Federal Direct PLUS Loans – loans taken out by parents of undergraduate students

In order to borrow a Federal Direct PLUS loan, please follow the steps below:

1). **Apply for a Federal PIN#** (you should have one if you filed the 2011-2012 FAFSA*). You can apply for a Federal PIN #

   by visiting [www.pin.ed.gov](http://www.pin.ed.gov)

   *Due to changes in federal regulations, all PLUS loan borrowers must have a FAFSA filed for their dependent student for the year in which they are applying for the PLUS loan.

2). **Apply for the Federal Direct Parent PLUS Loan** (once your receive your Federal PIN #).

   by visiting [www.studentloans.gov](http://www.studentloans.gov)

   Log into the “Manage My Direct Loans” (located in the upper left hand corner)

   Once you have logged in, click on the **Request a PLUS Loan**

   Then, click on the **Parent PLUS** icon

3). **Complete your Federal Direct Parent PLUS Loan MPN (Master Promissory Note)**

   By visiting [www.studentloans.gov](http://www.studentloans.gov)

   Log into the “Manage My Direct Loans” (located in the upper left hand corner)

   Once you have logged in, click on the **Complete Master Promissory Note**

   Then, click on the **Parent PLUS** icon and follow the directions to complete your Parent PLUS Loan Master Promissory Note (MPN).

   *If you experience any difficulties while in the studentloans.gov website, please contact the Federal Department of Education at 1-800-848-0979.*