIVE FINANCIAL PROGRAMS
Alternate financing programs are available to many students and their families who do not apply for aid or who need additional resources beyond federal, state, and institutional financial aid offered. WPI offers the TMS (Tuition Management Systems) payment plan which allows parents to pay their annual charges over 12 months rather than in two semester payments. Students and parents are encouraged to contact the WPI Bursar’s Office for further information on the TMS payment plan option.

There are many long-term financing programs available to assist students and their families in spreading their educational costs over 10 to 20 years. Many of these loans allow students and their families to borrow the difference between the cost of attendance determined by the college and total financial aid received for the academic year.

Please contact the WPI Office of Student Aid & Financial Literacy or visit http://www.wpi.edu/offices/fa/private-loans.html.

FEDERAL PLUS LOANS
Federal PLUS Loans are available annually to parents of dependent undergraduate students. Repayment begins when the funds are advanced to the school with the option to defer repayment until after the student graduates or falls below half-time enrollment status. Parents have 10 years to repay the Federal PLUS Loan.

Graduate Students who need funding beyond the Federal Unsubsidized Stafford Loans may borrow the additional Funds under the Graduate PLUS Loan Program. While the program is very similar to the Parent PLUS Loan program outlined above, there are some differences. Graduate students borrowing under the Graduate PLUS Loan are required to complete a FAFSA and must apply for the Subsidized Stafford Loan before applying for the PLUS Loan. Principal and interest are deferred until the student completes his/her degree, withdraws, or fall below half-time enrollment. Interest will accrue during the deferment period.

RESERVE OFFICER TRAINING CORPS (ROTC) SCHOLARSHIPS

ARMY ROTC SCHOLARSHIP PROGRAM
For information on Army ROTC Scholarships, please contact the Army ROTC office at WPI at (508) 831-5268.

NAVAL ROTC SCHOLARSHIP PROGRAM
For information on Navy ROTC Scholarships, please contact the Naval ROTC Unit at Holy Cross College in Worcester (508) 832-2433.

AIR FORCE ROTC SCHOLARSHIP PROGRAM
For information on Air Force ROTC Scholarships, please contact the WPI Department of Aerospace Studies at WPI at (508) 831-5747.
RESIDENCE HALLS

WPI provides its undergraduate students with a variety of housing options, both on and off campus. The WPI residence halls offer students a choice of single, double, triple, and quadruple occupancy rooms as well as suites designed for four to eight persons, and two- to seven- person apartments. In addition, WPI owns and staffs four houses located just a short walk from the campus. Off-campus housing alternatives include rooms in homes, apartments, fraternity/sorority living, and commuting from home.

Residence hall living at WPI offers opportunities that can be a valuable part of higher education. For this reason, on-campus housing is guaranteed to all first-year students who request it by June 1 as stated in their admission letter. First-year students admitted for Term A are guaranteed housing in the residence halls for that entire academic year.

Upperclass students may apply for those residence hall spaces not reserved for incoming first-year students. Upperclass students are not guaranteed on-campus housing. The Housing and Food Service Agreement is a legally binding contract which extends from the beginning of Term A through Term D as long as the student is enrolled at WPI.

RESIDENCE HALL STAFF

Resident Advisors (RAs) are the core of the residential life staff in the residence halls. RAs serve as a source of assistance in resolving students’ academic, personal, and social concerns. They plan and implement social and educational programs in the halls, and enforce all WPI policies and regulations in an effort to develop an effective living-learning environment in the residence halls.

The administrative responsibility for the operation of the residence halls rests with the professional staff in Residential Services. They counsel and advise students, work with maintenance and dining hall staffs, and handle many administrative processes for students living on campus.

OCCUPANCY

Residence halls normally open at 9:00 a.m. four days before Term A begins and close at 12:00 noon on the day following the last day of classes for Term D. Housing and food service privileges are not transferable, nor may any person take up de facto residence without paying rent. The traditional residence halls will be closed during the December recess period. Apartment style residence halls remain open during the December recess period, but students must register to maintain access.

FURNISHINGS AND FACILITIES

Students are responsible for the neatness and cleanliness of their rooms. Residence halls are furnished with a twin-size bed, a desk and chair, closet space, and drawer space for each student. All residence halls are smoke free environments and all buildings have complete sprinkler systems in all student bedrooms and common areas. Data network services and cable television are included in room rates. Residents provide their own pillows, linens, blankets, and other personal furnishings.

ID Card and Coin-operated laundry facilities are available at four locations on the campus.

The following are not permitted in the residence halls:

- Sale, use or possession of illegal drugs
- Pets, except small fish
- Refrigerators larger than 4.3 cubic feet in size
- Gambling
- Use of alcoholic beverages in violation of Massachusetts State Laws
- Firearms, weapons, explosives, incendiary or toxic chemicals, starting pistols, paint ball guns
- Cooking, except in kitchen areas provided
- Candles or other flame-emitting devices
- Smoking

Mail and express packages should be addressed to the student by name, and box number, WPI, 100 Institute Road, Worcester, MA 01609-2280.

ROOMMATES

One of the most memorable aspects of campus life can be the relationship you will build with your roommate(s). Roommates often find that a meaningful relationship is developed through the sharing of thoughts and feelings; in other words, communication. We encourage you to be as open as possible so that you and your roommate can begin early to create a relationship based on respect and understanding. This relationship can help make residence hall living one of the most enjoyable part of your college career.

ROOM CHARGES

Since room and board rates for 2016-2017 were not established at the time of this publication, they will be announced separately.

Room Rates for 2015-2016
(Not: Room rates listed are for the entire academic year)

<table>
<thead>
<tr>
<th></th>
<th>Standard Double, Triple, Quad</th>
<th>$7,654</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Standard Single</td>
<td>$8,100</td>
</tr>
</tbody>
</table>

**Salisbury Estates (undergraduates)**

<table>
<thead>
<tr>
<th></th>
<th>Double</th>
<th>$7,654</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Standard Single</td>
<td>$8,100</td>
</tr>
</tbody>
</table>

**Ellsworth/Fuller**

<table>
<thead>
<tr>
<th></th>
<th>2 person</th>
<th>$8,180</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3 person</td>
<td>$7,760</td>
</tr>
<tr>
<td></td>
<td>5 person</td>
<td>$8,374</td>
</tr>
<tr>
<td></td>
<td>7 person</td>
<td>$6,684</td>
</tr>
</tbody>
</table>

**East and Faraday Halls**

<table>
<thead>
<tr>
<th></th>
<th>Studio</th>
<th>$9,068</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Single</td>
<td>$8,944</td>
</tr>
<tr>
<td></td>
<td>Double</td>
<td>$8,568</td>
</tr>
</tbody>
</table>

Note: Each apartment is equipped with basic furnishings including stove and refrigerator.
Payment for housing and food service fees are made in two installments, one each at the beginning of Terms A and C. Reduced charges, if applicable, will be processed according to the established withdrawal policy of the college. Students entering the residence halls other than at the beginning of Term A or C will be issued a prorated billing for the period. This bill must be paid in full prior to occupancy.

Students are expected to care for the physical facilities of the residence halls. Damage to the facilities beyond the normal wear and tear shall be the financial responsibility of the residents. Damage to common areas of the residence halls will be divided among residents of that wing, floor, or building.

First-year students can expect to receive a link to the Housing and Food Service Agreement in early May, after their $500 tuition deposit is received by the Office of Admissions. They will indicate their room preference for the residence halls online.

All students wishing to live in the residence halls must submit a signed WPI Housing and Food Service Agreement.

**MEALS**

All residence hall students (with the exception of East and Faraday Halls and Salisbury Estates and Fuller/Ellsworth apartment residents) are required to participate in one of the four meal plans. The MEALS PLUS PLANS are a combination of traditional meal plans plus additional funds to be utilized at the student’s discretion.

Once a student has contracted for food service, this is a legally-binding agreement, and students are obligated to assume financial responsibility for the entire academic year.

**Board Plan Rates for the 2015-16 academic year**

*(Note: Students are required to be on a meal plan for the entire academic year)*

<table>
<thead>
<tr>
<th>Plan Description</th>
<th>Yearly Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>19 meals plus $75 in Bonus</td>
<td>$5,756</td>
</tr>
<tr>
<td>14 meals plus $175 in Bonus Points</td>
<td>$5,756</td>
</tr>
<tr>
<td>“The 200”, plus $100 in Bonus Points</td>
<td>$5,756</td>
</tr>
<tr>
<td>“The VIP”, plus $100 in Bonus Points</td>
<td>$6,710</td>
</tr>
<tr>
<td>Founders 180, plus $90 in Bonus Points</td>
<td>$5,180</td>
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</tbody>
</table>

Descriptions of the board plans are available at: [http://www.dineoncampus.com/wpi](http://www.dineoncampus.com/wpi)

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**OFF-CAMPUS LIVING**

After the first year, on-campus housing is not guaranteed, so if you decide to look for an off-campus apartment, make plans well in advance. Residential Services, located in East Hall, can be a valuable resource for you as you begin your search for off-campus housing. Residential Services contracts for an on-line apartment finder system, [www.jumpoffcampus.com](http://www.jumpoffcampus.com), which can be accessed through the department’s web page. In addition, information is available for you to research questions about small claims court, housing codes, leases, tenants’ rights, etc. The following are a few hints for you as you begin your search for off-campus housing.

**Leases:** Contract periods for off-campus housing vary in length, from twelve-month and nine-month to summer only and three-month leases. As you consider various places, find out what types of leases are available.

**Looking:** Check bulletin boards around campus for apartment ads. The Residential Services Office contracts for an on-line apartment finder system.

**Be Prepared:** You’ll want to plan realistically for expenses such as utilities, transportation, repairs, laundry, and food. Also, try to pick your roommates carefully and ahead of time.

**LODGING LAWS**

You should also be aware that the City of Worcester has a zoning code that prohibits more than four unrelated persons living together unless the landlord or owner has obtained a lodging house license.