Holidays
WPI offers the following paid holidays each year to full and part time employees:

January (2) - Two days during New Year’s Holiday as designated by the University.
February (1) - Martin Luther King Day
April (1) - Patriot’s Day
May (1) - Memorial Day
July (1) - Independence Day
September (1) - Labor Day
November (½) - ½ day before Thanksgiving
November (2) - Thanksgiving and the day after Thanksgiving
December (2) - Two days during the holiday as designated by the University

In order to be eligible for holiday pay, employees must be regularly scheduled to work on that day. The number of holidays may vary depending on the calendar. Please see the Human Resources website for up-to-date information.

Two (2) “personal” holidays per fiscal year are also granted and may be taken, once supervisor approval has been obtained, after completion of the introductory period. These days may be used to observe state or religious holidays (for example, Columbus Day or Veteran’s Day) when the University is functioning. Employees who begin employment at WPI after January 1st and prior to April 1st are entitled to one personal holiday. Those who begin employment after April 1st will be awarded two personal holidays the following July 1st. The personal holidays used to observe state holidays will be forfeited if not taken within the fiscal year.