

GLOBAL PERSPECTIVE PROGRAM APPLICATION GUIDELINES FOR E12-D13 IQP PROGRAMS

Date	Event
September 29 – <i>before 1:00 pm</i>	General applications due in the IGSD
October 4 to 24	Site information sessions* Schedule available: www.wpi.edu/+global Information sessions will be held for each individual site at different times and on different days. Please attend the one(s) that best fits your schedule.
November 2 – <i>before 1:00pm</i>	Site specific applications due. (Site specific applications will be available at the site sessions.)
November 4 (<i>beginning at midnight</i>) to 8 (<i>ending at 6:00pm</i>)	Sign up for interviews via web (<i>only for 1st choice site!</i>)
November 14 to 22 and November 28 to December 2	Individual interviews completed.
January 5	Decision letters mailed to home address.

The Selection Committee will consider late applications only on a space-available basis after all other decisions have been made.

*You **must** attend the site information session for your first choice. However, in order to make an informed decision, we encourage you to attend as many different site sessions as possible.

Admission

The admission process considers the balance of talents and skills, grades, conduct record, evidence of motivation and clear objectives, ability to work with others, evidence of maturity and independence, and language skills to provide accepted students a high quality experience at each site. Placement is not guaranteed. Every effort will be made to honor your first choice, but you should understand that if accepted for participation in the Global Perspective Program, you may be offered a slot in one of your other choices. All applications received before the submission deadline will be reviewed on an equal basis. Late applications may not be reviewed. Incomplete applications will not be considered.

Eligibility

All applicants must be in good academic standing at the time of application. Sophomores and juniors are eligible to apply for project programs (IQP). First-year students can apply **only** for Humanities and Arts programs, unless they can prove sophomore status (check with the Registrar's Office.)

Application Instructions

- A) Before applying, please discuss the program with your parents, academic advisor, the Financial Aid Office and any other party responsible for your funding.
- B) Complete all parts of the application on-line then print and submit it to Interdisciplinary and Global Studies Division (IGSD) by the stated deadline (see chart above.) **Please do NOT** handwrite

your application. Handwritten applications will not be accepted.

- C) Read and sign the enclosed Conditions of Application Statement. Signing the statement indicates an agreement to adhere to the stated policies. You may discuss these obligations by contacting the IGSD.
- D) Sign the enclosed transcript and judicial record release form. If you have extensive academic experience at any other institution, it is **your** responsibility to obtain a transcript and include it with your application. Otherwise your application will not be considered complete.
- E) Complete the mandatory written portions of the application (résumé **and** reference letter). All responses should be computer generated, and your reference letter should be approximately 700 words in length. The quality of this response is a factor in determining your acceptance to the program. Be sure to include your name and student ID number (**not your Social Security Number**) in the upper-right corner of each page.
- F) Upon submission of all application materials to the IGSD, you will be required to attend a site information session and an interview. If you fail to attend **either** of these events your application will not be considered.
- G) Your application will be considered only after your interview has been completed and all other application materials are submitted. Failure to follow through with an interview will result in your application being rejected. The IGSD will provide each applicant with instructions for how to schedule individual interviews at the time of application.

**GLOBAL PERSPECTIVE PROGRAM
SITES, TERMS, AND RESTRICTIONS
E12-D13 IQP PROGRAMS**

The table below lists all currently available project programs for the terms E12-D13. As each location offers programs only during specific terms, it is crucial to carefully consider your academic schedule at an early date to avoid conflicts.

PROJECT SITE	Project	E12	A12	B12	C13	D13
London, England	IQP	✓				✓
Boston, MA	IQP		✓			
Cape Town, South Africa	IQP			✓		
Nantucket, Massachusetts	IQP			✓		
San José, Costa Rica	IQP			✓		
Venice, Italy	IQP			✓		
Washington, DC	IQP			✓		
Worcester, MA	IQP			✓	✓	
Bangkok, Thailand	IQP				✓	
Hong Kong, SAR, PRC	IQP				✓	
Melbourne, Australia	IQP				✓	✓
Wellington, New Zealand	IQP				✓	
Copenhagen, Denmark	IQP					✓
San Juan, Puerto Rico	IQP					✓
Santa Fe, NM	IQP					✓
Windhoek, Namibia	IQP					✓

✓ Indicates the term that the program is offered

The admission process considers the balance of talents and skills, grades, and other characteristics necessary to provide accepted students a high quality experience at individual sites. Therefore, although every effort will be made to honor your first choice, you should understand that if accepted for participation in the Global Perspective Program, you may be offered a slot in one of your other choices. Past student participants have expressed satisfaction with their experiences regardless of site. As each site can accommodate only a limited number of students, your chances of not getting your first choice are higher for popular sites. A waitlist may be formed for eligible candidates. In the past, most students placed on the waitlist have been offered the possibility of participation in one of the off-campus project centers. In order to secure your place on the waitlist, a \$400.00 deposit is required.

† WPI reserves the right to cancel any program at any time in the event of circumstances beyond our control or to modify sites and/or terms offered.

The admission process considers the balance of talents, skills, grades, and other characteristics necessary to provide accepted students a high quality experience at each site. Placement is not guaranteed.



2012 – 2013

IQP Application

This box is for office use only.

Date received: _____

Site _____

Accepted Wait Listed not accepted

Withdraw Declined

Name _____ Student ID # (not SS #) _____
first & last

Major _____ Class of _____ WPI e-mail address _____@wpi.edu

Date of Birth _____ Female Male Citizenship _____

<p>Transfer Student</p>	<p>If you have extensive academic experience at any other institution, be sure to check the box on page 4 so your other transcript(s) can be released to the IGSD. Otherwise your application will be incomplete.</p>
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WPI Box # _____

Home Address: _____

_____ street _____ apt. or box no. _____ city _____ state _____ zip code

Local Telephone (____) _____ - _____ Permanent Telephone (____) _____ - _____

First language: _____

Do you have second language experience or education? Yes No

If yes, specify what language(s) and level of study completed (high school or university):

<p>You must submit a ONE PAGE RÉSUMÉ highlighting skills relevant to your candidacy for the Global Perspective Program.</p> <p>You must also submit a REFERENCE LETTER.</p> <p>(See page 3 for specific instructions.)</p> <p>Please include your résumé and reference letter with this application form.</p> <p>PLEASE DO NOT STAPLE</p> <p>No handwritten applications will be accepted.</p>

Mandatory Résumé and Reference Letter:

Please insert a computer generated copy of both your mandatory résumé and reference letter with this form. Your mandatory reference letter (specific instructions to follow) should be approximately 700 words and must contain your name and student ID number in the upper-right corner of each page.

Reference Letter Instructions:

Please write a reference letter for yourself in support of your application to the Global Perspective Program. Important attributes you should consider when writing this letter include work ethic, attitude, flexibility, motivation and creativity. You are expected to address your strengths and weaknesses with regard to these attributes. You should give specific examples from your life as evidence. The quality of your writing in response to this question is a factor in determining your acceptance to the program.

Please provide the **names** and contact information for two people who would be willing to serve as a reference for you. These people should **NOT** be related to you but should know you well and may be contacted by the IGSD for a recommendation.

Name of WPI Faculty* Reference	
Phone:	Email address:
How does this person know you? (*this should be someone who can speak to your <i>academic qualifications</i> .)	

Name of WPI Reference (faculty or staff – not a student):	
Phone:	Email address:
How does this person know you?	

Transfer Transcript Request Form To be completed by TRANSFER STUDENTS only	
By signing this release form, you authorize the WPI Registrar's Office to provide a transcript from your previous institution to the IGSD. This information will be used expressly for the determination of admission and continued eligibility to the Global Perspective Program. I authorize the WPI Registrar's Office to release my transcript to the IGSD.	
_____ Student's full name	_____ Student number
_____ Signature	_____ Date

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Please complete the following table listing all non-academic activities you have been involved in for the past four years. Be sure to check the columns that apply to the activity.

Year	Extracurricular Activities <u>not included on your résumé</u> (You may include WPI and non-WPI activities.)	Please check if any apply to the activity specified: LR = leadership role; TE = teamwork experience; NS = worked with little or no supervision		
		LR	TE	NS
2011	1.			
	2.			
	3.			
2010	1.			
	2.			
	3.			
2009	1.			
	2.			
	3.			

Transcript and Judicial Release Form

NOTE: Your application is incomplete unless this section is filled out in its entirety and returned to the IGSD.

By signing this release form, you authorize the WPI Registrar's Office to provide a summary of your WPI academic record to the IGSD. This information will be used expressly for the determination of admission and continued eligibility to the Global Perspective Program. You **also** authorize the Office of Student Life to release any records of judicial proceedings resulting from violation of the WPI campus code of conduct. **Review of these records will be part of determining your eligibility for the program.**

I authorize the WPI Registrar's Office and Student Life Office to release my records to the IGSD and to provide information to monitor my satisfactory academic progress.

Signature Date

Waiver of Access to Recommendation/Evaluation

The undersigned understands that as part of his/her application for participation in the Global Perspective Program, he/she will be evaluated by one or more faculty members who may provide a written evaluation/recommendation.

I waive do not waive my right to see the written recommendation.

Signature Date

To review the Global Perspective Program's policy on student judicial record review please click [here](#).

CONDITIONS OF APPLICATION

NOTE: Your application is incomplete unless filled out in its entirety and returned to the IGSD by 1:00 pm on September 29, 2011.

By signing this statement, the student applicant accepts the following conditions of application:

- The application process is not complete without a personal interview; students are responsible for signing up for the individual interview time and date using the web scheduler. Students with incomplete applications will not be interviewed.
- Selection of participants will be made by the program director(s). Off-campus experiences are very demanding and the selection is very competitive. The admission process considers the balance of talents and skills, grades, conduct record, evidence of motivation and clear objectives, ability to work with others, evidence of maturity and independence, and language skills to provide accepted students a high quality experience at each site. **Placement is not guaranteed.**
- Whenever possible, the Program will try to accommodate special needs. In some cases, however, this is not possible. The safety of our students will take priority over all other considerations in the selection of students, site selection, and housing arrangements.
- WPI reserves the right to cancel any program at any time in the event of circumstances beyond our control. Cancellation by WPI would result in a refund of **recoverable** tuition, fees, and housing costs paid by participants before the beginning of a program.
- WPI reserves the right to withdraw an offer of acceptance to any student who voluntarily or involuntarily leaves WPI, violates the WPI Code of Conduct, engages in conduct or activity at any time that WPI deems to be unacceptable or that causes concern for the safety and well-being of students or others, or is found to have falsified the application.
- Applicants submitting applications by the deadline and participating in an interview will be mailed notification of their acceptance status to the address specified on the application by January 5, 2012. Upon acceptance the applicant must sign and return a Participant Statement of Agreement (PSA) and \$400 deposit in order to secure his/her place in the program. The PSA and deposit will be due by January 19, 2012 (London E'12 and Boston A'12) or February 9 (for all other IQP project center groups) before 1:00 p.m. Late applicants are notified of acceptance or status on a rolling basis.
- Applicants participating in the Program agree to attend all pre-departure and re-entry meetings and/or courses as established by WPI. These preparations may include, but are not limited to, the following: Pre-Qualifying Project (PQP) work; ID2050 courses; orientation meetings; information sessions and re-entry meetings.
- **Applicants must be in good academic standing at the time of application.** WPI reserves the right to withdraw acceptance to students who are subsequently placed on academic warning. Students placed on academic probation are not eligible to apply or participate.
- Host sponsors may impose additional requirements including but not limited to drug screening. By signing, the student agrees to abide by these requirements.
- All applicants must be in good academic standing at the time of application. Sophomores and juniors are eligible to apply for IQP project programs. First-year students are eligible to apply for Humanities and Arts programs **only**, unless they can prove sophomore status (check with the Registrar's Office.)

I have read and accept the above conditions of application.

Applicant signature

Date

Printed name

Date of birth*

If participant is under 18 years of age, both parents and/or legal guardians must also read and sign this form.

We the parents or legal guardians of the above applicant, have read the foregoing Conditions of Application Form (including such parts as may subject me to personal financial responsibility), and will be legally responsible for the obligations and acts of the applicant as described in this Conditions of Application Form, and agree, for myself and for the applicant, to be bound by its terms.

Signature of parent/guardian

Date

Signature of parent/guardian

Date

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