Federal Direct Stafford Loans – loans taken out by undergraduate and graduate students.

In order to borrow a Federal Direct Stafford Loan (subsidized or unsubsidized), please follow these steps below:

1). **Apply for a Federal PIN#** (you should have one if you filed the 2010-2011 FAFSA). You can apply for a Federal PIN # by visiting [www.pin.ed.gov](http://www.pin.ed.gov)

2). **Complete your Federal Direct Stafford Loan MPN (Master Promissory Note)**

   by visiting [www.studentloans.gov](http://www.studentloans.gov) -

   If using Internet Explorer (IE), please make sure to use version 6.0 or 7.0 as version 8.0 is not compatible with the [www.studentloans.gov](http://www.studentloans.gov) website.

   If using Firefox, please make sure to use version 2.0 as version 3.6 is not compatible with the [www.studentloans.gov](http://www.studentloans.gov) website.

   Log into the “Manage My Direct Loans” (located in the upper left hand corner)

   Once you are logged in, click on **Complete Master Promissory Note**

   Then, click on the Subsidized/Unsubsidized icon and follow the directions to complete your Federal Direct Staffor Loan Master Promissory Note (MPN).

3). **Complete your Entrance Counseling requirement**

   by visiting [www.studentloans.gov](http://www.studentloans.gov)

   If using Internet Explorer (IE), please make sure to use version 6.0 or 7.0 as version 8.0 is not compatible with the [www.studentloans.gov](http://www.studentloans.gov) website.

   If using Firefox, please make sure to use version 2.0 as version 3.6 is not compatible with the [www.studentloans.gov](http://www.studentloans.gov) website.

   Log into the “Manage My Direct Loans” (located in the upper left hand corner)

   Once you are logged in, click on **Complete Entrance Counseling**
Then, click on the **Complete Entrance Counseling** icon

In the Counseling Type Box, select **I am a graduate student** and then click on the **Continue** icon.

Follow the directions to complete your Federal Direct Stafford Loan Entrance Counseling.

*Attention prior year WPI Stafford Loan borrowers, because you completed entrance counseling in a prior year for your Federal Stafford Loan, you are **not** required to complete a new entrance counseling session for your 2010-2011 Direct Stafford Loan.*